

An Ordinary Meeting of Lismore City Council will be held at the Council Chambers on 9 September 2025, 10.00am

Attachments Excluded From Agenda

Eber Butron
General Manager

3 September 2025



Attachments

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Lismore Park Plan of Management (2020)



as adopted 8/11/2020

List of abbreviations:

Central Business District – CBD
Development Control Plan – DCP
Local Government Act 1993 – LGA
Local Environmental Plan 2012 – LEP
Lismore Urban Stormwater Management Plan (2016-2026) – USMP

INTRODUCTION:

Lismore Park offers residents and visitors to Lismore the opportunity to participate in and watch a range of organised sporting activities, as well as providing space for other recreation and leisure activities. It also provides a site for major events and travelling shows.

The re-development of Lismore Parklands into a major 'destination park' is recognised as one of the highest priorities for Council and is reflected in the community strategic plan Imagine Lismore (2017-2027).

Section 36 of the Local Government Act (LGA) 1993 requires that a plan of management be prepared for all Council-owned land classified as 'community' under Section 25-26 of the Act.

This draft plan of management outlines a range of proposed changes and upgrades to Lismore Park and is intended to replace the current plan of management that was adopted in 2009. Community input will be sought via submissions and a public hearing as outlined in section 1.5.

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1. Context and Background of the Plan of Management

1.1 History of the site:

Lismore Park (Management Precinct 1) was dedicated as a Reserve for Public recreation by the Crown on 1 July 1887. Until approximately 1920 the area contained the Recreation Ground (now Oakes Oval), Lismore Golf Club and Tennis Courts. During the 1930s Council received funding via unemployment work schemes to develop sports fields on areas now known as Blair, Humbly and Heaps Ovals and Crozier and Jolley Fields. To facilitate sports usage, Browns Creek was straightened and concreted. It was around this time that Council acquired what was known as the 'Police Paddock' which presently houses the Lismore Tourist Caravan Park and Mortimer Oval (Management Precinct 2).

After receiving a delegation from the Lismore District Sports Association regarding the provision of additional land for recreational purposes, Council resolved on 18 March 1946 to resume several parcels of land in the vicinity of the current Roder Oval (Management Precinct 2), Richards Oval and the netball courts (Management Precinct 3). The original Crown Reserve was vested in Council on 30 July 1976.

Lismore Park is now an important component of the amenity and landscape of the central business district, providing for sporting and recreational opportunities and the 'green lungs' of the city.

1.2 Regional Setting:

Located in the North Coast region of NSW, the Lismore local government area is 1290km² in area, with a population of approximately 45,000 people. It is designated as a Regional City in the North Coast Regional Plan (2036) and described as a regional hub for creative industries, education, health, employment and retail.

The urban area of Lismore occupies approximately 50km² and contains approximately 63% of the population of the local government area. Lismore has an ageing population, with a median age of 43 and approximately 15% of the population aged over 65. However the youth population is higher than both the regional NSW and state-wide average for both primary schoolers (5-11 year olds) and secondary schoolers (12 to 17 year olds).

Lismore is renowned as a sporting town, hosting many regional and sometimes state, national and international sporting events. Lismore residents demonstrate a strong participation and interest in both structured and unstructured sport and recreation activities all year round and have expressed a strong desire to maintain and develop sporting and leisure facilities.

Lismore Park is situated between the central business district (CBD) and the Lismore Square shopping centre and Lismore's medium density health precinct. It provides sporting fields for a range of organised sports including rugby league, cricket, hockey, soccer, Australian Rules football, netball and tennis. Lismore Park is also used for non-organised recreation and leisure activities and for stormwater drainage. Oakes Oval within Lismore Park accommodates regional-scale sporting facilities and also hosts large scale community events and touring shows.

1.3 Context of the plan:

Section 36 of the Local Government Act (LGA) 1993 requires that a plan of management be prepared for all Council-owned land classified as 'community' under Section 25-26 of the Act.

Council adopted the first Plan of Management for Lismore Park on 8 July 1997. A more detailed and specific Plan of Management was adopted by Council for Lismore Park on December 9, 1997.

The 1998 community land management amendment to the Local Government Act introduced a requirement to categorise 'community' land to reflect land use and/or the physical characteristics of the land, established core objectives for each land category and required that Council review the Plan of Management to determine whether or not the plan complied with the core objectives.

The 1997 Plan of Management was updated in 2007 and amended in 2009. Upon adoption, this draft Plan of Management for Lismore Park will revoke the Plan of Management adopted by Council on July 14, 2009

1.4 Aim and purpose of the plan

The purpose of the Plan of Management is to provide a framework for the management, development and use of the whole of Lismore Park, and to outline future development and uses within the park. The rationale for this plan occurs jointly from the legal requirements of the LGA 1993 and Council's desire to produce an integrated tool for the effective management and development of the whole of Lismore Park.

Sections 5 of the plan identifies the current condition and uses of buildings and facilities within Lismore Park.

Section 6 identifies the objectives, performance targets and the means by which the management and development of 'community' land within Lismore Park will be achieved.

Section 7 identifies future uses of Lismore Park.

The Plan of Management will be reviewed periodically to assess implementation and performance, and to update it in accordance with Council's current policy directions and planning issues.

1.5 Public exhibition, consultation and adoption of the plan

Sections 38, 40, 40A and 43 of the LGA 1993 establish the requirements of Council in relation to the public exhibition, consultation and adoption process of a new plan of management that includes any re-categorisation of land under S.36(4) of the Act.

Appendix A is a copy of the relevant sections of the Act.

This plan proposes the re-categorisation of some land from the 2009 Plan of management, specifically;

- The former bocce club (now demolished) from 'general community use' to 'park'

-
- The area in the northern part of Precinct 1 from 'sportsground' to 'park' in line with the Lismore Parklands master plan, and
 - The area containing the Lismore Scout Hall from 'park' to 'general community use'.
 - The area containing the Lismore Community Garden from 'park' to 'general community use'.

In accordance with Section 40A of the LGA, a public hearing is required to alter the categorisation of community land.

In accordance with Section 38 of the LGA, the draft Plan of Management must be exhibited for not less than 28 days, with not less than 42 days for public submissions to be accepted.

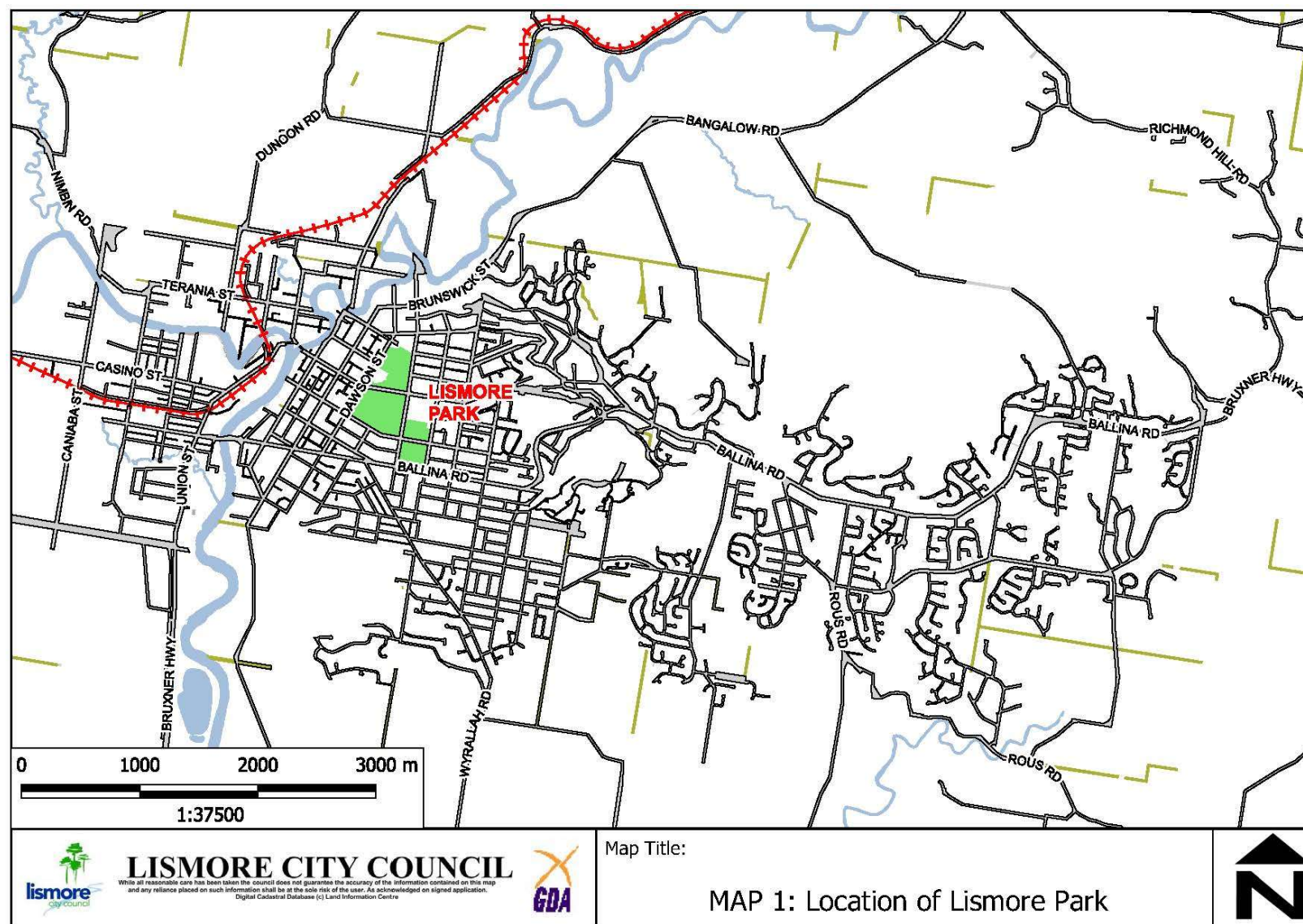
2. Land covered under this Plan of Management

The Plan of Management applies to the lands owned by Council within Lismore Park that are classified as 'community' land, in accordance with S.36 of the LGA 1993. Some land within the area classified as 'operational' for historical reasons that are part of existing sportsgrounds have also been included within this Plan of Management.

Map No. 1 shows the location of the lands that comprise Lismore Park.

As Lismore Park is dissected by major and minor roads, the park has been categorised into three management precincts for ease of management.

Map No. 2 shows the management precincts and identifies the names of key facilities such as playing fields.





Management Precinct 1

The precinct contains Oakes Oval (Rec #1), Crozier Field (Rec #2), Blair Oval (Rec #3), Humbly Oval (Rec #4), Heaps Oval (Rec #5), and Jolley Field (Rec #6). The precinct also includes public toilets, the site of the former Lismore Continental Sport, Music and Recreation Club (aka Bocce Club), the Scouts Hall, Pavilion No. 2, a hockey clubhouse and canteen, cricket practice nets, children's play equipment and a recycling collection depot. The precinct has an area of 13.2ha.

Management Precinct 2

The precinct contains Mortimer Oval (Rec #8), Davidson Oval (Rec #10) and Roder Oval (Rec #9), cricket practice nets, amenities block and tower block. The precinct has an area of 8.87ha.

(Note 1 – Lot 1 in DP 997501 which incorporates Davidson and Roder ovals are currently classified as 'operational'. It is intended that upon completion of an easement or boundary adjustment with Trinity Catholic College to the north, the land will be reclassified as 'community' by resolution of Council.)

Management Precinct 3

The precinct is divided by Magellan Street, between Brewster and Diadem Streets. The area north of Magellan Street contains Richards Oval (Rec #12) and soccer clubhouse and a smaller field used for junior games. The area south of Magellan Street contains the Ballina Street Tennis Courts and clubhouse, Lismore Netball Courts and clubhouse, the Lismore Community Gardens and some open green-space that was previously classified as Rec #7. The land identified as a Reserve for Travelling Shows (Rec #11) is predominantly used as car-parking space for users of the netball courts. The precinct has an area of 6.82ha.

(Note 2 – Parcels of land directly south of Lismore Square that were reclassified as 'operational' in connection with the expansion of the Lismore Square in the 1990s are now incorporated into Richards Oval. They have been included in this Plan of Management because they form part of, and will continue to form part of, Richards Oval.)

(Note 3 – Lot 2 in DP 344444 incorporating Lismore Preschool and Lot 11 in DP 812156, the Pipe Band Hall have been reclassified as 'operational' but have been included in this Plan of Management within an area categorised for 'general community use'. An approved expansion of the Lismore Preschool requires a boundary adjustment following Council's approval to re-classify some of the adjoining land from 'community' to operational.)

Appendix B contains a complete schedule of the lands that comprise Lismore Park including;

- Council's property identification number
- Real property description
- Street address
- Land use
- Land area
- Land classification
- Land categorisation including any proposed changes from the 2009 Plan of Management

2.1 Zone, category and classification of the land

The whole of Lismore Park is zoned RE1 Public Recreation under the Lismore Local Environment Plan (LEP) 2012.

The objectives of the zone are;

- *To enable land to be used for public open space or recreational purposes.*
- *To provide a range of recreational settings and activities and compatible land uses.*
- *To protect and enhance the natural environment for recreational purposes.*
- *To ensure the community has adequate access to open space to meet the needs of all residents and improve amenity and quality of life.*

Section 25-26 of the LGA 1993 requires that public land be classified as either 'community' or 'operational'.

Section 36(3) of the Act requires Council to prepare a plan of management for community land and that the plan identify the following;

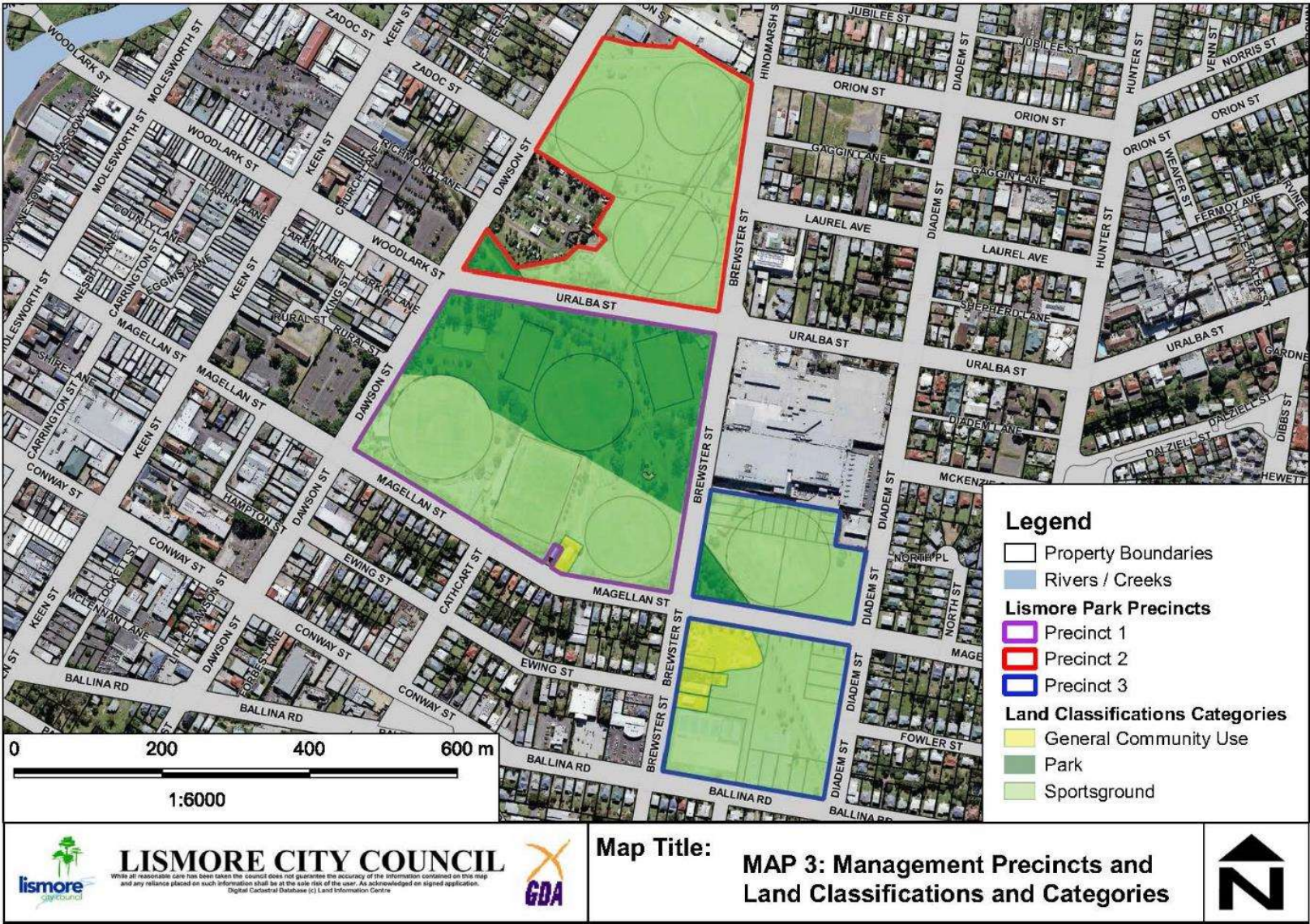
- (a) the category of the land,
- (b) the objectives and performance targets of the plan with respect to the land,
- (c) the means by which the council proposed to achieve the plan's objectives and performance targets,
- (d) the manner in which the council proposes to assess its performance with respect to the plan's objectives and performance targets.

Section 36(4) of the Act requires that a plan of management that applies to just one area of 'community' land (as opposed to the whole local government area) be categorised as one or more of the following;

- (a) A natural area
- (b) A sportsground
- (c) A park
- (d) An area of cultural significance
- (e) General community use

Map 3 – shows the proposed classifications across Lismore Park.

The table at **Appendix B** includes the relevant categorisation for each parcel of land within Lismore Park. These categorisations reflect the proposed redevelopment of Lismore Parklands within Precinct 1.



3. Linkage to relevant Council plans

3.1 Imagine Lismore (2017-2027)

The Imagine Lismore community strategic plan aligns Council's goals and actions with the vision outlined by the community. The following goals relating to Lismore Park are outlined within the Imagine Lismore plan;

<i>Theme: An inclusive and healthy community</i>	10 year objectives; <ul style="list-style-type: none"> • Provide a major parkland that caters for the local and regional community while providing economic benefits to the CBD. • Provide high-quality open spaces, parks and reserves • Provide high-quality sporting facilities to meet the diverse needs of the community • Continue improvement of Lismore's sport and recreation facilities
<i>Theme: A prosperous and vibrant city</i>	10 year objective: <ul style="list-style-type: none"> • Provide footpaths, cycle ways and pedestrian access that is safe and serviceable
<i>Theme: Leadership and participation</i>	10 year objectives; <ul style="list-style-type: none"> • Facilitate the ongoing development of the Central Growth Corridor Project • Support initiatives that grow Lismore City as a regional centre

3.1.2 Revised Delivery Program 2017-2021 and Operational Plan 2019-2020

The four-year delivery program sets out which activities and programs Council will undertake until 2021.

Under the theme 'An inclusive and healthy community' is a commitment (A3.1) to "Provide a major parkland that caters for the local and regional community while providing economic benefits to the CBD". The commitment refers to a long-standing goal of Council to development Lismore Park as a major attraction for locals and a destination for visitors outside the region, offering events and recreation opportunities and complementing the regional sporting facilities of Oakes Oval and Crozier Field. Drawcards within the Lismore Parklands Masterplan include a water play park, events stage and a wedding / function pavilion building. Other attractions include various playgrounds, cafes, an exercise trail, water features, picnic areas, arts and culture features and pedestrian promenades.

3.2 Lismore Sport and Recreation Plan (2011-2021)

The Sport and Recreation Plan 2011-2021 provides a 10-year planning framework for sport and recreation in Lismore and strategies for the future use and development of sport and recreation facilities, services and programs. It reflects the community's stated desire to maintain Lismore as a regional sports hub and strong support for more and better connected walkways and cycle paths.

The following recommendations are included in relation to Lismore Park;

- Prioritise walk/cycle path linkages within Lismore Park (3.1.1.1)
- Plan to conduct free activity programs in Council parks to encourage residents to be more physically active and improve health outcomes if funding becomes available (3.1.2.1)
- An upgrade of Lismore Park, in terms of future Delivery Plan reviews other than the walk/cycle paths, be the highest priority for recreation development within the City. (3.2.1.1)
- As part of the concept planning for storm water improvements at Brown's Creek within Lismore Park, incorporate to the extent possible under the stormwater levy and other funding, recreational elements in design (e.g. exercise stations, water features, shared use walk/cycle paths). (3.2.1.2)
- Relocate the hockey competition from Humbly Oval to Hepburn Park when the second synthetic surface is completed at that venue. (3.2.1.3)
- Convert Humbly Oval to a recreational park featuring; destination play space which includes newly developed 'digital game play'; picnic shelters, seats, barbeques, shade, water bubblers; upgrading of the existing clubhouse building to provide amenities for park patrons. (3.2.1.4)

The plan was reviewed in 2019, providing a vision, directions and a range of recommendations to 2024. The following goals and recommendations from the 2019 Sport & Recreation Plan are relevant to Lismore Park;

Goal: Enhance our communities	<ul style="list-style-type: none"> • Implement the Oakes / Crozier redevelopment strategy to deliver a central Sports Precinct by 2022. • Implement the Lismore Parklands Masterplan to provide a Destination Park for the City by 2023
Goal: Activate our people	<ul style="list-style-type: none"> • Continue to deliver active infrastructure in public spaces including sports facilities, exercise equipment and playgrounds. • Deliver or support programs which stimulate participation in physical activity.
Goal: Grow our economy	<ul style="list-style-type: none"> • Capitalise on prior investment and continue to deliver Lismore as a sports hub for spectator events or mass participation events (where facility developments are sustainable).
Goal: Maximise our resources	<ul style="list-style-type: none"> • As leases expire, review the tenure arrangements for clubs on land owned or controlled by Council to ensure consistency and equity.

3.3 Lismore Urban Stormwater Management Plan (2016-2026)

The Lismore Urban Stormwater Management Plan (USMP) 2016-2026 aims to improve the sustainability of Lismore's urban stormwater management systems. The plan takes a holistic approach to stormwater management and contains a ten-year implementation program with almost \$10 million worth of projects to address localised flooding hotspots and improvements to water quality in Lismore's urban areas.

Section 7.1 of the USMP deals with the Brown's Creek catchment which flows through all three Precincts of Lismore Park.

A catchment-wide approach is proposed to address identified issues, with the northern section of Browns Creek channel the focus of significant water quality improvements. The key outcomes would include:

- Provision of stormwater treatment systems for the majority of the drainage system;
- Increased naturalisation of the creek/drainage system;
- Removal of the majority of gross pollutants and sediments as well as a significant proportion of the pollutants associated with the sediments;
- Minimisation of open water bodies that create safety hazards;
- Protection of existing habitat and creation of habitat enhancements while reducing the incidence of pest species;
- Improved conveyance of runoff to the Wilsons River in the vicinity of the Bat Cave to reduce the risk of localised flooding; and
- Appropriate consideration of flood management requirements associated with the levee scheme.

The proposed upgrade to Precinct 1 would see the existing open channel replaced with various stormwater treatments including undergrounding of some sections of the channel, along with planted swales and a boulder dry creek bed.

4. Ownership of the land

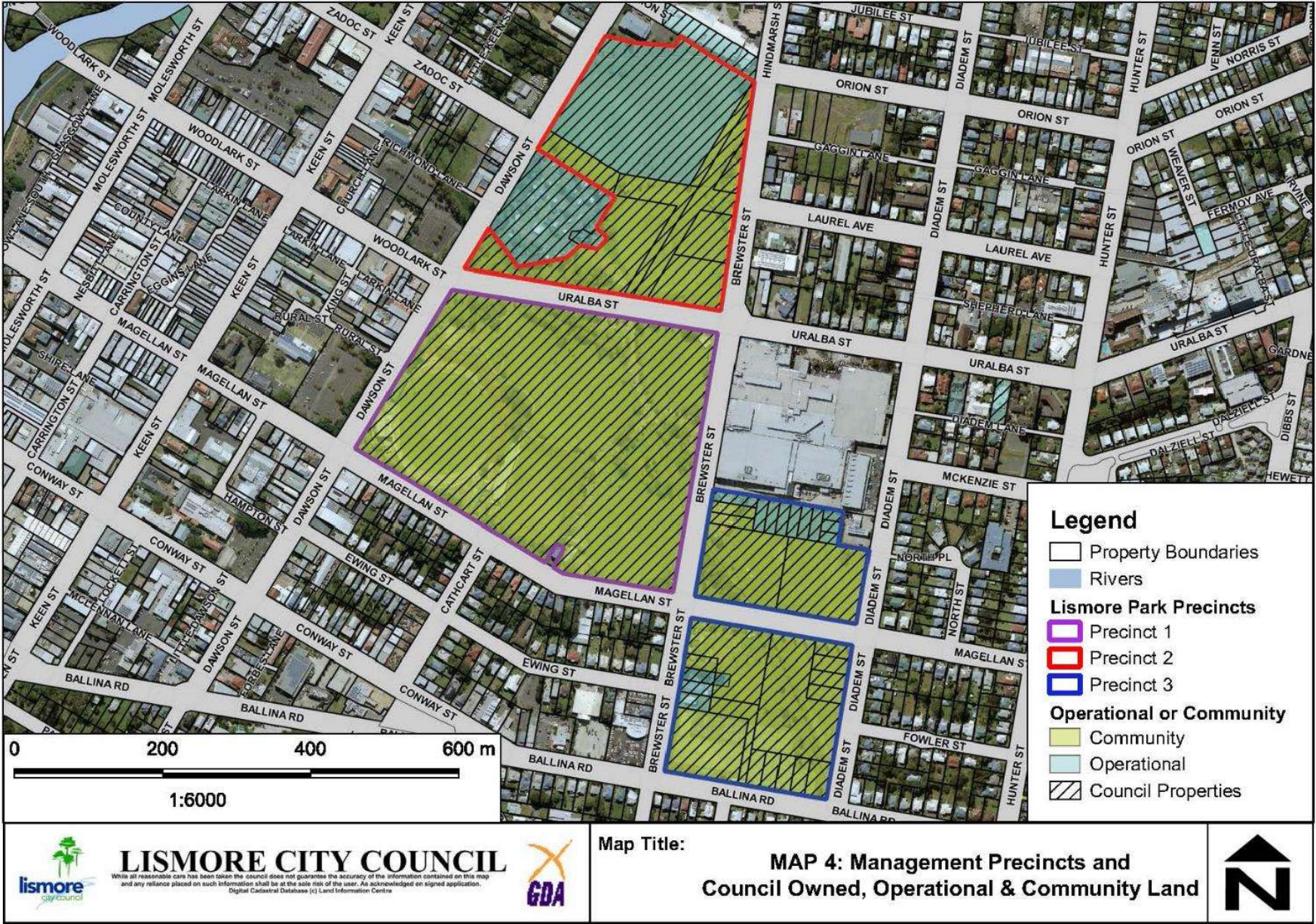
All lands within Lismore Park are owned by Council.

Map No. 4 shows the lands within Lismore Park owned by Council, classified either as 'community' or 'operational'.

(NOTE - AS NOTED IN SECTION 2 ABOVE, SOME PARCELS CLASSIFIED AS 'OPERATIONAL' HAVE BEEN INCLUDED IN THIS PLAN. IT IS INTENDED THAT THE AREA CONTAINING RODER AND DAVIDSON OVALS BE RECLASSIFIED TO 'COMMUNITY' UPON COMPLETION OF AN EASEMENT OR BOUNDARY ADJUSTMENT WITH TRINITY CATHOLIC COLLEGE.

OTHER AREAS OF OPERATIONAL LAND INCLUDING PART OF RICHARDS OVALS, THE LISMORE PRE-SCHOOL AND THE PIPE BAND HALL HAVE BEEN INCLUDED FOR HISTORIC REASONS AND WILL BE MANAGED ACCORDING TO THE LAND CATEGORISATIONS SHOWN ON MAP 3.

THE EXPANSION OF THE LISMORE PRESCHOOL REQUIRES LAND TO THE EAST TO BE RECLASSIFIED FROM 'COMMUNITY' TO 'OPERATIONAL'. THIS WAS ENDORSED BY COUNCIL AT THEIR MEETING IN MARCH 2020 AND IS REFLECTED IN MAP 4.



5. Condition and use of the land and structures on adoption of the plan

Section 36(3Aai-aii) of the LGA requires that a plan of management include a description of the condition of the land and any buildings or other improvements on the land and their use as of the date of adoption of the plan.

Appendix E details the existing leases and/or licenses of land and buildings in Lismore Park.

The following assessment includes a broad indicator of the condition of facilities within Lismore Park, defined as follows;

Good – buildings / facilities are well maintained for their age but require ongoing maintenance

Fair – buildings / facilities are suitable for their current use but are in need of repair, renovations or upgrades in the short to medium term

Poor - buildings / facilities are in poor condition and in need of urgent maintenance, significant repairs, upgrades or replacement.

5.1 Precinct 1

Oakes Oval (Rec #1)



Figure 1: Panoramic view of Oakes Oval playing surface and stands

Oakes Oval received a significant upgrade of facilities in 2018, including an expansion of the playing surface to facilitate AFL games, resurfacing and improved drainage of the playing surface, an expansion to covered seating areas, new changing facilities, new cricket sightscreens and a new scoreboard.

The Oakes Oval grass playing surface is in good condition and cricket sightscreens are provided at the northern and southern ends of the oval. Field lighting is sufficient for training for all sports at night. The main grandstand has bucket seating for 1014. Grass mounds along the northern and eastern sides of the playing field provide further spectator seating.

Oakes Oval is fully fenced. The principle built structure is Gordon Pavilion, a brick and masonry structure built in the early 1990s. Gordon Pavilion is in good condition and comprises a function room, commercial kitchen facilities, amenities, ground floor kiosks and player and spectator amenities. Other buildings in Oakes Oval include a brick toilet block near the main entrance, a small weatherboard kiosk, and small weatherboard ticket office near the entrance to the maintenance area. Limited exotic and native tree species are planted and located around the perimeter of the fenced area.

The main maintenance depot for Lismore Park also exists within Oakes Oval. The depot building is timber framed clad in weatherboard and roofed with galvanised iron. The building is in fair condition. A brick amenities block is located at the north end of the depot building. A demountable portable building provides additional office space and storage.

A concrete footpath has been provided along Magellan Street adjoining Oakes Oval, Crozier Field and Blair Oval.

Oakes Oval is used for local, district and regional sporting and other events. Occasionally the oval is used as a venue for state and national sporting events. Soccer, Australian Rules football, rugby league and cricket are the principle sports played on Oakes Oval. The oval is also utilised for Lismore's annual lantern parade fire show, the Carols by Candlelight community concert and occasionally hosts touring events such as the motorcycle show 'Nitro Circus'.

Gordon Pavilion is the principle facility for players and spectators, and is also utilised for functions, meetings and fundraising events.

The maintenance buildings within Oakes Oval are used as works depot for parks and sports facilities across Lismore.



Figure 2: Oakes Oval entrance



Figure 3: Maintenance depot

Crozier Field (Rec #2)

The Crozier Field grass playing surface is in good condition and field lighting suitable for night training is provided. The principle built structure within Crozier Field is a brick and masonry grandstand built in the late 1990s. The grandstand is in good condition and comprises undercover spectator seating, player and spectator amenities. A toilet block and canteen are located to the rear and northern side of the grandstand. Both of these facilities are built of brick with a Colourbond roof and are in good condition.

Crozier Field is fenced and the main spectator access is via a pedestrian path from Dawson Street to the north. Vehicle access from Magellan Street is limited to emergency and maintenance vehicles only.

Both exotic and native and tree species are planted and located around the perimeter of the fenced area and additional landscaping has been provided between the playing field and Magellan Street.

Crozier Field is used for local, district and regional sporting events. Soccer, rugby league and rugby union are the principle sports played on Crozier Field.



Figure 4: Panoramic view of Crozier Field playing surface and stands

Blair Oval (Rec #3)

The Blair Oval grass playing surface is in good condition. Field lighting suitable for night training is provided. Cricket sight screens are provided at the northern and southern ends of the oval. Both exotic and native and tree species are planted and located around the perimeter of the oval. A set of enclosed cricket practice nets is located near the north-western boundary of Blair Oval, which are in poor condition. Three covered picnic tables with seating recently installed in the south-western corner are in good condition.

Blair Oval is used for local, district and regional sporting events. Soccer and cricket are the principle sports played on Blair Oval. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, picnics, socialising, rest and contemplation.



Figure 5: Blair Oval shaded seating



Figure 6: Blair Oval cricket practice nets

Scout Hall and No. 2 Pavilion

Both the Scout Hall and No. 2 Pavilion are timber framed weatherboard buildings with galvanised roofs, located just west of Blair Oval. The Scout Hall is in fair condition. No. 2 Pavilion is in a very poor, dilapidated condition with smashed windows and rotting timber. It is intended that No. 2 Pavillion be demolished as part of the future development of Precinct 1.

The Scout Hall is used by the Lismore Scouts for scouting activities. No. 2 Pavilion is in a poor state of repair and is currently not being used.



Figure 7: Scout Hall



Figure 8: No. 2 Pavilion

Recycling depot

A fenced area with a gravel road, accessed from Brewster St, contains several removable skips for rural residents to drop-off recyclable materials and a 'Return & Earn' collection facility for plastic and glass bottles.

Humbly Oval (Rec #4)

The Humbly Oval grass playing surface is in good condition. No field lighting is provided. The 'Northern Star' hockey clubhouse and canteen, located in the north-west corner of the field, is built of brick with a zincalume roof and is in poor condition.

Three timber seating stands are provided, which are in fair condition. The hockey goals are in poor condition. A timber boundary – barrier fence around the perimeter is in fair condition, and a wire fence at the northern end of the playing field is in good condition. Both exotic and native tree species are planted and located around the perimeter of the playing field.

Humbly Oval is used for some junior hockey training. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, picnics, socialising, rest and contemplation. The clubhouse and canteen are currently unused.

A gravel road provides access from Brewster St and the southern end of the field and links to Uralba Street and Magellan Streets, with parking areas for Humbly, Heaps, Blair and Jolley fields. A concrete pedestrian walkway runs parallel with Uralba Street and has several rubbish / recycling bins provided, which are all in good condition.



Figure 9: Recycling drop-off depot



Figure 10: Humbly Field and clubhouse

Heaps Oval (Rec #5)

The Heaps Oval grass playing surface is in good condition. A single lighting tower is provided. Cricket sight screens are provided at the northern and southern ends of the oval. Both exotic and native tree species are planted and located around the perimeter of the playing field. The public entrance to Crozier Oval is located at the southern end of Heaps Oval.

Heaps Oval is used for local, district and regional sporting events. Cricket and rugby league training are the principle sports played on Heaps Oval. The oval is sometimes used for carparking when major events are held at Oakes or Crozier ovals. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, picnics, socialising, rest and contemplation.



Figure 11: Heaps Oval



Figure 12: Entry to Crozier Field.

Jolley Field (Rec #6), Parkland & Public Toilets

The Jolley Field grass playing surface is in good condition. Field lighting suitable for night training is provided. Trees of both exotic and native species are planted and located around the perimeter of the playing field. The field is sometimes used for car parking when major sporting and other events are conducted at the other ovals.

The former bocce court and associated buildings have been demolished. In its place is a small historical monument to the club and Lismore's Italian heritage.

The former City Lights tennis courts and clubhouse have been demolished due to significant flood damage. Some dilapidated cricket practice nets have also been demolished and additional open parkland space has been created as a result in the north-western part of Precinct 1. The parkland has a ring of native and exotic shade trees and a tower with an electrical fuse box. The 'totem forest' sculptures in this area are generally in a fair condition.

The public toilets on Dawson Street are a brick building in fair to poor condition. However, these are the only public toilets available within Lismore Park open during daylight hours when sporting facilities are not being used. A pedestrian walkway from Dawson Street goes between the toilets and the tennis club to access other parts of Lismore Park, including Crozier Field's main entry.

Jolley Field is used for junior and senior rugby league training. The oval is sometimes used for carparking when major events are held at Oakes or Crozier ovals. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, socialising, rest and contemplation.

The public toilet located between the former tennis clubhouse and Oakes Oval in Dawson Street is often used by the travelling public as the facility is the first visible public toilet from Lismore's northern entrance.



Figure 13: Entrance to Jolley Field



Figure 14: Bocce club memorial



Figure 16: Totem forest sculptures

Browns Creek drainage channel

A concrete channel carrying stormwater from the Browns Creek catchment area (encompassing most of central Lismore, parts of Lismore Heights and East Lismore) to the Wilsons River runs through precincts 1 & 3 of Lismore Park. It is the dominant item of infrastructure in the park, with vehicle and pedestrian crossings at various locations. At the northern end of Precinct 1 near the Uralba Street road crossing, water is regularly backed up and polluted with rubbish, including shopping trolleys etc.



Figure 17 & 18: Browns Creek channel

5.2 Precinct 2

Mortimer Oval (Rec #8)

The Mortimer Oval grass playing surface is in good condition and cricket sight screens are provided at the northern and southern ends of the oval. Field lighting suitable for night training is provided. Both exotic and native tree species are planted and located around the perimeter of the playing field. One timber seating stand is provided, in fair condition, with two new covered tables and seats situated at the northern end in good condition.

Mortimer Oval is used for local, district and regional sporting events. Cricket and Australian Rules football are the principle sports played on Mortimer Oval. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, picnics, socialising, rest and contemplation.

Roder Oval (Rec #9)

The Roder Oval grass playing surface is in good condition. No field lighting is available. Both exotic and native tree species are planted and located around the perimeter of the playing field. One timber seating stand is provided. Four recently upgraded cricket practice nets in good condition are located between Mortimer and Roder Ovals. A new players' amenities block has recently been constructed to service Mortimer, Roder and Davidson ovals. A pedestrian walkway running parallel with Brewster Street, connects Mortimer and Roder playing fields, with another pedestrian walkway linking Brewster Street around Mortimer Oval and back to the Uralba Street carpark.

Roder Oval is used for local, district and regional sporting events. Cricket is the principle sport played on Roder Oval. The oval is used for night training and practice nets are located at the southern end of the oval. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, picnics, socialising, rest and contemplation. The oval is also used by Trinity High School as a sportsground.



Figure 19: Mortimer Oval playing field



Figure 20: Mortimer & Roder Oval facilities



Figure 21: Roder cricket practice nets

Davidson Oval (Rec #10)

The Davidson Oval grass playing surface is in good condition. No field lighting is available. Both exotic and native tree species are planted and located around the perimeter of the playing field, particularly on the western side.

The principle built structure servicing Mortimer, Roder and Davidson Ovals is a clubhouse, toilets and canteen. The structure is constructed in brick with zincalume roof, is in poor to fair condition.

A gravel access road to the sewerage pump station behind the caravan park also provides access to an unformed gravel car parking area.

Davidson Oval is used for local, district and regional sporting events. Cricket is the principle sport played on Davidson Oval. The oval is used for night training. The oval is also used for recreational purposes such as walking, jogging and other fitness activities, picnics, socialising, rest and contemplation. The oval is also used by Trinity High School as a sportsground. The clubhouse is utilised by the Lismore Swans AFL club.



Figure 22: Davidson Oval playing surface



Figure 23: The old Precinct 2 clubhouse



Figure 24: The new Precinct 2 player's amenity block

5.3 Precinct 3

Richards Oval (Rec #12)

The Richards Oval grass playing surface is in good condition. Field lighting suitable for night training is provided. The principle structure on the oval is a masonry block construction building with Colourbond roof. The building is in good condition. There are also four (4) timber seating stands and two players' interchange benches located on the western side of the field. Both exotic and native tree species are planted and located around the perimeter of the playing field and a paved walkway links to Diadem Street near the Magellan Street intersection.

The area at the intersection of Brewster and Magellan Streets contains a significant stand of native trees and a section of Browns Creek running parallel to Magellan Street on the southern end of the field has been rehabilitated.

Richards Oval is used for local, district and regional sporting events. Soccer is the principle sport played on Richards Oval. The building is used as a clubhouse for the 'Workers Soccer Club'. The oval is also used for recreational purposes such as walking, jogging and other fitness activities. The treed area south of the drain at the intersection of Magellan and Brewster Streets is used for 'spill-over' car parking.



Figure 25: Richards Oval playing surface



Figure 26: Soccer clubhouse



Figure 27: Browns Creek rehabilitation area

Rec #11

The grass surface of Rec #11 is in fair condition. The area is principally used as an informal parking area for the netball courts, however it is referred to within Council's GIS mapping system as the 'Travelling Show / Circus Reserve' and is occasionally used for this purpose. The Browns Creek concrete culvert drain runs through the middle of this area and two pedestrian bridges provide access over the to the netball courts. Native tree species have been planted east of the drain and at the northern edge of the reserve. A concrete footpath has been constructed in the Diadem Street road reserve linking Ballina Road to Uralba Street and the Lismore Square.

Rec #11 is primarily used for informal car parking associated with the use of the netball courts. At other times the area is a passive recreation area used for recreational purposes such as walking, jogging and other fitness activities. It is occasionally used for travelling shows such as non-animal circuses.



Figure 28: Rec #11 car parking area .



Figure 29: Trees and footpath along Magellan St.

Netball courts

Ten (10) painted concrete courts are provided, all with lights for night games and training, and in good condition. The principle structure is a masonry block construction building with zincalume roof which is in good condition. Two shade structures with seating are in good condition and there is also uncovered aluminium seating between courts. A grassed area with netball goals is also provided behind the tennis courts and Pipe Band Hall. The grassed area includes two asphalt courts and two shade structures. All facilities are in good condition.

The netball courts are used for local, district and regional sporting events. Netball is the only sport played. The building is used as a clubhouse and contains a canteen and player and spectator amenities.



Figure 30: Netball courts



Figure 31: Netball clubhouse

Tennis Courts

Twelve (12) artificial grass courts are provided and are in good condition. All are fenced with lighting provided. The clubhouse is a masonry block structure and is good condition.

The tennis courts are used for local, district and regional sporting events. Tennis is the only sport played. The building is used as a clubhouse and contains a canteen and player and spectator amenities.

Pipe Band Hall

The pipe band hall is a weather board building with galvanised iron roof. The hall is in good condition. The building is used as a practice venue for the Lismore Pipe Band.



Figure 32: Tennis courts and clubhouse



Figure 33: Pipe Band Hall

Lismore Pre-school

Lismore Pre-school comprises four (4) buildings and fenced outdoor play area. The main building is constructed with masonry block with galvanised iron roof and is in good condition. The other buildings in the fenced area are built of zincalume and weatherboard and are in fair condition. Both exotic and native tree species are planted in the fenced play area. The building and fenced area is used as a pre-school.

Lismore Community Garden

Construction of the Lismore Community Garden began in 2009 and consists of a series of raised and ground-level garden beds, gravel paths, shade structures, a shipping container for storage, fruit trees, a shaded bench table, timber structures for storing mulch and other resources, and a shed / office area with a covered seedling-raising space. All structures are in good condition.

Gardens are utilised by residents who may rent their own garden space, as well as volunteers who maintain the general-use garden beds, work-for-the-dole employment scheme participants and the general community.

An area of open-green space that connects the community garden to the pre-school, pipe band hall, tennis and netball courts is a residual area of what was previously known as Rec #7. The area and associated buildings and improvements are utilised as a volunteer-run community garden for food production, employment training, community capacity building and socialisation.

The residual area of what was known as Rec #7 is an open green space used for passive recreation activities. It incorporates a grassed area with netball goals at the northern end of the tennis courts that is used for junior netball matches and training.



Figure 34: Lismore Preschool



Figure 35 & 36: Lismore Community Garden



6. Management of the Land

Section 36F of the LGA 1993 outlines the core objectives for management of community land categorised as a sportsground.

Section 36G of the LGA 1993 outlines the core objectives for management of community land categorised as a park.

Section 36I of the LGA 1993 outlines the core objectives for management of community land categorised as general community use.

The land is managed according to the objectives and methods set out in the tables below, where 'objective' is defined as 'an end towards which efforts are directed' and a 'performance target' is defined as 'an objective or goal to be performed'.

The timing priorities are defined as follows;

- Short term (ST) within 3 years
- Medium term (MT) within 6 years
- Long term (LT) within 10 years
- On-going (O) undertaken on a regular or ongoing basis
- As needed (AN) undertaken as need arises

Areas	Core objectives	Performance target	Means of achievement	Performance measure	Priority
<i>Core objectives for community land categorised as a <u>sportsground</u></i>	(a) to encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and (b) to ensure that such activities are managed having regard to any adverse impact on nearby residences	(a) Sportsgrounds are provided, utilised and maintained for a range of appropriate sport and recreational activities in accordance with existing and new lease and hire agreements and other relevant policies and procedures. Oakes Oval and Crozier Field are developed into a major regional sporting precinct that are capable of hosting a range of regional sporting and community events. (b) Any potential adverse impacts upon nearby residents from activities at sportsgrounds are minimised and/or mitigated	(a) Sportsground activities are managed in accordance with lease / hire / booking agreements and relevant Council policies and procedures. The staged development of Oakes and Crozier into a regional sports hub is undertaken in accordance with the design brief and as funding and other resources become available. (b) Potential adverse impacts considered when assessing all Development Applications and applications for hire of facilities. Appropriate conditions and /or design requirements are included.	(a) All sportsgrounds are utilised for a range of appropriate sport and recreational activities (b) Adverse impacts from sportsground activities minimised and/or mitigated	O
<i>Core objectives for community land categorised as a <u>park</u></i>	(a) To encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and (b) To provide for passive recreational activities or pastimes and for the casual playing of games, and (c) To improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management	(a) Further develop Lismore Park as a multi-purpose recreational area catering for all ages, particularly youth (b) Develop the park as a multi-purpose recreation area that includes opportunities for passive recreational pursuits and the casual playing of games (c) Develop the park as a multi-purpose recreational area that caters for people of all ages and provides opportunities for active and leisure pursuits	(a - c) The development of new facilities and the improvement of existing park facilities as outlined in the Lismore Parklands master plan as funding and other necessary resources become available	(a-c) The staged implementation of upgrades to Lismore Park as outlined in the Lismore Parklands masterplan as funding and other resources become available.	O / LT
<i>Core objectives for community land categorised for <u>general community use</u></i>	To promote encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public; (a) in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and	(a) Develop Lismore Park as a multi-purpose recreation area that caters for people of all ages and provides amenities and facilities to promote the physical, cultural, social and intellectual welfare or development of individual members of the public (b) Leases, licences or other estates updated to ensure that the needs of the lessee and	(a) The gradual development of new facilities and improvements to the park as funding and other necessary resources become available (b) Periodic review of leases, licences or other estates	(a) A range of new and / or improved amenities and facilities are provided and well utilised by the community (b) Leases, licences and other estates are reviewed and up-dated	O / LT

	(b) in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).	statutory obligations of Council are met			
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7. Future use of the land

Section 36(3A)(bi-iii) of the LG Act requires that a PoM must specify the purpose for which the land and buildings and improvements can be used, and the scale of intensity of any permitted use or development.

7.1 Precinct 1

Oakes Oval & Crozier Field

A major \$12.4 million redevelopment of facilities within Oakes Oval and Crozier Field was announced in 2019 including increased pedestrian connectivity between the two fields, a rooftop terrace pavilion for Crozier Field, more grandstand seating and spectator mounds, refurbishing of Gordon Pavillion, new broadcasting facilities, coaches' boxes and players' amenities. The vision is to develop a regional sporting hub that is capable of hosting major regional sporting and community events in the heart of Lismore.

An overview of the scope of the proposed works is included at **Appendix C**. The final design may be subject to changes. Other future works (such as upgrades to existing lighting) that are associated with the development of these facilities as a regional sporting hub may be undertaken.

Oakes Oval and Crozier Field will continue to be used for local, district and regional sporting events. Occasionally the ovals will be used as a venue for state and national sporting events and as a venue for major community events and travelling shows.



Figure 37: Artist's impression of proposed works to Oakes Oval / Crozier Field.

Development of Lismore Parklands

The Lismore Parklands Master Plan outlines proposed developments within Lismore Park Precinct 1. Works will be undertaken in stages as funding and other resources become available. The estimated \$24 million upgrade will be a regionally significant development, making Lismore Park a premier destination for both local residents and visitors from outside the region. It will be able to host both night and day events and provide for an extensive range of passive and active recreational experiences.

A copy of the masterplan design is included at **Appendix D**. This masterplan design should be read in conjunction with the Masterplan Report prepared by Vee Design.

The main components of the plan are;

- A tree-lined pedestrian promenade
- A central plaza with café
- Water playground
- A multi-level “tree house” playground
- Numerous playground facilities, including an all-abilities playground
- Open space passive recreation areas and picnic facilities
- An exercise park
- Events stage and lawn with a capacity for 5000 people
- Urban playground including skate park facilities
- Wedding / events area
- Formalised entranceways
- Extensive landscaping, lighting, signage and public art

7.2 Precinct 2

Mortimer, Roder and Davidson ovals will continue to be used for local, district and regional sporting events, as well as general recreational purposes. A focus on improving facilities for the increased use of the precinct for cricket matches as well as general recreational activities will be undertaken over time as funds allow.

Detailed designs for the upgrade of Precinct 2 will be put on public exhibition as they become available.

7.3 Precinct 3

Richards Oval (Rec #12)

Richards Oval will continue to be used for local, district and regional sporting events and general recreational activities.

Rec #11

Part of this reserve is considered potentially suitable site for the relocation of the recycling depot when the redevelopment of Precinct 1 is commenced. The remaining areas will continue to be used as an informal parking area, for general recreational purposes and occasionally for travelling shows. The site may be suitable for future indoor facilities, with appropriate parking provided.

Netball Courts

The netball courts and associated amenities will continue to be used for local, district and regional sporting events. Facilities will be upgraded over time as funds become available.

Tennis Courts

The tennis courts and associated amenities will continue to be used for local, district and regional sporting events. Facilities will be upgraded over time as funds become available.

Lismore Community Gardens

The Lismore Community Garden and associated amenities will continue to be used for food production, employment training, community capacity building and socialisation. Any future development will be in accordance with the existing lease agreement.

Lismore Pre-school

A DA has been approved for an expansion of Lismore Pre-school including a new building and outdoor learning and play areas. The DA also approved an expansion of the pre-school site to the west (Lot 4 DP344444) which will require a boundary adjustment and consolidation of allotments.

8. Leases, licences and other estates

Sections 45-47AA of the Local Government Act 1993 establishes the restrictions and requirements on Council in relation to the granting of new leases, licences and other estates on 'community land'.

New leases, licenses or other estates of 'community' land may only be granted if:

- the plan of management expressly authorises the lease etc
- the purpose of the lease etc is consistent with the core objectives for the category of land on which it is issued
- the lease is for a purpose consistent with Section 46 of the LGA 1993, such as the provision of public utilities, public roads and carrying out of activities that are appropriate to the current and future needs of the local community and of the wider public in relation to public recreation.

Section 46-46A of the LGA 1993 requires that tenders must be called for all leases etc of 'community' land over five years, unless the lease is to be granted to a non-profit organisation, and that leases not be granted for more than 21 years.

Section 47 of the LGA 1993 sets out the requirements where Council proposes to lease etc 'community' land for a period greater than 5 years including:

-
- public notification
 - consideration of submissions
 - consultation with the Minister if a submission is by way of objection.

Section 47A of the LGA 1993 establishes the requirements where Council proposes to lease etc 'community' land for a period less than five years.

Clause 117 of the Local Government (General) Regulation (LGR) 2005 exempts certain uses from the requirements of Section 47A where no permanent structures are erected. Exempt uses include:

- public performance (theatre, musical and the like)
- playing a musical instrument or singing for reward
- engaging in a trade or business
- playing of any lawful game or sport
- delivering a public address
- commercial photographic sessions
- picnics and private celebrations (including weddings and the like)
- filming

Section 47C of the LGA 1993 prohibits the sub-lease of 'community' land unless it is notified under Section 47 or permissible in accordance with Clause 119 of the LGR 2005. Clause 119 permits the sub-lease of refreshment kiosks and allows dances and private parties for a sporting club.

A Plan of Management can expressly authorise the lease of 'community' land.

Future leases, licenses and other estates of land categorised as a sportsground

In relation to 'community' land categorised as a sportsground, this Plan of Management authorises the lease, licence or grant of any other estate within Lismore Park for sporting and auxiliary purposes and purposes of a commercial nature which assists the ongoing financial feasibility of the lessee to provide sporting services and facilities, subject to the approval of Council and in accordance with the provisions of the LGA 1993.

Future leases, licenses and other estates of land categorised as a park

In relation to 'community' land categorised as a park, this Plan of Management authorises the lease, licence or grant of any other estate within Lismore Park for community, recreational and auxiliary purposes and purposes of a commercial nature which assists the ongoing financial feasibility of the lessee to provide community or recreational services and facilities, subject to the approval of Council and in accordance with the provisions of the LGA 1993.

Future leases, licenses and other estates of land categorised for general community use

In relation to 'community' land categorised for general community use, this Plan of Management authorises the lease, licence or grant of any other estate within Lismore Park for general community use and auxiliary purposes and purposes of a commercial nature which assists the ongoing financial feasibility of the lessee to provide community or recreational services and facilities, subject to the approval of Council and in accordance with the provisions of the LGA 1993.

9. Approvals for activities on the land

Section 68, Part D of the LGA 1993 requires approvals by Council for the following activities on community land.

1. Engage in a trade or business
2. Direct or procure a theatrical, musical or other entertainment for the public
3. Construct a temporary enclosure for the purpose of entertainment
4. For fee or reward, play a musical instrument or sing
5. Set up, operate or use a loudspeaker or sound amplifying device
6. Deliver a public address or hold a religious service or public meeting

Lismore Council has developed a policy for 'Approvals and use of land owned or managed by Council' (Policy # 8.11.3). The policy states that 'a person intending to undertake an activity, event, or temporary use of land owned or managed by Council, must obtain prior approval in writing from Council'.

The policy states that the purpose of obtaining written approval is to:

- a) Ensure owner's consent of Lismore City Council is formally requested, considered and granted on appropriate terms;
- b) Ensure appropriate risk management;
- c) Ensure consultation with other agencies as appropriate;
- d) Ensure Council's statutory obligations under various legislation can be met.

Council will make application forms available for seeking all necessary approval.

10. Other management issues

10.1 Public safety and security

All due care is taken by Council to ensure the safety of the public and their property whilst in Lismore Park. Regular inspections by Council staff are undertaken to identify and address any hazards, obstructions and other safety and security concerns that may arise.

Council maintains public liability insurance to a value in excess of \$20 million. Hirers of land, buildings and other improvements in Lismore Park are required to hold their own public liability insurance. Casual hirer's public liability insurance is available from Council.

The development of new and re-development of existing buildings and other improvements must comply with Council's Development Control Plan Chapter 13, (*Crime Prevention Through Environmental Design*).

10.2 Vandalism

Like many public places Lismore Park is subject to vandalism and security problems.

The following strategies have been implemented (or are recommended) to minimise opportunities for vandalism and to maintain a cost effective and non-obtrusive security system.

- Crozier Field to be closed during daylight hours when not in use for organised sporting events or training.
- Structures and facilities should be designed to minimise opportunities for vandalism [e.g. unbreakable glass, vandal resistant fixtures, unmoveable park furniture, minimisation of large open wall areas (through landscaping and design change)].
- Vandalism attracts vandalism. Research indicates that poorly maintained areas attract a greater level of vandalism than open space areas where vandalism is attended to immediately.
- Security systems such as patrols and security lighting be implemented in an attempt to reduce vandalism. A review of lighting across all of Lismore Park should be conducted during the redevelopment of Precinct 1.
- Post anti-vandalism signs as a deterrent as part of a general signage upgrade across the park.
- Encourage community 'ownership' by involving local residents (particularly young people) in design and maintenance and public art projects (subject to Public Art Policy).
- Report all significant damage to the police immediately.
- Implement and maintain a vandalism incident reporting system.
- Organisers of large events must arrange for hired security to patrol their event.
- Organisers of events at Oakes and Crozier ovals are encouraged / supported to restrict access to areas they do not need to use
- No glass and no smoking policies have been implemented at Oakes and Crozier ovals.
- Post event clean-ups are undertaken at the earliest opportunity to limit the build up of rubbish and litter.

10.3 Maintenance and cleaning schedule

A major management issue is the ongoing maintenance of parks and maintaining appropriate standards with increasing workloads and stretched resources. Every effort is made with available resources to provide facilities that are safe and suitable for the intended use. The day-to-day maintenance of Lismore Park is undertaken in accordance with schedules developed by Council's Parks and Recreation Section, or otherwise as required.

Weekly litter inspection, collection and removal are undertaken by Council's Parks and Recreation Section. In accordance with Council's condition of hire form, hirers are responsible for the collection of litter at the grounds they hire. Necessary reactive maintenance is to be carried out as soon as possible and items of health and safety concern are to be addressed as a matter of urgent priority.

Maintenance of areas that are leased / licensed or rented is generally to be maintained by the respective lessee, licensee or tenant as per the details of the agreements.

10.4 Vehicle access and parking

The Lismore Parklands Master Plan provides new off-street vehicle parking areas accessed from Brewster Street and Uralba Street, with some additional on-street parking on Magellan, Dawson and Uralba Streets. Potential upgrades to Precinct 2 should include a formalised vehicle access from Uralba Street and approximately 50 off-street parking spaces. Additional car parking is available in the vicinity at the John Crowther Carpark (corner of Woodlark and Dawson Streets) and the Harold Fredericks Carpark (Dawson Street, opposite Oakes Oval).

10.5 Dogs

Dogs are part of our community and every effort is made to achieve a balance between the owners and non-owners of dogs for mutual enjoyment of Lismore Park. Dogs are permitted within most public places while restrained by a leash held by a competent person. However, dogs are generally not permitted in the following areas:

- within 10m of children's playgrounds
- within 10m of BBQ facilities
- sportsgrounds during sporting activities and
- Oakes Oval or Crozier Field at any time.

The Companion Animals Act 1998 requires that dog owners are obliged to pick up their dogs faeces. Penalties apply for non-compliance in this regard.

10.6 Wet weather usage

The sportsgrounds within Lismore Park may be withdrawn from use as a result of wet weather to prevent excessive damage caused by sporting activities. As training is seen as a lower priority than competition it is more likely to be cancelled.

Council's Parks and Recreation section determines whether sportsgrounds will be closed as a result of wet weather. A wet weather telephone hotline and webpage have been established to inform potential users whether sportsgrounds are closed or remain open for use. The telephone hotline is (02) 6625 0445. The webpage can be accessed from the Lismore Council homepage (www.lismore.nsw.gov.au) under the "Recreation & Community" tab – 'Sporting Field Closures'.

10.7 Signage

Existing signage around Lismore Park is sometimes inconsistent in design and in poor condition. New signage (directional, informational, safety) is required at most ovals. A new signage system should be attractive and consistent in design to 'brand' Lismore Park as a unique area and facility.

The erection of all sponsor signage must be first approved by Council's Parks and Recreation Section.

All signage must comply with Council's Development Control Plan Chapter 9 (*Signage*) or the Exempt and Complying Development SEPP.

10.8 Flood management

The entire area of Lismore Park is mapped as 'high flood risk'. The Lismore Floodplain Risk Management Plan (2014) identifies flood evacuation zones and routes, as well as warning and evacuation procedures. A map of flood evacuation routes has been included here at **Appendix F**.

The Floodplain Risk Management Plan describes the RE1 Public Recreation zoning as 'appropriate use of the land in this high flood risk area'. Some commercial and industrial may be permitted in a high risk flood area, subject to a range of development controls on floor height, structural adequacy of buildings and flood refuge provisions. These can be found in Council's Development Control Plan (DCP) – Chapter 8 (*Flood Prone Lands*). Works associated with the Lismore Parklands masterplan have incorporated appropriate flood management practices.

10.9 Hiring processes

For all activities not covered under Section 68, Part D of the LGA 1993 and listed here in Section 9 – (Approvals for activities on the land), casual hirers should in the first instance phone Council on **1300 878387** to inquire about hiring facilities and the associated costs.

A Park Booking Form can also be downloaded from Council's website – www.lismore.nsw.gov.au under the "Recreation & Community" tab – 'Parks for Hire'. A move towards an online booking system is likely to occur during the life of this plan of management.

Appendix A – Sections 38, 40, 40A and 43 of the Local Government Act 1993.

S.38 - Public notice of draft plans of management

- (1) A council must give public notice of a draft plan of management.
- (2) The period of public exhibition of the draft plan must be not less than 28 days.
- (3) The public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council.
- (4) The council must, in accordance with its notice, publicly exhibit the draft plan together with any other matter which it considers appropriate or necessary to better enable the draft plan and its implications to be understood.

S.40 – Adoption of plans of management

- (1) After considering all submissions received by it concerning the draft plan of management, the council may decide to amend the draft plan or to adopt it without amendment as the plan of management for the community land concerned.
- (2) If the council decides to amend the draft plan it must either:
 - (a) publicly exhibit the amended draft plan in accordance with the provisions of this Division relating to the public exhibition of draft plans, or
 - (b) if it is of the opinion that the amendments are not substantial, adopt the amended draft plan without public exhibition as the plan of management for the community land concerned.
- (2A) If a council adopts an amended plan without public exhibition of the amended draft plan, it must give public notice of that adoption, and of the terms of the amended plan of management, as soon as practicable after the adoption.
- (3) The council may not, however, proceed to adopt the plan until any public hearing required under section 40A has been held in accordance with section 40A.

40A Public hearing in relation to proposed plans of management

- (1) The council must hold a public hearing in respect of a proposed plan of management (including a plan of management that amends another plan of management) if the proposed plan would have the effect of categorising, or altering the categorisation of, community land under section 36 (4).
- (2) However, a public hearing is not required if the proposed plan would merely have the effect of altering the categorisation of the land under section 36 (5).
- (3) A council must hold a further public hearing in respect of the proposed plan of management if:
 - (a) the council decides to amend the proposed plan after a public hearing has been held in accordance with this section, and

(b) the amendment of the plan would have the effect of altering the categorisation of community land under section 36 (4) from the categorisation of that land in the proposed plan that was considered at the previous public hearing.

43 Public availability of plans of management

A plan of management must be available for public inspection at, and purchase from, the office of the council during ordinary office hours.

Appendix B – Schedule of Lands

(Note – *Red* indicates a change from the 2009 Plan of Management)

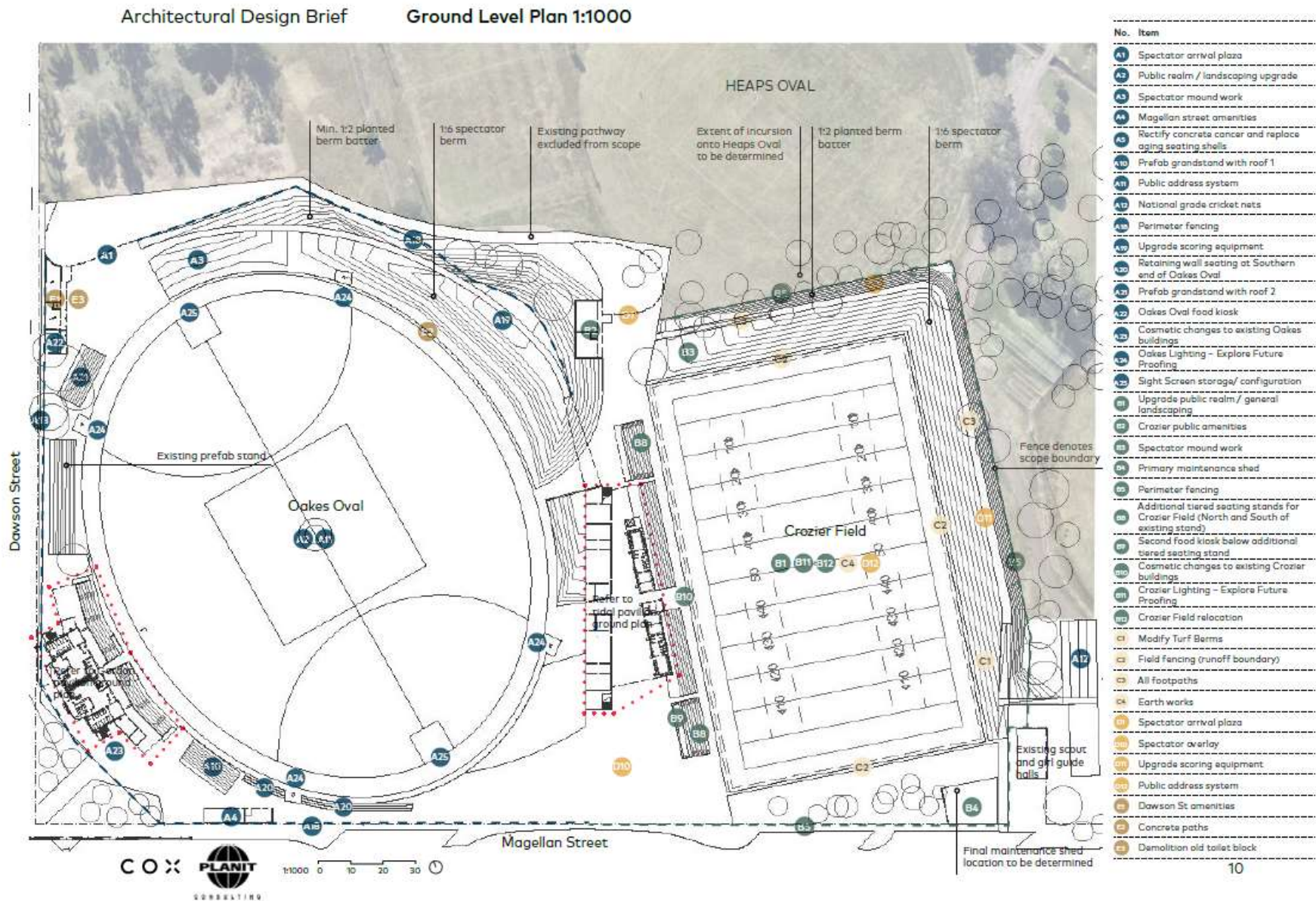
Management Precinct No. 1							
Property identifier	Real property description	Street Address	Land uses	Area (m2)	Ownership	Classification	Categorisation
P15870	Lot 1 in DP 709802	144 Magellan St	Oakes Oval (Rec #1)	132,300	Council	Community	Sportsground
			Crozier Field (Rec #2)		Council	Community	Sportsground
			Blair Oval (Rec #3)		Council	Community	Sportsground
			Humbly Oval (Rec #4)		Council	Community	Park
			Heaps Oval (Rec #5)		Council	Community	Park
			Jolley Field (Rec #6)		Council	Community	Park
			City Lights Tennis Courts		Council	Community	Park
			Bocce courts (former)		Council	Community	Park
			Park (sculptures etc)		Council	Community	Park
P17007	Lease plan DP 701862	188 Magellan St	Scouts Hall	588	Council	Community	General community use
P6319	Portion 508	186 Magellan St	Girl Guides Hall	364	Girl Guides	Not subject to plan	

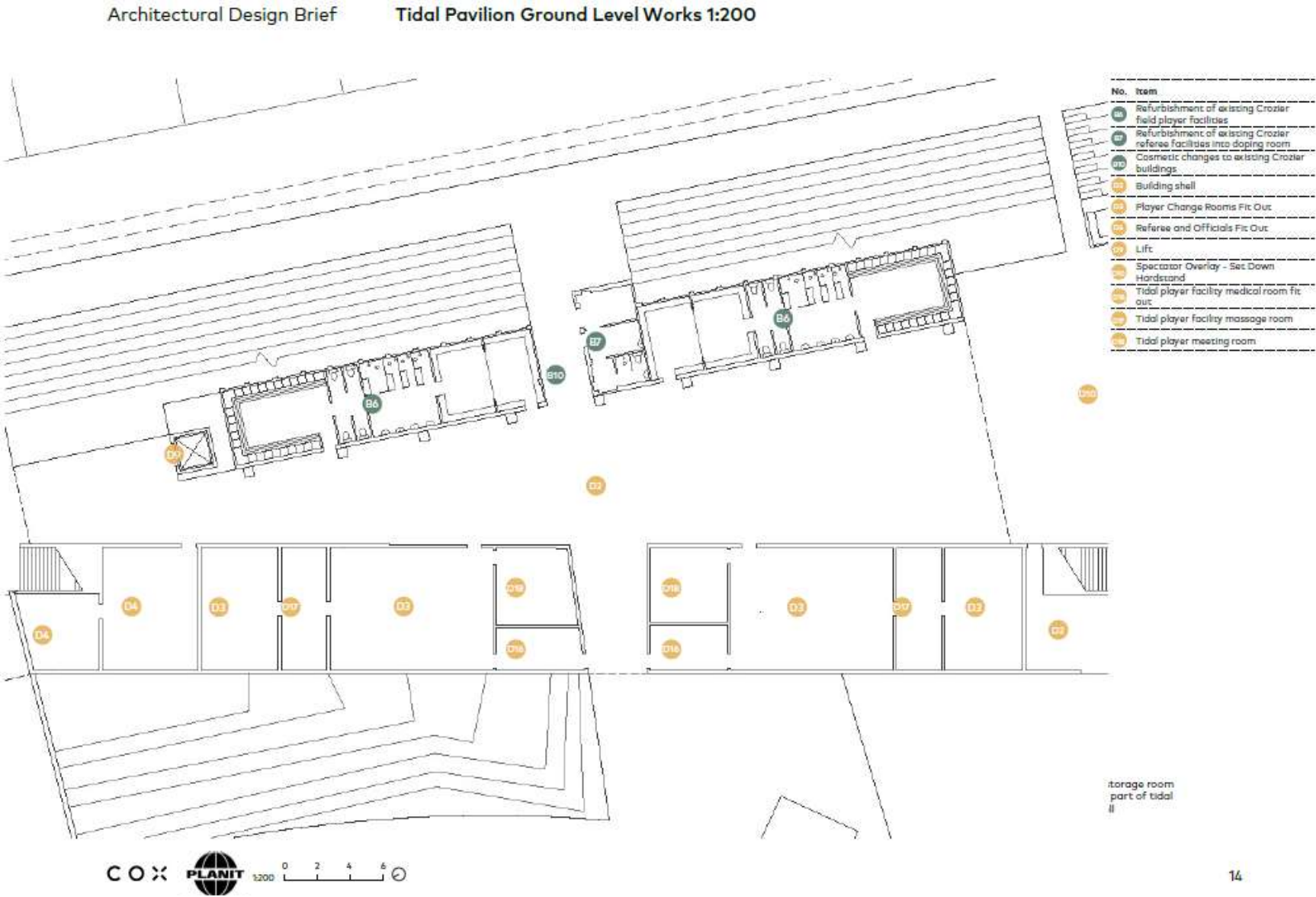
Management Precinct No. 2							
Property identifier	Real property description	Street Address	Land uses	Area (m2)	Ownership	Classification	Categorisation
P3058	Lot 1 in DP 636233	50 Dawson St	Caravan Park	15,400	Council	Operational	Not applicable
P25443	Lot 22 in DP 853496	68 Dawson St	Mortimer Oval (Rec #8)	14,930	Council	Community	Sportsground
P25442	Lot 21 in DP 853496	68A Dawson St	Sewerage pump station	912	Council	Operational	Not applicable
P24898	Lot 1 in DP 128733	48 Dawson St	Davidson Oval (Rec #10)	3,507	Council	Community	Sportsground
P25101	Lot 1 in DP 997501	30 Dawson St	Davidson Oval (Rec #10) Roder Oval (Rec #9)	34,110	Council	Operational To be reclassified as Community upon completion of an easement or boundary adjustment with Trinity catholic College.	Sportsground
P21156	Lot 1 in DP 780009	10 Uralba St	Davidson Oval (Rec #10) Roder Oval (Rec #9)	4,475	Council	Community	Sportsground
P21381	Lot 13 in DP 187874	12 Uralba St	Mortimer Oval (Rec #8) Davidson Oval (Rec #10)	1,688	Council	Community	Sportsground
P24900	Lot 1 in DP 128734	1 Brewster St	Roder Oval (Rec #9)	2,210	Council	Community	Sportsground
P26174	Lot 2 in DP 187874	7 Brewster St	Mortimer Oval (Rec #8) Roder Oval (Rec #9)	1,441	Council	Community	Sportsground
P26175	Lots 4 in DP 187874	15 Brewster St	Mortimer Oval (Rec #8)	4,175	Council	Community	Sportsground

P26176	Lot 10 in DP 187874	23 Brewster St	Mortimer Oval (Rec #8)	5,932	Council	Community	Sportsground
Management Precinct No. 3							
Property identifier	Real property description	Street Address	Land uses	Area (m2)	Ownership	Classification	Categorisation
P25246	Lot 3/18 in DP 758615	48I Brewster St	Richards Oval (Rec #12)	11,144	Council	Community	Sportsground
P25245	Lot 4/18 in DP 758615	48J Brewster St	Richards Oval (Rec #12)	11,144	Council	Community	Sportsground
P18706	Lot 15 in DP 8588	48 Brewster St	Richards Oval (Rec #12)	911	Council	Operational	Sportsground
P25237	Lot 16 in DP 8588	48A Brewster St	Richards Oval (Rec #12)	911	Council	Community	Sportsground
P25238	Lot 17 in DP 8588	48B Brewster St	Richards Oval (Rec #12)	929	Council	Community	Sportsground
P25239	Lot 5 in DP 436538	48C Brewster St	Richards Oval (Rec #12)	696	Council	Operational	Sportsground
P25240	Lot 6 in DP 436538	48D Brewster St	Richards Oval (Rec #12)	696	Council	Operational	Sportsground
P25241	Lot 7 in DP 436538	48E Brewster St	Richards Oval (Rec #12)	696	Council	Operational	Sportsground
P25242	Lot 8 in DP 436538	48F Brewster St	Richards Oval (Rec #12)	696	Council	Operational	Sportsground
P25243	Lot 9 in DP 436538	48G Brewster St	Richards Oval (Rec #12)	696	Council	Operational	Sportsground
P25244	Lot 10 in DP 436538	48H Brewster St	Richards Oval (Rec #12)	696	Council	Operational	Sportsground
P18703	Lot 6 in DP 376908	101A Diadem St	Richards Oval (Rec #12)	402	Council	Operational	Sportsground
P18704	Lot 1 in DP 376908	103A Diadem St	Richards Oval (Rec #12)	402	Council	Operational	Sportsground
P18705	Lot 1 in DP 368623	105A Diadem St	Richards Oval (Rec #12)	402	Council	Operational	Sportsground
P1296	Lot 4 in DP 344444	50 Brewster St	Lismore Community Gardens	8,802	Council	Community	General Community Use
P1297	Lot 1 in DP 344444	58 Brewster St	Lismore Community Gardens	815	Council	Community	General Community Use

P1294	Lot 2 in DP 344444	60 Brewster St	Lismore Pre-school	746	Council	Operational	General community use
P1295	Lot 3 in DP 344444	62 Brewster St	Lismore Pre-school	746	Council	Community	General community use
P1293	Lot 11 in DP 812156	64 Brewster St	Pipe Band Hall	963	Council	Operational	General community use
P22816	Lot 12 in DP 812156	108 Ballina Rd	Netball Courts (Rec #11)	2,362	Council	Community	Sportsground
P28181	Lot 9 in DP 16613	110 Ballina Rd	Netball Courts (Rec #11)	1,012	Council	Community	Sportsground
P26180	Lot 8 in DP 16613	112 Ballina Rd	Netball Courts (Rec #11)	1,012	Council	Community	Sportsground
P26179	Lot 7 in DP 16613	114 Ballina Rd	Netball Courts (Rec #11)	1,012	Council	Community	Sportsground
P26178	Lot 6 in DP 16613	116 Ballina Rd	Netball Courts (Rec #11)	1,012	Council	Community	Sportsground
P26177	Lot 5 in DP 16613	118 Ballina Rd	Netball Courts (Rec #11)	1,537	Council	Community	Sportsground
P858	Lot 10 in DP 16613	129 Diadem St	Netball Courts (Rec #11) & park	13,790	Council	Community	Sportsground
P849	Lot 1 in DP 16613	121 Diadem St	Park	1,012	Council	Community	Park
P850	Lot 2 in DP 16613	123 Diadem St	Park	1,012	Council	Community	Park
P851	Lot 3 in DP 16613	125 Diadem St	Park	1,012	Council	Community	Park
P852	Lot 4 in DP 16613	127 Diadem St	Park	1,012	Council	Community	Park

[Appendix C – Oakes / Crozier upgrade plan](#)





[Appendix D – Lismore Parklands Masterplan](#)

Note: This masterplan design should be read in conjunction with the Masterplan Report prepared by Vee Design.

MASTERPLAN AND STRATEGIC FRAMEWORK



LISMORE PARKLANDS
MASTERPLAN



SCALE: 1:10,000

0 10 20 30 40 50m

VEE

LEGEND

- 1 MAIN PEDESTRIAN PROMENADE**

 - Avenue of signature trees
 - Wide enough allow for market stalls
 - Feature lighting
 - Slightly raised to allow for easy maintenance
- 2 CAR PARKING**

 - On-street parallel parking between existing trees
 - Off-street car parking
- 3 THE TREE HOUSE**

 - Iconic structure with cafe and integrated children's playground
 - Ground level with flexi space
 - Second floor outdoor cafe overlooking playground
 - Toilets, storage & administration
- 4 SMALL GATEWAY PLAZA**

 - Signature pavement at intersection
 - Opportunity for artworks and lighting displays
- 5 EVENTS LAWN & STAGE**

 - Multi-use lawn area marked by promenade (70m diam.)
 - Iconic stage structure with big screen TV (capacity for 5000 people)
- 6 PASSIVE PICNIC AREAS**

 - Flexible open lawn areas with opportunities for formal and informal picnicking
 - Picnic shelters, seating, tables and barbecues
 - Existing and new shade trees
 - Come day events and marquees
- 7 FUNCTION LAWN**

 - Formalised lawn area suitable for smaller events and functions
 - Feature lighting for night time functions
- 8 LISMORE ARRIVAL GATEWAY**

 - Signature pavement at intersection
 - Large paved plaza with interactive dancing water feature and lighting display
 - Opportunity for signature artworks and "welcome to Lismore" type signage
- 9 WESTERN ENTRY PLAZA**

 - Large paved plaza with lighting display feature
 - Forecourt space to Ovals Oval Entry gates
 - New public amenities building
- 10 POP UP CAFE**

 - Small cafe at western end of parkland to draw people into the park
 - Small "container" style cafe
- 11 THE BIG SCRUB PLAYGROUND**

 - Iconic & historical base playground catering to all ages with a natural focus
 - Picnicking and shade shelters integrated throughout and adjacent
- 12 THE BIG SCRUB WATER PLAYGROUND**

 - Iconic water play facility with a bespoke identity unique to Lismore with a natural focus
 - Picnicking and shade shelters integrated throughout and adjacent
- 13 ALL ABILITIES PLAYGROUND**

 - Iconic regional playground facility with a bespoke identity unique to Lismore with traditional play elements for families and younger children
 - Picnicking and shade shelters integrated throughout and adjacent
- 14 EXERCISE TRAIL**

 - Dedicated fitness zone with range of fixed and flexible opportunities for group fitness
 - Running trails with distance markers and exercise stations throughout
- 15 BLAIR OVAL**

 - Re configure Blair Oval to accommodate junior sports
 - Junior cricket field highlighted
- 16 MAINTENANCE YARD**

 - Shipping container converted into maintenance sheds
- 17 URBAN PLAYGROUND**

 - "Grinding" plaza and shaded seating areas for youth to gather
 - Flexible concrete area for pump in skate ramps and events
 - Shade shelters and seating
 - Vehicle access from Uralba St
- 18 BROWNS CREEK**

 - Retain existing alignment with minor adjustment around central building
 - Remove existing channel and construct combination of planted weir and boulder dry creek bed
 - "Creek alive" - Lighting and Misting at night adjacent play zone
- 19 BUFFER PLANTING**

 - Additional tree and shrub planting to buffer sports fields
- 20 WALK OF FAME**

 - Alternative connections to improve permeability
 - Marked sporting tributes
 - Alternative dog on-leash route away from major attractions and cars
- 21 WEDDING PAVILION**

 - Small stage and pavilion to facilitate outdoor wedding ceremonies
- 22 LOCAL IDENTITY**

 - Incorporating local stories, indigenous culture and European history at all scales
 - From the use of local plant species, to interpretive trails and integrated discovery art through to major sculptures and interactive features
- 23 EXISTING SCOUT HALL**

 - To be retained
- 24 CRICKET NETS**

 - Period practice cricket nets
- 25 ROAD CROSSINGS**

 - Important pedestrian links made clear with ground surfacing and sign posting
 - Connecting to external car parking, Lismore Square and across the B&E
- 26 ARBOR**

 - Possible iconic shade arbor with vibrant flower vines
- 27 AMENITY BLOCK**

 - Public Toilets, apart of Lismore City Sports Hub Precinct.

Appendix E – Existing leases and licences and non-leased and non-licensed uses

Existing leases and licences

Management Precinct No. 1					
Lease	Use	Lessee	Period	Real Property description	Fee basis
	Scout Hall (Magellan Street)	The Australian Boy Scouts Association NSW Branch	21 years 1/1/05 – 31/12/2025	Lease in DP 701862 Legal Document No. 3394	Negotiated rent
Purpose	Scouting				
Permitted Use	Scouting activities and meetings				
	Reverse Vending Machine 144 Magellan Street	Tomra Collection Pty Ltd	1/12/2017 – 30/11/2022 with option to extend period until: 30/11/2026	Lot 1 DP 701862 Legal Document No. ED17/31087	Negotiated rent
Purpose	Collection point for reverse vending machine				
Permitted Use	Reverse vending machine collection point				
	Football Club 144 Magellan Street	Lismore Swans Australian Football Club Inc	1 year (winter season) 1/04/2020– 30/09/2020	Lot 1 DP 701862 Legal Document No. ED19/19951	Market Rent (CPI Indexed)
Purpose	AFL				

Permitted Use	Sporting use and ancillary purposes				

Management Precinct No. 2					
Lease	Use	Lessee	Period	Real Property description	Fee basis
	Lismore Tourist Park	Anmath Pty Limited	5 years + option (8+5) 1/02/2012 – 31/01/2017 This lease is currently holding over from month to month, however, the option lease may be granted by Council as if the option had been validly exercised.	Lot 1 in DP 636233 Legal Document No. 3769	Market Rent (CPI Indexed)
Purpose	Caravan Park				
Permitted Use	Tourist Caravan Park and permanent sites				
	Football Club Players Amenities Block, Tower Block and Mortimer Oval	Swans Junior Football Club Inc	5 years (winter season) 1/04/2020 – 30/09/2025	Lot 1 DP 997501, Lot 1 DP 780009, Lots 4, 10, and 13 in DP 187874 and Lot 22 DP 853496 Legal Document No. ED20/2953	Market Rent (CPI Indexed)
Purpose	AFL				

Permitted Use	Sporting use and ancillary purposes
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Management Precinct No. 3					
Lease	Use	Lessee	Period	Real Property description	Fee basis
	Lismore Pre-School 60-62 Brewster Street	Lismore Pre-School Kindergarten Incorporated	5 years 1/7/2018 – 30/06/2023 Lease over land only. Under legal advice: Council entered into 5 year lease (being 1/7/18-30/6/23). Once boundary adjusted and thereafter consolidated (so that the expanded Pre-School site is situated on 1 parcel of land) Council to complete action sheet (BP18/411) by entering into 5 year lease + option 10	Lots 2 and 3 DP 344444 and part of Lot 4 DP 344444 Legal Document No. ED19/6160 Consolidated lots consisting of Lots 2 and 3 DP 344444 and part of Lot 4 DP 344444 Action Sheet BP18/411 (dated 13/03/2018)	Negotiated Rent (% increase with rates pegging limit) CPI Indexed
Purpose	Pre-School				
Permitted Use	Pre-School centre activities				
	Tennis Courts Ballina Street	Bianca Jane Nugent	3 years 17/07/17 – 16/07/20	Lot 10 in DP 812156 Legal Document No. ED17/23474	Negotiated Rent

Purpose	Tennis				
Permitted Use	Tennis Court Sporting Facility and associated sporting equipment retail and food and beverage sale				
	Pipe Band Hall (64 Brewster Street)	Lismore City Pipe Band Incorporated	5 years 1/9/19 - 31/8/24	Lot 11 in DP 812156 Legal Document No. ED19/38378	Negotiated Rent
Purpose	Band Hall				
Permitted Use	Pipe band practice and meeting hall				
Licence	Lismore Community Garden 50 Brewster Street Lismore	Rainbow Region Community Farms & NRSDC	20 year licence 1/7/14 – 30/6/34	Part Lot 4 DP 344444, Lot 1 DP 344444 and part Lot 10 DP 16613 Legal Document No. C115/7029	Negotiated Rent
Purpose	Community garden				
Permitted use	Community garden and associated activities				
	Netball Courts Ballina Street	Bianca Jane Nugent	5 years 1/03/18 – 28/02/2023	Marie Mackney Netball Courts contained wholly or partly within Lots 5-10 DP16613, Lot 12 DP812156 and Lot 4 DP344444	Negotiated Rent

				Legal Document No. ED18/7984	
Purpose	Netball				
Permitted Use	Conducting netball training and the Association's annual netball competition				

Proposed licences

1. Management Precinct No. 2

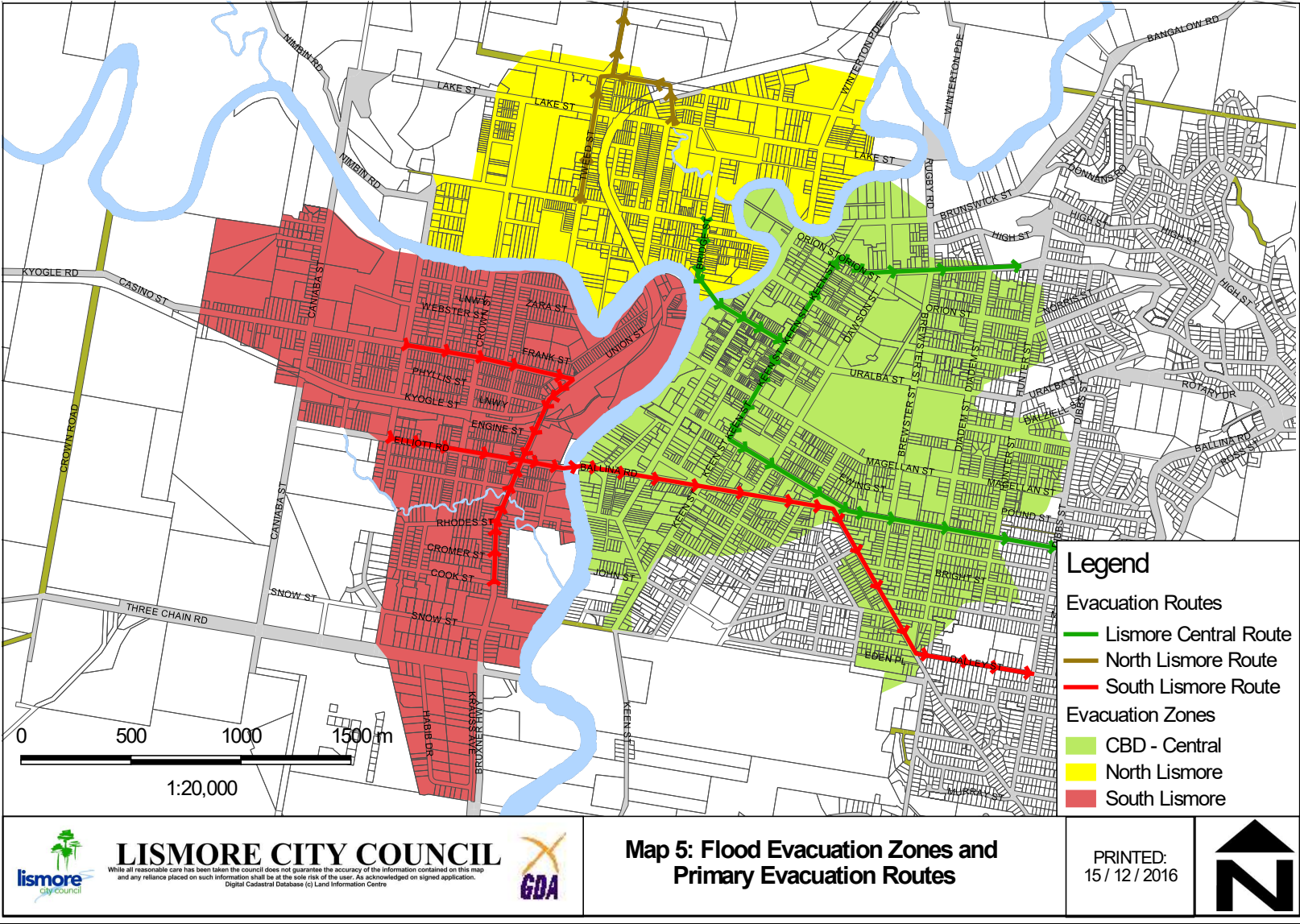
Register:	Proposed Cricket agreement to commence 1 October 2020
Use:	Practise cricket net facility, players' amenities block and the two storey tower
Purpose:	To enable licensee to use land as a sportsground for the playing of cricket, training of players in cricket, cricket club administrative, storage and other ancillary uses as approved by the Council.
Lessee:	Marist Brothers Cricket Club Inc ABN 76 110 489 576
Period:	Practise cricket net facility – 5 years (12 months of the year) Players' amenities block and the two storey tower – Summer Seasonal hire (being 1 October to 31 March of each year) for a period of 5 years
Real Property Description:	Practise cricket net facility - located within Lot 1 DP997501, Lot 1 DP128734, Lot 13 DP187874 and Lot 1 DP780009 Future amenities block - located within Lot 1 DP997501 The two storey Tower - located within Lot 1 DP780009
Fee basis:	fees and charges are as outlined in Council's fees and charges policy

Existing non-leased and non-licensed uses

Management Precinct No. 1			
User group	Use and purpose	Real Property description	Permitted use

Lismore City Lights Tennis Club	Tennis courts and clubhouse	Lot 1 in DP 709802	Sporting use and ancillary purposes
North Lismore Hockey Club	Canteen for sports group	Lot 1 in DP 709802	Sporting use and ancillary purposes
Northern Star Hockey Ltd	Clubhouse for sports group	Lot 1 in DP 709802	Sporting use and ancillary purposes
Management Precinct No. 2			
User group	Use	Real Property description	Permitted use
Lismore Swans AFL club	Clubhouse for sports group	Lot 1 in DP 780009	Sporting use and ancillary purposes
Management Precinct No. 3			
User group	Use	Real Property description	Permitted use
Lismore Workers Soccer Club	Clubhouse for sports group	Lot 4/18 in DP 758615	Sporting use and ancillary purposes

[Appendix F – Map 5 \(Flood Evacuation Zones and Routes\)](#)



Report

Report

Subject	Lismore Park Plan of Management and Lismore Parklands Master Plan
TRIM Record No	BP20/597:EF17/234-02
Prepared by	Project Officer
Reason	Report following public exhibition of the Lismore Park Plan of Management and the Lismore Parklands Master Plan
Strategic Theme	An inclusive and healthy community
Strategy	Our sporting facilities and recreational spaces encourage active and passive community participation.
Action	Provide a major parkland that caters for the local and regional community while providing economic benefits to the CBD.

Executive Summary

Council resolved at the 12 May 2020 Ordinary Council meeting to approve the draft Plan of Management for Lismore Park and the draft Lismore Parklands Master Plan and place them on public exhibition in accordance with the requirements of the *Local Government Act 1993*. Council also resolved that the Plan of Management include the naturalisation of Brown's Creek as a main component.

The exhibition period concluded on 9 July 2020.

A public hearing was also held on 2 July 2020 in accordance with Section 40A and 47G of the *Local Government Act 1993*. Two (2) members of the public attended the hearing by Zoom conference.

Forty-four (44) written submissions were received relating to the Lismore Parklands Master Plan, with the majority being in support of the Master Plan. Two (2) verbal submissions were received at the Public Hearing relating to the Lismore Park Plan of Management and associated Lismore Parklands Master Plan.

This report provides a summary of the submissions and the report into the Public Hearing and recommends that the Lismore Park Plan of Management, incorporating a Master Plan for Lismore Parklands is adopted by Council. The Plan of Management includes that naturalisation of Brown's Creek as a main component.

Recommendation

That Council:

1. adopt the attached Lismore Park Plan of Management, incorporating the Lismore Parklands Master Plan, as publicly exhibited in accordance with section 40 of the *Local Government Act 1993*;
2. note that the naturalisation of Browns Creek is incorporated into the Plan of Management as a main component.

Background

The *Local Government Act 1993* (LG Act) requires that all Council-owned land classified as 'community' be used and managed in accordance with a Plan of Management (PoM). The last PoM for the Lismore Park area was adopted by Council in 2009. Since that time there have been changes within the park that are not reflected within the PoM such as the creation of the Lismore Community Garden and the demolition of the former bocce club and City Lights tennis courts.

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Report

In addition, the current Plan of Management does not reflect:

- The scope of works for the redevelopment of facilities at Oakes and Crozier ovals for which \$12.4 million funding was announced in 2019 to create a regional sporting hub in the heart of Lismore. Planning is currently underway for this project;
- Plans for the naturalisation of Browns Creek; or
- Council's long-standing goal to create a major parkland within Lismore Park as an attraction for residents and a drawcard for visitors. To this end a draft Lismore Parklands Master Plan has been prepared although funding commensurate with the vision has not been sourced.

The *Local Government Act 1993* requires a Plan of Management to specify the purposes for which the land will be permitted to be used, the purposes for which any further development of the land will be permitted and the scale and intensity of any permitted use or development.

A new Plan of Management that reflects the existing and proposed future uses of the land therefore needs to be adopted by Council. A Plan of Management does not commit Council to financing future uses.

A draft Plan of Management incorporating the draft Lismore Parklands Master Plan was presented to Council at the 12 May 2020 Council meeting. Council resolved to approve the draft Plan of Management for Lismore Park and the Lismore Parklands Master Plan and place them on public exhibition in accordance with the requirements of the *Local Government Act 1993*. Council also resolved that the naturalisation of Browns Creek is included in the Plan of Management as a major component.

Figure 1 shows the area to which the Plan of Management will apply, along with the 'categories' and delineation of the management precincts.

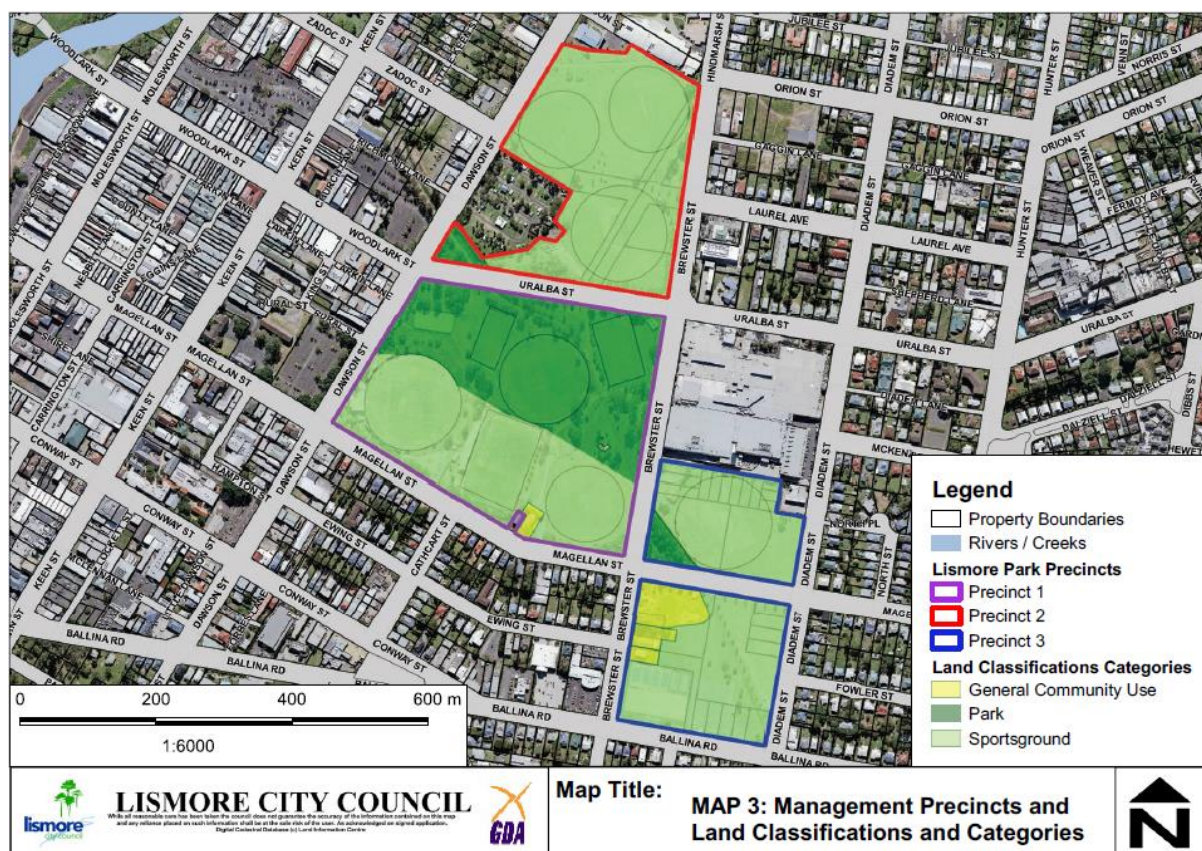


Figure 1: Area, categories and precincts – Lismore Park Plan of Management

Report

Public exhibition of draft Plan of Management

The draft Plan of Management and the Lismore Parklands Master Plan were on public exhibition from 1 June to 8 July 2020 for community feedback by written submission. This exhibition was promoted through two Local Matters publications, Council's Facebook page, advertorial in the Echo and through two dedicated Council website Your Say pages.

Summary of written submissions

Forty-four (44) written submissions were received during the public exhibition period and these all related to the Lismore Parklands Master Plan. The submissions received are summarised below in Table 1 below.

Table 1 Summary of written submissions

Name	Summary
Andrew Erskine	In support. Concern about maintaining naturalised Brown Creek and palm fronds.
Anita Loneragan	In support. Concern of future rate increase for residents.
Bethany Laird	In support. Themes of increased visitors and catering to all age groups.
Brent Cassidy	In support.
Brook McKenzie	In support.
Charmaine Ferreira	In support. Themes of increased tourism, local spending in Lismore, family, healthy lifestyles, access to public transport, free water play. Suggestions include indigenous name, indigenous artworks, lawful graffiti walls, pathway suitable for roller-skates, fence parklands for security/safety, CCTV and security guard.
Chris Eyles	In support. Supportive of creek naturalization. Concern about multi-level café taking away from CBD and already enough skateparks. Suggested scaling back.
Christine Elizabeth Salter	In support. Themes of family, person with disability, increased time spent in CBD, tourist attraction and increased economy.
Crystal Lenane	In support. Themes of benefited tourism and economy. Suggestion of additional parking and inclusion of natural swim pond.
Elise	In support.
Glenys Flynn	Opposed due to Council financial position, ongoing maintenance costs, being in flood zone, struggling CBD/Square.
J H	Opposed due to budget position.
Jo-Anne Knight	Opposed to proposed waterpark and ongoing maintenance costs. Current pathway and rubbish an eyesore. Focus on fixing roads.
Johanna Voegelé	In support.
John Booth	Doesn't think the project will progress.
John Shoebridge	In support. Supportive of beautification and more passive recreation and picnic facilities for visitors and locals. Thinks there could be too much focus on children's playgrounds. Suggests Heaps Oval being converted into water feature or lagoon.
Judy Ross	Opposed. Concern about "extravagant" cost of development whilst roads are in poor condition.
Karen Irvine	Opposed. Concerns about cost/budget and location in flood plain.
Kim Curtis	In support. Support of beautification and employment. Concerns of flood damage and homeless using it to sleep.
Lexie Compton	Opposed.
Lindie Shrestha	In support. Supportive of open space for family including older kids, increasing value as sports hub, encouraging walking and connection from CBD to Square. Concern about skate park and safety.
Luke Kane	Opposed. Concern of insufficient Council budget.
Lynne Bertram	In support
Mandy Lisson	In support. Support for Big Scrub and indigenous reflections, skate park, inclusion of youth, artwork strategy. Concern about water play and lighting due to maintenance and repair post-flood. Suggested simpler option for water play.
Mart Akkersdyk	In support. Concern there's not enough parking and consideration of larger

Report

Name	Summary
	vehicles like caravans
Matthew Barlow	Concern about the loss of Blair Oval and Heaps oval for various sport and carnivals, as well as safety within the precinct at night. Suggested greater need for an indoor recreation facility for Netball, Basketball etc. Likes concept but suggested downscaling and more consultation with user groups.
Melinda Watson	In support. Particularly water play and green space. Supportive of naturalization of Browns Creek, café, amphitheater and playgrounds. Important to health and vitality.
Nick Dyason	In support. Supportive of Browns Creek naturalization and Big Scrub. Likes family friendly nature and attractions. Suggestion for further consideration of teenagers and using space for rehoming existing markets.
Pam Mcrae	Concern over maintenance and repair costs. Concern of flood impacts on other properties due to development.
Param Berg	In support. Priority on large-scale children's play areas. Increased visitors and increased local economy. Suggested crowd funding.
Param Berg	In support. Priority on large-scale children's play areas.
Paul Lopes	In support. Likes café and attached playground, space for music, markets, cultural events. Themes of improving vitality and economy of Lismore.
Paul Moretti	In support. Attraction for visitors. Suggestion to complete work in one stage and inclusion of Lismore Lake area.
Pauline Barratt	Suggestion to incorporate Visitor Information Centre into plan. Encouraging tourists to area. Parking for caravans.
Richard F	Opposed due to Council financial position and backlog of maintenance of existing assets. Opposed to potential of future SRVs.
Richard F	Opposed due to Council financial position and backlog of maintenance of existing assets. Opposed to potential of future SRVs.
Robert Wilson	Opposed due to Council financial position but likes the park in general.
Ross Honniball	Suggestion to include high tower as lookout.
Sarah Smith	In support. Encourages investment, tourism and boosting local economy.
Stacey Walker	Request for enclosed play spaces for children who are sensory seeking ("Runners")
Stephen Levy	In support. Concern about no provision for cyclists. Suggestion of including on-leash dogs being allowed with bag dispensers and bins.
Suze McLeod	In support.
Vicki Peterson	In support. Support for shade and "big scrub" concept, and family friendly spaces for passive recreation.
Wendy Murfitt	Opposed. Concerns of budget and maintenance cost (cost to ratepayers), flooding, existing Lake Pool not being used and preference to revamp main streets of CBD.

Of the 44 submissions received regarding the Lismore Parklands Master Plan, 27 were clearly in support, 11 were opposed, and 6 were neither explicitly for or against but offered comments, suggestions or concerns.

Staff response to matters raised in submissions

The common concerns raised about the Lismore Parkland Master Plan and the staff response are as follows:

Council's financial capacity for ongoing maintenance and impact on ratepayers

Response

A Plan of Management includes intended future works and uses but does not commit any Council to providing the budget for these works. Council budgets for works and maintenance across all facets of Council infrastructure, including parks.

Impacts of flooding

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Response

Flooding has been addressed throughout the design of the Master Plan. This work found that:

- *The change in peak flood level was predicted to be within 10 mm range (typically considered to be the limit of accuracy of hydraulic models) for all the local design flooding events modelled; and*
- *The preliminary regional flood assessment showed that the change in peak flood level would be less than 10 mm for all the design events modelled.*

The Masterplan outlines the measures that the detailed design of Lismore Parklands will require to mitigate the impacts of flooding.

Loss of sporting fields

Response

Hockey has moved to synthetic surfaces at Hepburn Park, leaving Humbly Oval and its facilities underutilised. The loss of Heaps Oval and Jolly Field can be offset by existing capacity at other nearby fields and facilities. Both the bocce club and City Lights tennis club no longer exist and have no facilities.

As shown on figure 1 above, 'sportsground' is the dominant category (and use) across all precincts of Lismore Park in the exhibited Plan of Management of these areas will have active sporting use. In addition, the proposed Lismore Parklands facilities include dedicated exercise areas, walking and running trails as well as children's parks.

Safety

Response

Issues around safety have been addressed through the design of the Master Plan and the specific elements of the Parklands. Inclusion of code/safety lighting, CCTV and visibility are included in the Master Plan to improve safety. These will be given further consideration in the Detail Design stage.

Submissions in support

Most of the written submissions were in support of the proposed Lismore Parklands Master Plan. Common themes of support that emerged include:

- Natural environment, green space and "Big Scrub" theme
- Support of passive recreation
- Catering to family and community of all ages
- Positive impacts to local economy including tourism and CBD
- Increased visitors to Lismore
- Support for playground, waterplay and inclusion of older kids and youth

The comments and suggestions received via submissions have been recorded and will be given further consideration during the detail design of Lismore Parklands and incorporated where practicable.

Public Hearing into changes of categorisation

In accordance with Section 40A of the *Local Government Act 1993*, a public hearing is required when the categorisation of community land is proposed to be altered. In this regard, the categories as shown on Figure 1 above make the following changes to the Plan adopted in 2009:

- The former bocce club (now demolished) from 'general community use' to 'park';
- The area in the northern part of Precinct 1 from 'sportsground' to 'park' in line with the Lismore Parklands Master Plan;
- The area containing the Lismore Scout Hall from 'park' to 'general community use';
- The area containing the Lismore Community Garden from 'park' to 'general community use'.

The public hearing was held via Zoom conference on 2 July 2020 and was chaired by independent consultant Mike Svikis from MikeSvikisPlanning. Two members of the public attended the hearing by Zoom conference and made verbal submissions. At the start of the hearing, the Chair explained the purpose of the public hearing, the legislative basis for categorisation of Community land and the requirement for public hearings.

Lismore City Council

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Report

Mike Svikis prepared a report on the public hearing, which is included as an attachment to this report.

Summary of verbal submissions to the Public Hearing

No written submissions were provided to the chairperson. The two verbal submissions are summarised in Table 2 below and discussed in the report on the public hearing.

Table 2 Summary of verbal submissions

Name	Summary
Janine Wilson	<p>Comment on public hearing being poorly advertised. Seeking clarification of the Lismore Preschool category change. Concerns about the Lismore Parkland Masterplan:</p> <ul style="list-style-type: none"> capital and maintenance cost of the Parklands in current economic climate. Infrastructure in floodplain Safe pedestrian crossing at Brewster St
Big Rob	<p>Comment that public hearing could have been better advertised. Concerns about Lismore Parklands Masterplan include:</p> <ul style="list-style-type: none"> Cost of project to date capital and maintenance cost of the Parklands location within flood plain loss of sports fields public safety of Parklands at night.

Response to matters raised at the Public Hearing

Mike Svikis' responses to the submissions made to the Public Hearing are included in the Public Hearing Report, and are summarised as follows:

Issue	Response
Lack of advertising about public hearing and Plan of Management	<p>Information was uploaded to Council website, including two dedicated pages on Your Say Lismore. Advertisements were run in 'Local Matters' twice between 1 June and 2 July 2020, and a full advertorial in the Echo. The exhibition was advertised on Council's Facebook page. Notice of the public hearing was given 28 days prior to its being held. A further six days of exhibition remain after the public hearing, allowing further written submissions.</p> <p>Together with public newspaper advertisements and Facebook coverage, this public hearing and the draft plan of management to which it relates have been appropriately advertised.</p>
Recategorisation of large area north of precinct 1 from sportsground to park	<p>Two small parts of this area are already categorised as park (totem pole park and bottle and can recycling structure). This large area is the proposed location of a substantial public park (Lismore Parklands) that is documented in the draft master plan, which has been simultaneously exhibited with the draft plan of management. The area on which this park is to be located includes the disused tennis club and bocce club sites as well as Jolly Field, Heaps Oval and Humbly Oval, plus a curtilage to these sports fields.</p>
Cost of proposed park	<p>It is a matter for Council to budget for works and maintenance across all facets of Council infrastructure, including parks. The decision of categorisation is clearly linked to the decision to support a park on this land, whether or not it is the actual park outlined in the draft master plan. If Council decides not to use this land for organised sports and outdoor games, then Park is potentially an appropriate category.</p> <p>Council has been planning a major park in Lismore for some time (see Lismore Community Strategic Plan 2017-2027, Council Delivery Program 2017-2021, Lismore Sport and Recreation Plan). The Lismore Urban Stormwater Management Plan (2016-2026) also nominates the increased naturalisation of Browns Creek as</p>

Report

Issue	Response
	<p>a water quality improvement action.</p> <p>All of these strategic documents indicate that Council, over a long period of time, has supported a substantial park in a CBD location. The proposed re-categorisation of a large area in Precinct 1 to Park is consistent with this strategic approach.</p>
Infrastructure and flooding	<p>Although this is a valid concern in this location, it is primarily a consideration for the draft Lismore Regional Parklands Master Plan. The categorisation of an area as Park is not incompatible with an area being flood affected. Council will need to consider how future floods will affect Lismore Park and any improvements or infrastructure proposed when it adopts the master plan or any parts of it.</p> <p>The draft Lismore Regional Parklands Master Plan considered local and regional flooding and found:</p> <ul style="list-style-type: none"> <i>The change in peak flood level was predicted to be within 10 mm range (typically considered to be the limit of accuracy of hydraulic models) for all the local design flooding events modelled; and</i> <i>The preliminary regional flood assessment showed that the change in peak flood level would be less than 10 mm for all the design events modelled.</i> <p><i>Prime considerations for the detailed design of Lismore Regional Parklands in relation to mitigating the impact of flooding shall include:</i></p> <ul style="list-style-type: none"> <i>any plant and equipment associated with the water play shall be located above the Q100 flood level. Therefore, possibly located on the upper story of a combined amenities block and plant room.</i> <i>The regional playground should be located where possible above Q10 flood immunity.</i> <i>The Tree House structure shall be designed to consider regular flood inundation at lower levels, with durable construction and materials that are easily washed down and cleaned. Any habitable tenancies such as cafe, offices or function areas, shall be located at the upper areas to achieve Q100 flood immunity.</i>
Pedestrian crossing at Brewster St	<p>Although this is a valid concern in this location, it is primarily a consideration for the draft Lismore Regional Parklands Master Plan. Options are available to address this issue, but they are not matters for consideration in re-categorisation of this part of Precinct 1. It is noted that a section of the precinct next to Brewster Street is already categorised as Park.</p>
Loss of sports fields	<p>Hockey has moved to synthetic surfaces at Hepburn Park, leaving Humbly Oval and its canteen, etc, underutilised. The loss of Heaps Oval and Jolly Field can be offset by existing capacity at other nearby fields and facilities. Both the bocce club and City Lights tennis club no longer exist and have no facilities.</p> <p>It is noted that Council has retained Sportsground as the dominant preferred category (and use) across all three precincts of Lismore Park in the exhibited plan of management and will use all of these areas for active sporting use.</p> <p>It is also noted that proposed park facilities include dedicated exercise areas, walking and running trails as well as children's parks. These are all valuable activity-related facilities that support the notion of Lismore being a sporting hub.</p>
Public safety at night	<p>Although this is a valid concern in this location, it is primarily a consideration for the draft Lismore Regional Parklands Master Plan and the future management of any park.</p> <p>On balance, the categorisation of an area as Park rather than Sportsground does not make this area more likely to be a place where assaults will occur. Council will need to consider how crime prevention can be incorporated into the future design or improvements to Lismore Park.</p>
Lismore	<p>It was clarified that the preschool has historically been located on Lot 3 DP 344444</p>

Report

Issue	Response
Preschool site in Precinct 3	and this site is currently categorised as General Community Use. Council has approved the expansion of the preschool onto adjacent land to the east, being part of Lot 4 DP 344444. The draft plan of management proposes to expand the General Community Use category to reflect the approved expanded preschool.

The recommendation of the Public Hearing report by Mike Svikis Planning is that Council retains the proposed land categorisations as exhibited in the Lismore Park Draft Plan of Management (2020) because they represent the existing and/or proposed land uses accurately and no compelling reasons have been presented to change them.

Naturalisation of Browns Creek

Council's resolution at the 12 May 2020 Ordinary Council meeting included that *'the Plan of Management include naturalisation of Browns Creek as a main component.*

The draft Plan of Management, including the Lismore Parklands Master Plan, placed on public exhibition incorporated the naturalisation of Browns Creek as a main component and no changes were required prior to public exhibition. The following actions regarding Browns Creek (Section 3.3) are included:

A catchment-wide approach is proposed to address identified issues, with the northern section of Browns Creek channel the focus of significant water quality improvements. The key outcomes would include:

- *Provision of stormwater treatment systems for the majority of the drainage system;*
- *Increased naturalisation of the creek/drainage system;*
- *Removal of the majority of gross pollutants and sediments as well as a significant proportion of the pollutants associated with the sediments;*
- *Minimisation of open water bodies that create safety hazards;*
- *Protection of existing habitat and creation of habitat enhancements while reducing the incidence of pest species;*
- *Improved conveyance of runoff to the Wilsons River in the vicinity of the Bat Cave to reduce the risk of localised flooding; and*
- *Appropriate consideration of flood management requirements associated with the levee scheme.*

The proposed upgrade to Precinct 1 would see the existing open channel replaced with various stormwater treatments including undergrounding of some sections of the channel, along with planted swales and a boulder dry creek bed.

Likewise, the Lismore Parklands Master Plan also includes the naturalisation of Browns Creek as a key element of the Master Plan, with descriptions that include:

- *Retain existing alignment with minor adjustment around the Big Scrub dry and wet playgrounds*
- *Remove existing channel and construct combination of planted swale and boulder dry creek bed*

Comments

Finance

The Master Plan does not commit Council to any capital or operating expenditure.

Other staff comments

Not Applicable

Public consultation

Council placed the draft Plan of Management and Lismore Parklands Master Plan on public exhibition for twenty-eight (28) days through two dedicated Your Say Lismore project pages.

Lismore City Council

**Meeting held 11 August 2020 - Lismore Park Plan of Management and
Lismore Parklands Master Plan**

Report

Forty-four (44) written submissions were received and these and all of these related to the Lismore Parklands Master Plan. Two (2) verbal submissions were received via the public hearing relating to both the Plan of Management and Lismore Parklands Masterplan. All submissions have been addressed in this report and in the report on the Public Hearing.

Conclusion

Following public consultation and the public hearing, there is no compelling reason for the Plan of Management not to be adopted, including the categorisations of different parts of the land.

Whilst there were some submissions expressing opposition to the Lismore Parklands Master Plan, the Lismore Parklands Master Plan received strong support from the majority of submissions. Concerns, comments and suggestions received have been recorded and will be addressed in the detail design where possible, if and when the Master Plan progresses to that stage.

Funding has not yet been identified for the capital cost and ongoing maintenance costs of the Lismore Parklands; however, it is recommended that the adopted Lismore Park Plan of Management include the Lismore Parklands Master Plan so that the vision of the Lismore Parklands can be realised if and when funding becomes available.

The Plan of Management includes the naturalisation of Browns Creek as a main component and no changes were required prior to public exhibition.

Attachment/s

- | | |
|---|-------------------|
| 1. FINAL Public Hearing Report Mike Svikiš- Land Recategorisation Lismore Park
9.07.2020 | (Over 7
pages) |
| 2. Combined and redacted submissions | (Over 7
pages) |
| 3. Lismore Park Draft Plan of Management | (Over 7
pages) |
| 4. Lismore Regional Parklands Master Plan Report | (Over 7
pages) |

Planning Proposal

Amendment to Lismore LEP 2012 to allow additional permitted uses at Lot 22 DP 628242; 202 Caniaba Road CANIABA



September 2025

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EXECUTIVE SUMMARY

This Proponent-led planning proposal applies to a portion of Lot 22 DP 628242; 202 Caniaba Road CANIABA, as shown in **Figure 1**. The subject land includes a dwelling and areas used for agricultural pursuits.

Figure 1- Land Subject to this Planning Proposal.



The aim of the planning proposal is to allow for additional appropriate light industry, depot, and warehouse or distribution centre uses to a portion of the land.

The planning proposal arises in direct response to the significant 2022 flood event, in which an existing business has put forward this initiative as a means of relocating operations away from flood-prone land. Much of Lismore's current supply of industrial land lies within the floodplain; by contrast, the subject site is located above the mapped Probable Maximum Flood (PMF) level. This location offers greater certainty for long-term investment, supports the likelihood of obtaining insurance for major capital and plant, and provides a foundation for resilient employment and light industrial capacity in the regional city of Lismore.

The proximity of the proposal site to adjoining dwellings means the ongoing amenity of nearby residents is a key consideration in the assessment. Additionally, the subject land is not directly connected to other areas where the proposed Additional Permitted Use is currently allowed, requiring careful consideration of potential land use interface and compatibility.

The Planning Proposal is consistent with the *North Coast Regional Plan 2041* and relevant State Environmental Planning Policies. It is also consistent, or justifiably consistent, with the relevant *Section 9.1 Ministerial Directions*.

The merits of the Planning Proposal have been assessed in accordance with the Department of Planning Housing and Infrastructure's *Local Environmental Plan Making Guideline* (August 2023). A Gateway Determination is sought under *Section 3.34* of the *Environmental Planning and Assessment Act 1979*.

PART 1 – OBJECTIVES AND INTENDED OUTCOMES

Objective

The objective of the planning proposal is to:

- amend the Lismore LEP 2012 to allow light industry, depot, and warehouse or distribution centre as additional permitted uses on a portion of Lot 22 DP 628242; 202 Caniaba Road CANIABA.

Intended outcomes

- To facilitate flood-resilient employment land in Caniaba.
- To support relocation of flood-affected businesses.
- To diversify Lismore's industrial land supply.

PART 2 – EXPLANATION OF PROVISIONS

The proposed outcome of the planning proposal will be achieved by:

- Adding a clause to Schedule 1 of the Lismore LEP 2012 to permit light industry, depot, and warehouse or distribution centre with consent.
- Amending the Additional Permitted Uses Map to identify the relevant portion of Lot 22 DP 628242.

PART 3 – JUSTIFICATION OF STRATEGIC AND SITE-SPECIFIC MERIT

Section A – Need for the planning proposal

1. ***Is the planning proposal a result of an endorsed LSPS, strategic study or report?***

No. The planning proposal has been pursued due to landowner requirements for flood-free industrial land to support business relocation and economic recovery. However, the planning proposal is consistent with Council's endorsed Growth and Realignment Strategy 2022.

2. ***Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?***

A planning proposal is the best and only way for the additional uses to be pursued.

Section B – Relationship to the strategic planning framework

3. ***Will the planning proposal give effect to the objectives and actions of the applicable regional or district plan or strategy (including any exhibited draft plans or strategies)?***

The planning proposal gives effect to the objectives of the *North Coast Regional Plan 2041*. See **Appendix 1** for detail on how the proposal gives effect to the Plan.

4. Is the planning proposal consistent with a council LSPS that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?

The planning proposal is consistent with Council's LSPS – *Inspire Lismore 2040* and supports planning priorities for economic resilience and employment land diversification. The relevant planning priorities are addressed in **Table 1**.

The planning proposal is consistent with Council's LSPS – *Inspire Lismore 2040*. The relevant planning priorities are addressed in Table below.

Table 1

#	Planning Priority	Consistency
1	Growth is consolidated around Lismore city, CBD and villages	The subject land is located within a 2km radius of Lismore city and surrounding villages. It is not considered the proposal is significantly far removed from the specified locations.
2	Create a city and villages that support active & healthy living.	Not essentially relevant to the Planning Proposal.
3	Rural and natural landscapes will be identified & protected.	No significant impacts to the rural landscape are anticipated given the location and small portion of the site proposed to be utilised.
4	Recognise, embrace and protect our cultural heritage.	No Aboriginal Sites are recorded in or near the subject land, and the subject site does not contain any items of Heritage significance and is not Located within a Heritage Conservation Area.
5	Identify & support the expansion of emerging industries	Council has received enquiries relating to opportunities to support business outside of flood-prone lands. The planning proposal will support the expansion of new industries outside of flood-prone lands.
6	Expand agriculture & agribusiness while protecting productive agricultural land.	The site slightly encroaches Regionally Significant Farmland, but the limited 1Ha footprint ensures no meaningful impact on agricultural productivity.
7	Revitalise the City Heart and create linkages to a reactivated River Precinct.	Not essentially relevant to the Planning Proposal.
8	Consolidate existing industries & support their continued growth.	The Planning Proposal supports relocation of flood-affected industries to higher ground, addressing clear demand for flood-free industrial.
9	Transport & communications keep our communities	Not essentially relevant to the subject proposal.

	connected and facilitate the expansion of industries	
10	Areas of high biodiversity value and connectivity are protected and enhanced.	The proposal is not considered to present significant adverse implications to the environment given the limited size of the area proposed for the additional permitted use in combination with the subject area is not mapped on the Biodiversity Values Map.
11	Waterways, riparian areas and water catchments are protected and enhanced.	Not essentially relevant to the Planning Proposal.
12	Protect and improve productive agricultural land and other natural resources.	See comments provided for point 6.
13	Identify, manage and adapt to risks from natural hazards.	The proposal relates to adaption to natural hazards. The subject area is located above the Probable Maximum Flood event.
14	Build community resilience and adapt to climate changes.	Not essentially relevant to the Planning Proposal.

5. *Is the planning proposal consistent with any other applicable State and regional studies or strategies?*

The planning proposal is not inconsistent with any State and regional study or strategy.

6. *Is the planning proposal consistent with applicable SEPPs?*

The planning proposal does not preclude the application of, and is consistent with, relevant *State Environmental Planning Policies*. Further detail is provided at **Appendix 2**.

7. *Is the Planning Proposal consistent with applicable s9.1 Ministerial Directions?*

The planning proposal is consistent, or justifiably inconsistent, with the applicable *section 9.1 Ministerial Directions*. Refer to **Appendix 3** for s9.1 compliance table.

Section C – Environmental, social and economic impact

8. *Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected because of the proposal?*

The planning proposal only applies to a portion of the subject site and than what can already be done with development consent in the RU1 Primary Production zone. It is therefore considered any adverse effects can be dealt with appropriately at the Development Assessment stage.

9. Are there any other likely environmental effects of the Planning Proposal and how are they proposed to be managed?

There are no other likely environmental effects which cannot be managed appropriately through existing provisions of the *LEP*, *DCP* and relevant *SEPPs* as part of any Development Application assessment.

10. How has the planning proposal adequately addressed any social and economic effects?

The planning proposal will allow for additional commercial and industrial uses to a portion of the RU1 Primary Production land. This is likely to improve economic use of land and improve social outcomes through assisting in supporting economic recovery and enabling flood-resilient industrial development. As the RU1 Primary Production zone currently allows a range of industrial and tourism-based uses in the zone, the additional new land uses are not expected to impact on the functioning of the zone.

Section D – Infrastructure (Local, State and Commonwealth)

11. Is there adequate public infrastructure for the planning proposal?

The subject lot is well-serviced and the additional uses can be managed appropriately through any Development Application. The proposed additional uses will not require additional public infrastructure.

Section E – State and Commonwealth Interests

12. What are the views of state and federal public authorities and government agencies consulted in order to inform the Gateway determination?

No consultation has been conducted pre-Gateway given the minor nature of the Planning Proposal. Relevant state and federal public authorities and government agencies will be consulted in line with any Gateway condition.

PART 4 - MAPPING

The Additional Permitted Use map is to be updated to include the portion/part of the subject allotment marked (pink) below.

Council's GIS team will create the map in the required format after Gateway is received.



Figure 2: Applicants requested area for Additional Permitted Use

PART 5 – COMMUNITY CONSULTATION

Council will commence community consultation in accordance with any Gateway determination. Public exhibition will be undertaken in accordance with the DPE *Local Environmental Plan Making Guideline* – August 2023 and Council's Community Participation Plan.

PART 6 – PROJECT TIMELINE

The proposed timeline for the completion of the planning proposal is as follows:

Estimated Completion	Plan Making Steps
(100 days) September 2025	Report planning proposal to Council
(30 Days) October 2025	Gateway determination issued by DPE
(30 Days) November 2025	Amend planning proposal report in accordance with Gateway
(30 Days) December 2025	Commence agency consultation
(30 Days) December 2025	Commence public exhibition

(30 Days) January 2025	Consideration of submissions
(30 Days) January 2025	Post-exhibition review and additional studies
(60 Days) March 2025	Report to Council – consultation and submissions analysis
(30 Days) April 2025	Submission to Department for finalisation (where applicable)
(30 Days) May 2025	Gazettal of LEP amendment

APPENDIX 1

NORTH COAST REGIONAL PLAN 2041 - COMPLIANCE TABLE

Objective	Compliance
Goal 1: Liveable, sustainable and resilient	
1. Provide well located homes to meet demand	Not relevant/No Impact
2. Provide for more affordable and low cost housing	Not relevant/No Impact
3. Protect regional biodiversity and areas of high environmental value	No significant impact identified.
4. Understand, celebrate and integrate Aboriginal culture	An AHIMS search has been supplied with the application where no aboriginal sites are identified as recorded in or near the location and no aboriginal places have been declared in or near the above location.
5. Manage and improve resilience to shocks and stresses, natural hazards and climate change	Much of Lismore's existing supply of industrial lands are flood prone lands. The subject land is located above the Probable Maximum Flood and represents a light industrial location where more significant investments in capital and plant are likely to be undertaken. Therefore, the proposal will offer a resilient employment and industrial capacity for the regional city of Lismore.
6. Create a circular economy	The proposal is not considered contrary to this objective.
7. Promote renewable energy opportunities	Not relevant/No Impact
8. Support the productivity of agricultural land	<p>The subject allotment is mapped as possessing Regionally Significant Farmlands. It is noted the subject area relevant to the Additional Permitted Use is either outside this mapped area and/or on its periphery.</p> <p>By limiting the Additional Permitted use to the 1Ha area specified it is considered no significant implications to overall primary production potential are presented by the proposal given its limited area</p>

9. Sustainably manage and conserve water resources	Not essentially relevant. Although the business is a plumbing business, and their services assist in the management of water resources.
10. Sustainably manage the productivity of our natural resources	See discussion for point 8.
Goal 2: Productive and connected	
11. Support cities and centres and coordinate the supply of well-located employment land	<p>Much of Lismore's existing supply of industrial lands are flood prone lands. The subject land is located above the Probable Maximum Flood and represents an light industrial location where more significant investments in capital and plant are likely to be undertaken. Therefore, the proposal will offer a resilient employment and industrial capacity for the regional city of Lismore.</p> <p>The proposal is located within reasonable proximity to the CBD and other industrial zoned lands.</p>
12. Create a diverse visitor economy	Not relevant/No Impact
13. Champion Aboriginal self-determination	Not relevant/No Impact refer to Goal 1 Point 4 also.
14. Deliver new industries of the future	Refer to comments provided for Goal 2 point 11.
15. Improve state and regional connectivity	Not relevant/No Impact
16. Increase active and public transport usage	Not relevant/No Impact
17. Utilise new transport technology	Not relevant/No Impact
Goal 3: Growth Change and Opportunity	
18. Plan for sustainable communities	Relocation of an existing business off the flood plain is considered to facilitate a more sustainable and resilient community.
19. Public spaces and green infrastructure support connected and healthy communities	Not essentially relevant.

20. Celebrate local character	The local characteristic of perseverance in the face of adversity is apparent.
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APPENDIX 2


STATE ENVIRONMENTAL PLANNING POLICIES COMPLIANCE TABLE

State Environmental Planning Policy	Requirements	Compliance
SEPP (Biodiversity and Conservation) 2021	Applicable, Chapter 3 applies.	The property does not contain mapped Koala Habitat.
SEPP (Building Sustainability Index: BASIX) 2004	No specific requirement regarding Additional Permitted Use.	Not applicable
SEPP (Exempt and Complying Development Codes) 2008	No specific requirement regarding Additional Permitted Use.	Not applicable
SEPP (Housing) 2021	No new residential component proposed.	Not applicable
SEPP (Industry and Employment) 2021	No signage proposed	Not relevant
SEPP (Primary Production) 2021	The subject lands are not mapped as State Significant Farmlands.	Not relevant
SEPP (Resilience and Hazards) 2021	<p>Clauses 2.10 and 2.11 identify specific requirements for Coastal Use and Coastal Environment Areas.</p> <p>Clause 4.6 requires prior to the carrying out of development, consent authorities are to consider whether land contaminated and if the land is contaminated whether it is suitable in its contaminated state or is satisfied the land will be remediated before it is used for that purpose.</p>	<p>The proposal is not located within a Coastal Use or Coastal Environment Area.</p> <p>The site is not mapped as being potentially contaminated lands on Council's mapping system. Any future development application will address this requirement.</p>
SEPP (Resources and Energy) 2021	No specific requirement regarding Additional Permitted Use.	Not applicable

SEPP (Sustainable Buildings) 2022	No specific requirement regarding Additional Permitted Use.	Not applicable
SEPP (Transport and Infrastructure) 2021	No specific requirement regarding Additional Permitted Use.	Not applicable

APPENDIX 3

SECTION 9.1 MINISTERIAL DIRECTIONS COMPLIANCE TABLE

Ministerial Directions	Requirements	Compliance				
1. Planning Systems						
1.1 Implementation of Regional Plans	(1) Planning proposals must be consistent with a Regional Plan released by the Minister for Planning.	See Appendix 1.				
1.2 Development of Aboriginal Land Council land	<p>(1) When preparing a planning proposal to which this direction applies, the planning proposal authority must take into account:</p> <p>(a) any applicable development delivery plan made under the chapter 3 of the State Environmental Planning Policy (Planning Systems) 2021; or</p> <p>(b) if no applicable development delivery plan has been published, the interim development delivery plan published on the Department’s website on the making of this direction.</p>	<p>The subject lands are not identified to be subject to an Aboriginal Land claim on Council’s mapping system. The applicant has supplied an AHIMS search for the land where No (0) Aboriginal sites are recorded in or near the location. No (0) Aboriginal Places have been declared in or near the location.</p> <div><p>A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:</p><table><tr><td>0</td><td>Aboriginal sites are recorded in or near the above location.</td></tr><tr><td>0</td><td>Aboriginal places have been declared in or near the above location.</td></tr></table></div> <p>Figure 3: Extract of Applicants AHIMS search results</p>	0	Aboriginal sites are recorded in or near the above location.	0	Aboriginal places have been declared in or near the above location.
0	Aboriginal sites are recorded in or near the above location.					
0	Aboriginal places have been declared in or near the above location.					
1.3 Approval and Referral Requirements	<p>(1) A planning proposal to which this direction applies must:</p> <p>(a) minimise the inclusion of provisions that require the concurrence, consultation or referral of development applications to a Minister or public authority, and</p> <p>(b) not contain provisions requiring concurrence, consultation or referral of a Minister or public authority unless the relevant planning authority has obtained the approval of:</p> <p>i. the appropriate Minister or public authority, and</p>	The Gateway Determination will determine the duration and extent of public and State Agency consultation requirements.				

	<p>ii. the Planning Secretary (or an officer of the Department nominated by the Secretary), prior to undertaking community consultation in satisfaction of Schedule 1 to the EP&A Act, and</p> <p>(c) not identify development as designated development unless the relevant planning authority:</p> <p>i. can satisfy the Planning Secretary (or an officer of the Department nominated by the Secretary) that the class of development is likely to have a significant impact on the environment, and</p> <p>ii. has obtained the approval of the Planning Secretary (or an officer of the Department nominated by the Secretary) prior to undertaking community consultation in satisfaction of Schedule 1 to the EP&A Act.</p>	
<p>1.4</p> <p>Site Specific Provisions</p>	<p>(1) A planning proposal that will amend another environmental planning instrument in order to allow particular development to be carried out must either:</p> <p>(a) allow that land use to be carried out in the zone the land is situated on, or</p> <p>(b) rezone the site to an existing zone already in the environmental planning instrument that allows that land use without imposing any development standards or requirements in addition to those already contained in that zone, or</p> <p>(c) allow that land use on the relevant land without imposing any development standards or requirements in addition to those already contained in the principal</p>	<p>The zoning of the land is not proposed to be altered. The planning proposal seeks to amend the Lismore LEP 2012 to permit Additional Permitted Uses on a portion/part of the land.</p>

	<p>environmental planning instrument being amended.</p> <p>(2) A planning proposal must not contain or refer to drawings that show details of the proposed development.</p>	
<p>1.4A</p> <p>Exclusion of Development Standard from Variation</p>	<p>(1) In preparing a planning proposal the planning proposal authority must have regard to the Guide to exclusions from clause 4.6 of the Standard Instrument.</p> <p>(2) A planning proposal to which this direction applies must:</p> <p>(a) minimise the exclusion of development standards from variation under clause 4.6 of a Standard Instrument LEP, or an equivalent provision of any other environmental planning instrument; and</p> <p>(b) not propose to exclude a development standard from variation under clause 4.6 of a Standard Instrument LEP, or an equivalent provision of any other environmental planning instrument unless the exclusion is consistent with the criteria in Part 2 of the Guide to exclusions from clause 4.6 of the Standard Instrument.</p>	<p>No exclusions are sought in relation to Clause 4.6 of the LEP.</p>
3. Biodiversity and Conservation		
<p>3.1</p> <p>Conservation Zones</p>	<p>(1) A planning proposal must include provisions that facilitate the protection and conservation of environmentally sensitive areas.</p> <p>(2) A planning proposal that applies to land within a conservation zone or land otherwise identified for environment conservation/protection</p>	<p>The proposal is not located on land identified for conservation/protection purposes within the Lismore LEP 2012.</p>

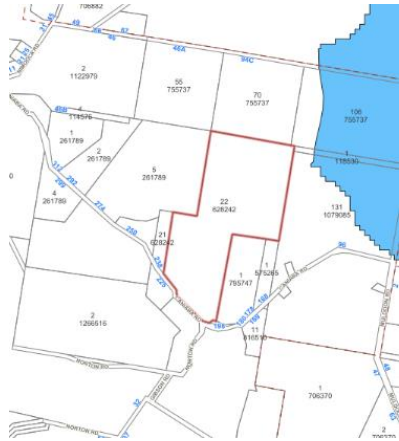
	<p>purposes in a LEP must not reduce the conservation standards that apply to the land (including by modifying development standards that apply to the land). This requirement does not apply to a change to a development standard for minimum lot size for a dwelling in accordance with Direction 9.2 (2) of “Rural Lands”.</p>	
3.2 Heritage Conservation	<p>(1) A planning proposal must contain provisions that facilitate the conservation of:</p> <p>(a) items, places, buildings, works, relics, moveable objects or precincts of environmental heritage significance to an area, in relation to the historical, scientific, cultural, social, archaeological, architectural, natural or aesthetic value of the item, area, object or place, identified in a study of the environmental heritage of the area,</p> <p>(b) Aboriginal objects or Aboriginal places that are protected under the National Parks and Wildlife Act 1974, and</p> <p>(c) Aboriginal areas, Aboriginal objects, Aboriginal places or landscapes identified by an Aboriginal heritage survey prepared by or on behalf of an Aboriginal Land Council, Aboriginal body or public authority and provided to the relevant planning authority, which identifies the area, object, place or landscape as being of heritage significance to Aboriginal culture and people.</p>	<p>The subject land is not identified as containing an item of heritage significance. The allotment is not located within a heritage conservation area pursuant to the Lismore LEP 2012.</p> <p>The applicant has supplied an AHIMS search for the land where No (0) Aboriginal sites are recorded in or near the location. No (0) Aboriginal Places have been declared in or near the location.</p> <p>Further consultation may be required with Heritage NSW, and/or Ngulingah Local Aboriginal Land Council as a per any relevant Gateway condition.</p>


3.4 Application of C2 and C3 Zones and Environmental Overlays in Far North Coast LEPs	(1) A planning proposal that introduces or alters an C2 Environmental Conservation or C3 Environmental Management zone or an overlay and associated clause must apply that proposed C2 Environmental Conservation or C3 Environmental Management zone, or the overlay and associated clause, in line with the Northern Councils E Zone Review Final Recommendations.	The proposal does not involve land zoned C2 or C3 and these zonings are not proposed to be created by the proposal.
3.5 Recreation Vehicle Areas	<p>(1) A planning proposal must not enable land to be developed for the purpose of a recreation vehicle area (within the meaning of the Recreation Vehicles Act 1983):</p> <p>(a) where the land is within a conservation zone,</p> <p>(b) where the land comprises a beach or a dune adjacent to or adjoining a beach,</p> <p>(c) where the land is not within an area or zone referred to in paragraphs (a) or (b) unless the relevant planning authority has taken into consideration:</p> <p>i. the provisions of the guidelines entitled Guidelines for Selection, Establishment and Maintenance of Recreation Vehicle Areas, Soil Conservation Service of New South Wales, September, 1985, and</p> <p>ii. the provisions of the guidelines entitled Recreation Vehicles Act 1983, Guidelines for Selection, Design, and Operation</p>	N/A
3.6	(1) A planning proposal authority must be satisfied that a planning proposal that applies to avoided land identified under the State	N/A

Strategic Conservation Planning	<p>Environmental Planning Policy (Biodiversity and Conservation) 2021 demonstrates that it is consistent with:</p> <p>(a) the protection or enhancement of native vegetation,</p> <p>(b) the protection or enhancement of riparian corridors, including native vegetation and water quality,</p> <p>(c) the protection of threatened ecological communities, threatened species and their habitats,</p> <p>(d) the protection or enhancement of koala habitat and corridors, and</p> <p>(e) the protection of matters of national environmental significance.</p> <p>(2) A planning proposal authority must be satisfied that a planning proposal that applies to a strategic conservation area identified under the State Environmental Planning Policy (Biodiversity and Conservation) 2021 demonstrates that it is consistent with:</p> <p>(a) the protection or enhancement of native vegetation,</p> <p>(b) the minimisation of impacts on areas of regionally significant biodiversity, including threatened ecological communities, threatened species and their habitats,</p> <p>(c) the protection or enhancement of koala habitat and corridors, including habitat connectivity and fauna</p>	
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	<p>movement, and links to ecological restoration areas, and</p> <p>(d) the maintenance or enhancement of ecological function.</p> <p>(3) A planning proposal must not rezone land identified as avoided land in the State Environmental Planning Policy (Biodiversity and Conservation) 2021 to:</p> <p>(a) a rural, residential, business, industrial, SP1 Special Activities, SP2 Infrastructure, SP3 Tourist, RE2 Private Recreation, or equivalent zone.</p> <p>(4) A planning proposal must not rezone land identified as a strategic conservation area in the State Environmental Planning Policy (Biodiversity and Conservation) 2021 to:</p> <p>(a) RU4, RU5, RU6, residential, business, industrial, SP1 Special Activities, SP2 Infrastructure, SP3 Tourist, RE2 Private Recreation, or equivalent zone.</p>	
3.10 Water Catchment Protection	<p>(1) When preparing a planning proposal, the planning proposal authority must be satisfied that the planning proposal achieves the following:</p> <p>(a) is consistent with the objectives of this direction,</p> <p>(b) is consistent with the Australian and New Zealand Guidelines for Fresh and Marine Water Quality, as published by Water Quality Australia, and any water quality management plan prepared in accordance with those guidelines,</p> <p>(c) includes documentation, prepared by a suitably qualified</p>	The subject land is not located within a designated drinking water catchment on review of Council's mapping system.

	<p>person(s), indicating whether the planning proposal:</p> <p>i. is likely to have an adverse direct, indirect or cumulative impact on terrestrial, aquatic or migratory animals or vegetation, and any steps taken to minimise such impacts</p> <p>ii. is likely to have an impact on periodic flooding that may affect wetlands and other riverine ecosystems</p> <p>iii. is likely to have an adverse impact on recreational land uses within the regulated catchment</p> <p>(d) identifies and considers the cumulative impact of the planning proposal on water quality (including groundwater) and flows of natural waterbodies and on the environment more generally, including on land adjacent to or downstream of the area to which this direction applies,</p> <p>(e) identifies how the planning proposal will:</p> <p>i. protect and improve environmental values, having regard to maintaining biodiversity, and protecting native vegetation, cultural heritage and water resources (including groundwater),</p> <p>ii. impact the scenic quality of the natural waterbodies and the social, economic and environmental interests of the community,</p> <p>iii. protect and rehabilitate land from current and future urban salinity, and prevent or restore land degradation,</p>	
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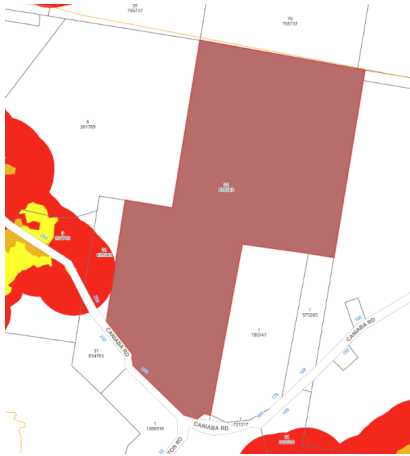
	<p>(f) considers any feasible alternatives to the planning proposal.</p> <p>(2) When preparing a planning proposal, the planning proposal authority must:</p> <p>(a) consult with the councils of adjacent or downstream local government areas where the planning proposal is likely to have an adverse environmental impact on land in that local government area, and</p> <p>(b) as far as is practicable, give effect to any requests of the adjacent or downstream council.</p>	
4. Resilience and Hazards		
4.1 Flooding	<p>(1) A planning proposal must include provisions that give effect to and are consistent with:</p> <p>(a) the NSW Flood Prone Land Policy,</p> <p>(b) the principles of the Floodplain Development Manual 2005,</p> <p>(c) the Considering flooding in land use planning guideline 2021, and</p> <p>(d) any adopted flood study and/or floodplain risk management plan prepared in accordance with the principles of the Floodplain Development Manual 2005 and adopted by the relevant council.</p> <p>(2) A planning proposal must not rezone land within the flood planning area from Recreation, Rural, Special Purpose or Conservation Zones to a</p>	<p>The subject land is not located within a mapped flood planning area as provided within the image below.</p>  <p>Figure 4: Flood Planning Area Map</p> <p>There are areas of the property identified as affected by the Probable Maximum Flood Event. However, the subject area relevant to the Additional Permitted Use is beyond its mapped extent as supplied below.</p>

	<p>Residential, Business, Industrial or Special Purpose Zones.</p> <p>(3) A planning proposal must not contain provisions that apply to the flood planning area which:</p> <p>(a) permit development in floodway areas,</p> <p>(b) permit development that will result in significant flood impacts to other properties,</p> <p>(c) permit development for the purposes of residential accommodation in high hazard areas,</p> <p>(d) permit a significant increase in the development and/or dwelling density of that land,</p> <p>(e) permit development for the purpose of centre-based childcare facilities, hostels, boarding houses, group homes, hospitals, residential care facilities, respite day care centres and seniors housing in areas where the occupants of the development cannot effectively evacuate,</p> <p>(f) permit development to be carried out without development consent except for the purposes of exempt development or agriculture. Dams, drainage canals, levees, still require development consent,</p> <p>(g) are likely to result in a significantly increased requirement for government spending on emergency management services, flood mitigation and emergency response measures, which can include but are not limited to the provision of road infrastructure,</p>	 <p>Figure 5: Probable Maximum Flood Event Map</p>
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	<p>flood mitigation infrastructure and utilities, or</p> <p>(h) permit hazardous industries or hazardous storage establishments where hazardous materials cannot be effectively contained during the occurrence of a flood event.</p> <p>(4) A planning proposal must not contain provisions that apply to areas between the flood planning area and probable maximum flood to which Special Flood Considerations apply which:</p> <p>(a) permit development in floodway areas,</p> <p>(b) permit development that will result in significant flood impacts to other properties,</p> <p>(c) permit a significant increase in the dwelling density of that land,</p> <p>(d) permit the development of centre-based childcare facilities, hostels, boarding houses, group homes, hospitals, residential care facilities, respite day care centres and seniors housing in areas where the occupants of the development cannot effectively evacuate,</p> <p>(e) are likely to affect the safe occupation of and efficient evacuation of the lot, or</p> <p>(f) are likely to result in a significantly increased requirement for government spending on emergency management services, and flood mitigation and emergency response measures, which can include but not limited to road infrastructure, flood mitigation infrastructure and utilities.</p>	
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	(5) For the purposes of preparing a planning proposal, the flood planning area must be consistent with the principles of the Floodplain Development Manual 2005 or as otherwise determined by a Floodplain Risk Management Study or Plan adopted by the relevant council.	
4.2 Coastal Management	<p>(1) A planning proposal must include provisions that give effect to and are consistent with:</p> <p>(a) the objects of the Coastal Management Act 2016 and the objectives of the relevant coastal management areas;</p> <p>(b) the NSW Coastal Management Manual and associated Toolkit;</p> <p>(c) NSW Coastal Design Guidelines 2003; and</p> <p>(d) any relevant Coastal Management Program that has been certified by the Minister, or any Coastal Zone Management Plan under the Coastal Protection Act 1979 that continues to have effect under clause 4 of Schedule 3 to the Coastal Management Act 2016, that applies to the land.</p> <p>(2) A planning proposal must not rezone land which would enable increased development or more intensive land-use on land:</p> <p>(a) within a coastal vulnerability area identified by chapter 2 of the State Environmental Planning Policy (Resilience and Hazards) 2021; or</p> <p>(b) that has been identified as land affected by a current or future coastal hazard in a local environmental plan or</p>	N/A

	<p>development control plan, or a study or assessment undertaken:</p> <ul style="list-style-type: none"> i. by or on behalf of the relevant planning authority and the planning proposal authority, or ii. by or on behalf of a public authority and provided to the relevant planning authority and the planning proposal authority. <p>(3) A planning proposal must not rezone land which would enable increased development or more intensive land-use on land within a coastal wetlands and littoral rainforests area identified by chapter 2 of the State Environmental Planning Policy (Resilience and Hazards) 2021.</p> <p>(4) A planning proposal for a local environmental plan may propose to amend the following maps, including increasing or decreasing the land within these maps, under chapter 2 of the State Environmental Planning Policy (Resilience and Hazards) 2021:</p> <ul style="list-style-type: none"> (a) Coastal wetlands and littoral rainforests area map; (b) Coastal vulnerability area map; (c) Coastal environment area map; and (d) Coastal use area map. <p>Such a planning proposal must be supported by evidence in a relevant Coastal Management Program that has been certified by the Minister, or by a Coastal Zone Management Plan under the Coastal Protection Act 1979 that continues to have effect under</p>	
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	clause 4 of Schedule 3 to the Coastal Management Act 2016.	
4.3 Planning for Bushfire Protection	<p>(1) In the preparation of a planning proposal the relevant planning authority must consult with the Commissioner of the NSW Rural Fire Service following receipt of a gateway determination under section 3.34 of the Act, and prior to undertaking community consultation in satisfaction of clause 4, Schedule 1 to the EP&A Act, and take into account any comments so made.</p> <p>(2) A planning proposal must:</p> <p>(a) have regard to Planning for Bushfire Protection 2019,</p> <p>(b) introduce controls that avoid placing inappropriate developments in hazardous areas, and</p> <p>(c) ensure that bushfire hazard reduction is not prohibited within the Asset Protection Zone (APZ).</p> <p>(3) A planning proposal must, where development is proposed, comply with the following provisions, as appropriate:</p> <p>(a) provide an Asset Protection Zone (APZ) incorporating at a minimum:</p> <p>i. an Inner Protection Area bounded by a perimeter road or reserve which circumscribes the hazard side of the land intended for development and has a building line consistent with the incorporation of an APZ, within the property, and</p> <p>ii. an Outer Protection Area managed for hazard reduction</p>	<p>The area/part of the allotment proposed to have Additional Permitted Uses is not mapped as Bushfire Prone Land. A suitable image is provided below.</p>  <p>Figure 6: Bushfire Prone Lands Map</p>

	<p>and located on the bushland side of the perimeter road,</p> <p>(b) for infill development (that is development within an already subdivided area), where an appropriate APZ cannot be achieved, provide for an appropriate performance standard, in consultation with the NSW Rural Fire Service. If the provisions of the planning proposal permit Special Fire Protection Purposes (as defined under section 100B of the Rural Fires Act 1997), the APZ provisions must be complied with,</p> <p>(c) contain provisions for two-way access roads which links to perimeter roads and/or to fire trail networks,</p> <p>(d) contain provisions for adequate water supply for firefighting purposes,</p> <p>(e) minimise the perimeter of the area of land interfacing the hazard which may be developed,</p> <p>(f) introduce controls on the placement of combustible materials in the Inner Protection Area</p>	
4.4 Remediation of Contaminated Land	<p>(1) A planning proposal authority must not include in a particular zone (within the meaning of the local environmental plan) any land to which this direction applies if the inclusion of the land in that zone would permit a change of use of the land, unless:</p> <p>(a) the planning proposal authority has considered whether the land is contaminated, and</p>	<p>The subject allotment is not mapped as a Potential Contaminated Site on Council's mapping system.</p> <p>The Additional Permitted Use sought is not a residential, educational, recreational or childcare use, or for the purposes of a hospital.</p>

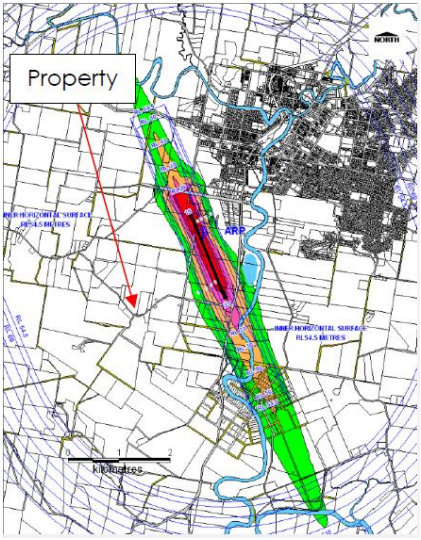
	<p>(b) if the land is contaminated, the planning proposal authority is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for all the purposes for which land in the zone concerned is permitted to be used, and</p> <p>(c) if the land requires remediation to be made suitable for any purpose for which land in that zone is permitted to be used, the planning proposal authority is satisfied that the land will be so remediated before the land is used for that purpose. In order to satisfy itself as to paragraph 1(c), the planning proposal authority may need to include certain provisions in the local environmental plan.</p> <p>(2) Before including any land to which this direction applies in a particular zone, the planning proposal authority is to obtain and have regard to a report specifying the findings of a preliminary investigation of the land carried out in accordance with the contaminated land planning guidelines.</p>	
4.5 Acid Sulfate Soils	<p>(1) The relevant planning authority must consider the Acid Sulfate Soils Planning Guidelines adopted by the Planning Secretary when preparing a planning proposal that applies to any land identified on the Acid Sulfate Soils Planning Maps as having a probability of acid sulfate soils being present.</p> <p>(2) When a relevant planning authority is preparing a planning proposal to introduce provisions to regulate works in acid sulfate</p>	N/A. The land is not mapped as containing Acid Sulfate Soils on Council's mapping system.

	<p>soils, those provisions must be consistent with:</p> <p>(a) the Acid Sulfate Soils Model LEP in the Acid Sulfate Soils Planning Guidelines adopted by the Planning Secretary, or</p> <p>(b) other such provisions provided by the Planning Secretary that are consistent with the Acid Sulfate Soils Planning Guidelines.</p> <p>(3) A relevant planning authority must not prepare a planning proposal that proposes an intensification of land uses on land identified as having a probability of containing acid sulfate soils on the Acid Sulfate Soils Planning Maps unless the relevant planning authority has considered an acid sulfate soils study assessing the appropriateness of the change of land use given the presence of acid sulfate soils. The relevant planning authority must provide a copy of any such study to the Planning Secretary prior to undertaking community consultation in satisfaction of clause 4 of Schedule 1 to the Act.</p> <p>(4) Where provisions referred to under 2(a) and 2(b) above of this direction have not been introduced and the relevant planning authority is preparing a planning proposal that proposes an intensification of land uses on land identified as having a probability of acid sulfate soils on the Acid Sulfate Soils Planning Maps, the planning proposal must contain provisions consistent with 2(a) and 2(b).</p>	
4.5	(1) When preparing a planning proposal that would permit	N/A

Mine Subsidence and Unstable Land	<p>development on land that is within a declared mine subsidence district, a relevant planning authority must:</p> <p>(a) consult Subsidence Advisory NSW to ascertain:</p> <p>i. if Subsidence Advisory NSW has any objection to the draft local environmental plan, and the reason for such an objection, and</p> <p>ii. the scale, density and type of development that is appropriate for the potential level of subsidence, and</p> <p>(b) incorporate provisions into the draft Local Environmental Plan that are consistent with the recommended scale, density and type of development recommended under 1(a)(ii), and</p> <p>(c) include a copy of any information received from Subsidence Advisory NSW with the statement to the Planning Secretary (or an officer of the Department nominated by the Secretary prior to undertaking community consultation in satisfaction of Schedule 1 to the Act.</p> <p>(2) A planning proposal must not permit development on land that has been identified as unstable as referred to in the application section of this direction.</p>	
5. Transport and Infrastructure		
5.1 Integrating Land Use and Transport	<p>(1) A planning proposal must locate zones for urban purposes and include provisions that give effect to and are consistent with the aims, objectives and principles of:</p>	N/A

	<p>(a) Improving Transport Choice – Guidelines for planning and development (DUAP 2001), and</p> <p>(b) The Right Place for Business and Services – Planning Policy (DUAP 2001).</p>	
5.2 Reserving Land for Public Purposes	<p>(1) A planning proposal must not create, alter or reduce existing zonings or reservations of land for public purposes without the approval of the relevant public authority and the Planning Secretary (or an officer of the Department nominated by the Secretary).</p> <p>(2) When a Minister or public authority requests a relevant planning authority to reserve land for a public purpose in a planning proposal and the land would be required to be acquired under Division 3 of Part 2 of the Land Acquisition (Just Terms Compensation) Act 1991, the relevant planning authority must:</p> <p>(a) reserve the land in accordance with the request, and</p> <p>(b) include the land in a zone appropriate to its intended future use or a zone advised by the Planning Secretary (or an officer of the Department nominated by the Secretary), and</p> <p>(c) identify the relevant acquiring authority for the land.</p> <p>(3) When a Minister or public authority requests a relevant planning authority to include provisions in a planning proposal relating to the use of any land reserved for a public purpose before that land is acquired, the relevant planning authority must:</p>	N/A

	<p>(a) include the requested provisions, or</p> <p>(b) take such other action as advised by the Planning Secretary (or an officer of the Department nominated by the Secretary) with respect to the use of the land before it is acquired.</p> <p>(4) When a Minister or public authority requests a relevant planning authority to include provisions in a planning proposal to rezone and/or remove a reservation of any land that is reserved for public purposes because the land is no longer designated by that public authority for acquisition, the relevant planning authority must rezone and/or remove the relevant reservation in accordance with the request.</p>	
<p>5.3</p> <p>Development Near Regulated Airports and Defence Airfields</p>	<p>(1) In the preparation of a planning proposal that sets controls for development of land near a regulated airport, the relevant planning authority must:</p> <p>(a) consult with the lessee/operator of that airport;</p> <p>(b) take into consideration the operational airspace and any advice from the lessee/operator of that airport;</p> <p>(c) for land affected by the operational airspace, prepare appropriate development standards, such as height controls.</p> <p>(d) not allow development types that are incompatible with the current and future operation of that airport.</p>	<p>The applicant has provided suitable commentary surrounding this Direction, their commentary is agreed with and quoted below.</p> <p>No consultation has been undertaken to date with the airport operator. This can be undertaken as a condition of Gateway if required/requested. It is not considered the planning proposal will adversely affect the airport or airspace operations.</p> <p><i>The property is approximately 2km to the west of the Lismore Airport and is within the 54.5m contour on the Obstacle limitation surface map for the airport.</i></p> <p><i>The planning proposal does not seek to alter the maximum allowable building height or any other controls for development on the property.</i></p> <p><i>The proposed additional permitted uses (light industry, depot, warehouse or distribution centre) are not noise sensitive and will not be impacted by aircraft noise from Lismore Airport.</i></p>

<p>(2) In the preparation of a planning proposal that sets controls for development of land near a core regulated airport, the relevant planning authority must:</p> <p>(a) consult with the Department of the Commonwealth responsible for airports and the lessee/operator of that airport;</p> <p>(b) for land affected by the prescribed airspace (as defined in clause 6(1) of the Airports (Protection of Airspace) Regulation 1996, prepare appropriate development standards, such as height controls.</p> <p>(c) not allow development types that are incompatible with the current and future operation of that airport.</p> <p>(d) obtain permission from that Department of the Commonwealth, or their delegate, where a planning proposal seeks to allow, as permissible with consent, development that would constitute a controlled activity as defined in section 182 of the Airports Act 1996. This permission must be obtained prior to undertaking community consultation in satisfaction of Schedule 1 to the EP&A Act.</p> <p>(3) In the preparation of a planning proposal that sets controls for the development of land near a defence airfield, the relevant planning authority must:</p> <p>(a) consult with the Department of Defence if:</p> <p>i. the planning proposal seeks to exceed the height provisions</p>	 <p>Figure 7: Lismore Airport ANEF Contour map (Source: Lismore Development Control Plan - Chapter 11)</p> <p><i>The property is not located near to a defence airfield.</i></p>
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	<p>contained in the Defence Regulations 2016 – Defence Aviation Areas for that airfield; or</p> <p>ii. no height provisions exist in the Defence Regulations 2016 – Defence Aviation Areas for the airfield and the proposal is within 15km of the airfield.</p> <p>(b) for land affected by the operational airspace, prepare appropriate development standards, such as height controls.</p> <p>(c) not allow development types that are incompatible with the current and future operation of that airfield.</p> <p>(4) A planning proposal must include a provision to ensure that development meets Australian Standard 2021 – 2015, Acoustic-Aircraft Noise Intrusion – Building siting and construction with respect to interior noise levels, if the proposal seeks to rezone land:</p> <p>(a) for residential purposes or to increase residential densities in areas where the Australian Noise Exposure Forecast (ANEF) is between 20 and 25; or</p> <p>(b) for hotels, motels, offices or public buildings where the ANEF is between 25 and 30; or</p> <p>(c) for commercial or industrial purposes where the ANEF is above 30.</p> <p>(5) A planning proposal must not contain provisions for residential development or to increase residential densities within the 20 Australian Noise Exposure</p>	
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	Concept (ANEC)/ANEF contour for Western Sydney Airport.	
5.4 Shooting Ranges	<p>(1) A planning proposal must not seek to rezone land adjacent to and/ or adjoining an existing shooting range that has the effect of:</p> <p>(a) permitting more intensive land uses than those which are permitted under the existing zone; or</p> <p>(b) permitting land uses that are incompatible with the noise emitted by the existing shooting range</p>	N/A, there is no shooting range adjacent to and/or adjoining the subject allotment.
5.5 High pressure dangerous goods pipelines	<p>(1) A planning proposal authority must consider risks to the integrity of relevant pipelines, human health and the environment when preparing a planning proposal that would permit development for one or more of the specified uses in the application area of relevant pipelines.</p> <p>(2) When considering the risks in (1), the planning proposal authority must consider the pipeline guidelines.</p>	N/A
6. Housing		
6.1 Residential Zones	<p>(1) A planning proposal must include provisions that encourage the provision of housing that will:</p> <p>(a) broaden the choice of building types and locations available in the housing market, and</p> <p>(b) make more efficient use of existing infrastructure and services, and</p> <p>(c) reduce the consumption of land for housing and associated</p>	N/A

	<p>urban development on the urban fringe, and</p> <p>(d) be of good design.</p> <p>(2) A planning proposal must, in relation to land to which this direction applies:</p> <p>(a) contain a requirement that residential development is not permitted until land is adequately serviced (or arrangements satisfactory to the council, or other appropriate authority, have been made to service it), and</p> <p>(b) not contain provisions which will reduce the permissible residential density of land.</p>	
6.2 Caravan Parks and Manufactured Home Estates	<p>(1) In identifying suitable zones, locations and provisions for caravan parks in a planning proposal, the relevant planning authority must:</p> <p>(a) retain provisions that permit development for the purposes of a caravan park to be carried out on land, and</p> <p>(b) retain the zonings of existing caravan parks, or in the case of a new principal LEP zone the land in accordance with an appropriate zone under the Standard Instrument (Local Environmental Plans) Order 2006 that would facilitate the retention of the existing caravan park.</p> <p>(2) In identifying suitable zones, locations and provisions for manufactured home estates (MHEs) in a planning proposal, the relevant planning authority must:</p> <p>(a) take into account the categories of land set out in Schedule 6 of State</p>	N/A.

	<p>Environmental Planning Policy (Housing) 2021 as to where MHEs should not be located,</p> <p>(b) take into account the principles listed in clause 125 of State Environmental Planning Policy (Housing) 2021 (which relevant planning authorities are required to consider when assessing and determining the development and subdivision proposals), and</p> <p>(c) include provisions that the subdivision of MHEs by long term lease of up to 20 years or under the Community Land Development Act 1989 be permissible with consent.</p>	
7: Industry and Employment		
7.1 Business and Industrial Zones	<p>(1) A planning proposal must:</p> <p>(a) give effect to the objectives of this direction,</p> <p>(b) retain the areas and locations of existing business and industrial zones,</p> <p>(c) not reduce the total potential floor space area for employment uses and related public services in business zones,</p> <p>(d) not reduce the total potential floor space area for industrial uses in industrial zones, and</p> <p>(e) ensure that proposed new employment areas are in accordance with a strategy that is approved by the Planning Secretary.</p>	N/A. The proposal does not involve land within an existing or proposed Employment Zone.
8: Resources and Energy		
8.1 Mining, Petroleum Production and	(1) In the preparation of a planning proposal affected by this	N/A. The proposal does not prohibit mining, and the Additional Permitted Use is not considered to present a use that

Extractive Industries	<p>direction, the relevant planning authority must:</p> <p>(a) consult the Secretary of the Department of Primary Industries (DPI) to identify any:</p> <p>i. resources of coal, other minerals, petroleum or extractive material that are of either State or regional significance, and</p> <p>ii. existing mines, petroleum production operations or extractive industries occurring in the area subject to the planning proposal, and</p> <p>(b) seek advice from the Secretary of DPI on the development potential of resources identified under (1)(a)(i), and</p> <p>(c) identify and take into consideration issues likely to lead to land use conflict between other land uses and:</p> <p>i. development of resources identified under (1)(a)(i), or</p> <p>ii. existing development identified under (1)(a)(ii).</p> <p>(2) Where a planning proposal prohibits or restricts development of resources identified under (1)(a)(i), or proposes land uses that may create land use conflicts identified under (1)(c), the relevant planning authority must:</p> <p>(a) provide the Secretary of DPI with a copy of the planning proposal and notification of the relevant provisions,</p> <p>(b) allow the Secretary of DPI a period of 40 days from the date of notification to provide in writing</p>	would substantially limit future resource extraction.
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	<p>any objections to the terms of the planning proposal, and</p> <p>(c) include a copy of any objection and supporting information received from the Secretary of DPI with the statement to the Planning Secretary (or an officer of the Department nominated by the Secretary before undertaking community consultation in satisfaction of Schedule 1 to the Act.</p>	
9: Primary Production		
9.1 Rural Zones	<p>(1) A planning proposal must:</p> <p>(a) not rezone land from a rural zone to a residential, business, industrial, village or tourist zone.</p>	<p>Direction 1(a) only is applicable given Lismore is not listed as an LGA where 1 (b) applies.</p> <p>The proposal does not relate to rezoning of the land and adheres to the requirements of the direction.</p>
9.2 Rural Lands	<p>(1) A planning proposal must:</p> <p>(a) be consistent with any applicable strategic plan, including regional and district plans endorsed by the Planning Secretary, and any applicable local strategic planning statement</p> <p>(b) consider the significance of agriculture and primary production to the State and rural communities</p> <p>(c) identify and protect environmental values, including but not limited to, maintaining biodiversity, the protection of native vegetation, cultural heritage, and the importance of water resources</p> <p>(d) consider the natural and physical constraints of the land, including but not limited to, topography, size, location, water</p>	<p>Justifiably Inconsistent. Given it is considered of minor significance.</p> <p>The allotment is mapped as being Regionally Significant Farmlands as depicted below. It is noted the subject area relevant to the Additional Permitted Use is located on its periphery where a minor encroachment (Approximately 1000m²) into this mapped area is relevant.</p> <p>Figure 8 – Extent of Mapped Regionally Significant Farmlands</p>

	<p>availability and ground and soil conditions</p> <p>(e) promote opportunities for investment in productive, diversified, innovative and sustainable rural economic activities</p> <p>(f) support farmers in exercising their right to farm</p> <p>(g) prioritise efforts and consider measures to minimise the fragmentation of rural land and reduce the risk of land use conflict, particularly between residential land uses and other rural land use</p> <p>(h) consider State significant agricultural land identified in chapter 2 of the State Environmental Planning Policy (Primary Production) 2021 for the purpose of ensuring the ongoing viability of this land</p> <p>(i) consider the social, economic and environmental interests of the community.</p> <p>(2) A planning proposal that changes the existing minimum lot size on land within a rural or conservation zone must demonstrate that it:</p> <p>(a) is consistent with the priority of minimising rural land fragmentation and land use conflict, particularly between residential and other rural land uses</p> <p>(b) will not adversely affect the operation and viability of existing and future rural land uses and related enterprises, including supporting infrastructure and</p>	<p>The applicant has supplied a suitable image of the encroachment of the proposed use into the area mapped as being regionally significant farmlands as provided below.</p>  <p>Figure 9 – Extent of encroachment into Regionally Significant Farmlands</p> <p>As stated within the Part 3 for question 1, the Lismore Growth and Realignment Strategy 2022 does discuss the lack/shortage of flood free industrial lands and acknowledges the desire of relocating businesses to higher ground for Lismore’s ongoing prosperity. Therefore, suitable justification in relation to 1(a) is apparent.</p> <p>The Additional Permitted Use are to be limited to an approximately 1Ha portion of the allotment and is not viewed as being a significant reduction of the primary production potential of the parcel when considered holistically. There is no indication the land possesses any significant biodiversity, heritage or water resources in relation to 1(c).</p> <p>Council’s Engineer has reviewed the proposal and has not identified any</p>
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	<p>facilities that are essential to rural industries or supply chains</p> <p>(c) where it is for rural residential purposes:</p> <p>i. is appropriately located taking account of the availability of human services, utility infrastructure, transport and proximity to existing centres</p> <p>ii. is necessary taking account of existing and future demand and supply of rural residential land.</p> <p>Note: <i>where a planning authority seeks to vary an existing minimum lot size within a rural or conservation zone, it must also do so in accordance with the Rural Subdivision Principles in clause 5.16 of the relevant Local Environmental Plan.</i></p>	<p>Geotechnical issues with the proposal in relation to 1(d).</p> <p>In relation to 1(e) the business attempting to use the land is a plumbing business. Agriculture generally utilises pipework extensively to increase production levels. It is considered to permit the Additional Permitted Use would be consistent with 1(e).</p> <p>The proposal is not considered to not support farmers exercising their right to farm (1(f)).</p> <p>In relation to 1(g) the proposal will not fragment land as it will, only alter it usage. In addition, the uses proposed as Additional Permitted Uses are not of a typology that would limit or create land use conflict that would reduce the primary production potential of adjoining lands.</p> <p>In relation to 1(h) the land is not mapped as being State Significant Farmland.</p> <p>No significant adverse economic or social or environmental impacts are anticipated to result from the proposal. (1(i))</p> <p>The proposal does not seek to alter the minimum lot size applicable to the land and therefore the requirements within point (2) are not applicable.</p> <p>The proponent has provided a Agriculture Land Assessment Report for the proposal and the planning proposal report provides the following summary of its findings.</p> <p><i>An Agricultural Land Assessment prepared to assess the potential impacts of the planning proposal on primary production values concluded that the proposal would have a negligible impact on the primary production values of the subject property and adjoining agricultural land (refer to Appendix D).</i></p>
9.4 Farmland of State and Regional	(1) A planning proposal must not:	The planning proposal is not for rezoning. Complies.

Significance on the NSW Far North Coast	<p>(a) rezone land identified as “State Significant Farmland” for urban or rural residential purposes.</p> <p>(b) rezone land identified as “Regionally Significant Farmland” for urban or rural residential purposes.</p> <p>(c) rezone land identified as “significant non-contiguous farmland” for urban or rural residential purposes.</p>	
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Delivery Program Progress Report

1

LEGEND:

Not Updated

On Track

Taking Action To Address

Needs Critical Attention

Not Due to Start

Cancelled


Deferred

Completed


A: An inclusive and healthy community

A1: Our community is safe healthy and happy

A1.1: Support community members to participate in healthy eating and active living.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.1.01	Offer and promote a range of aquatic and fitness programs at the Goonellabah Sports and Aquatic Centre and/or Lismore Memorial Baths	100%	<p>Goonellabah Sports and Aquatic Centre (1 Jan 25 - 30 Jun 25):</p> <ul style="list-style-type: none"> - Total Attendance: 111,868 - Total Attendance Gym: 14,026 - Total Attendance Learn to Swim: 8,370 <p>Goonellabah Sports and Aquatic Centre facility used and hired for futsal, pickleball, basketball, boxing, netball, dance, wheelchair basketball, vacation care, school use, community events and private hire for birthday parties and meetings.</p> <p>Lismore Memorial Baths (1 Jan 25 - 30 Jun 25):</p> <ul style="list-style-type: none"> - Total Attendance: 25,457 - Total Attendance Learn to Swim: 614 <p>Lismore Memorial Baths facility used and hired for lap swimmers, general swimming, school use, water polo, swim club and private/community events.</p>		Chief Corporate and Community Office

A1.2: Provide responsive emergency management and emergency prevention services.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.2.01	Facilitate Council's Floodplain Management Committee to monitor flood risk and mitigation	100%	Ongoing. This is BAU. During this period a new Committee convened for the new Council term.		Chief Corporate and Community Office

LEGEND:

Not Updated

On Track

Taking Action To Address

Needs Critical Attention

Not Due to Start

Cancelled

Deferred

Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.2.02	Review and update the Lismore Floodplain Risk Management Plan	100%	Within this period, a grant was submitted to implement 3 of the actions within the Flood Risk Management Plan.		Chief Corporate and Community Office
A1.2.04	Prepare a Lismore Local Government Area Climate Resilience and Adaptation Strategy	45%	Strategy is in draft and will be presented to Councillors in 2025.		Chief Corporate and Community Office
A1.2.05	Facilitate meetings of the Community Resilience Network	100%	LCC Emergency Management Coordinator is Co-Chairing Community Resilience Network (CRN). CRN met on 11th April 2025		Chief Operating and Financial Office
A1.2.06	Execute the deliverables associated with the Community Recovery Officer Workplan including establishing operations, developing plans and facilitating community events	100%	Action completed as reported in last progress report		Chief Corporate and Community Office
A1.2.07	Manage and maintain the Lismore Levee System and Flood Telemetry Network to ensure it is functional and operational when required for flood mitigation	100%	All maintenance and operations for the year completed, 4 x mechanical and 1 x electrical. 2 x Rous levee inspections completed. Levee is operational.		Chief Operating and Financial Office
A1.2.08	Review the Northern Rivers Emergency Management Plan in line with Government requirements and LEMC direction	90%	Not yet endorsed. Next LEMC 30/09/2025		Chief Operating and Financial Office
A1.2.09	Participate in the Northern Rivers Local Emergency Management Committee (LEMC)	100%	Last meeting held 1st July 2025, both LEMO and Emergency management coordinator attended.		Chief Operating and Financial Office







LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.2.10	Provide funding and in-kind support to NSW Rural Fire Service to provide local brigade vehicles, firefighting equipment, training and building maintenance	100%	All invoices processed for financial year.		Chief Operating and Financial Office
A1.2.11	Provide funding to Fire and Rescue NSW to operate the service	100%	All invoices paid and up to date.		Chief Operating and Financial Office
A1.2.12	Participate in the Northern Rivers Bushfire Management Committee (BFMC) and Zone arrangement with Richmond Valley and Kyogle Councils	100%	LCC Local Emergency Management Officer attended Bushfire Management Committee on 22 May 2025		Chief Operating and Financial Office





A1.3: Maintain public health, safety and amenity.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.3.01	Inspect swimming pools to ensure compliance with NSW legislation	100%	Inspection of public swimming pools completed for the season as part of Council's responsibilities under the Public Health Act.		Chief Operating and Financial Office
A1.3.02	Certify and audit commercial and industrial buildings to ensure adequate fire safety	0%	This is no longer applicable due to a change in legislation. Responsibility is on the owner to furnish Council (and NSW Fire) with annual certification from an accredited fire practitioner.		Chief Corporate and Community Office
A1.3.03	The running and maintenance of CCTV system in strategic locations	90%	Council's closed circuit television plans continue with ongoing roll-out in specific locations. Daily monitoring of the network ensures it is functional and serviceable.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.3.04	Undertake fire hazard reduction activities in line with Rural Fire Service	100%	The Manager of Open Spaces collaborates with the Rural Fire Service to address any identified necessary works. Additionally, the Open Spaces tree officer conducts inspections based on reactive customer requests.		Chief Operating and Financial Office
A1.3.05	Maintain operational Pound facility - Impound companion animals	100%	Pound operations are on track.		Chief Operating and Financial Office
A1.3.06	Inspect and register commercial businesses offering food for sale or skin penetration/beauty treatments to ensure compliance with food safety and public health standards	100%	Regulatory inspections completed for the Financial Year in accordance with Councils adopted program and MOU/Instrument of Delegation with the NSW Food Authority.		Chief Operating and Financial Office
A1.3.07	Undertake regular parking patrols to ensure compliance with adopted parking strategies	100%	Routine parking patrols completed during the reporting period		Chief Operating and Financial Office
A1.3.08	Encourage responsible pet ownership through education programs and take appropriate action in response to complaints about companion animals	100%	Ongoing, this is business as usual.		Chief Operating and Financial Office
A1.3.09	Remove abandoned vehicles and wandering stock from public places in accordance with adopted procedures and NSW legislation	100%	Ongoing, this is business as usual.		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A1.3.10	Implement and manage CitySafe program in the Lismore CBD including the provision and maintenance of Lismore and Nimbin CCTV cameras, representation on the CitySafe Committee, Lismore Late Nighter bus service	100%	Late Nighter bus service and CCTV networks in Lismore and Nimbin are operational.		Chief Operating and Financial Office
A1.3.11	Take compliance action in response to customer requests or complaints relating to public health, safety and amenity	100%	CRM workflow is on-going and resourced through Regulatory Services Team to meet nominated KPI.		Chief Operating and Financial Office
A1.3.12	Work with Essential Energy to ensure appropriate street lighting is provided and properly maintained within the Lismore LGA	100%	Work continuing with Essential Energy to deliver street lighting that meets community expectations.no obvious concerns.		Chief Operating and Financial Office
A1.3.13	Seek funding for a footpath/cycleway from Dunoon to Modanville	10%	Not started. Grant funding through Get NSW Active was investigated, however was unsuitable due to the requirement that the path to be identified in Council's Walking, Cycling and Micromobility Strategy.		Chief Corporate and Community Office



A2: We recognise our Aboriginal and Torres Strait Islander community and cultures

A2.1: Provide opportunities for Aboriginal and Torres Strait Islander people to participate in community events and programs.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.1.01	Celebrate and participate in National Reconciliation Week by hosting events to promote reconciliation within Council	100%	Four events were held during National Reconciliation Week between 27 May - 3 June 2025.		General Manager Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed



A2.2: Support and promote Aboriginal and Bundjalung art and artists.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.2.01	Work with Lismore City Council's Aboriginal Advisory Group to ensure consultation and engagement with the Aboriginal and Torres Strait Islander artist community	100%	Consultation and engagement with the AAG and Aboriginal and Torres Strait Islander artist community completed for exhibitions delivered - proppaNOW: OCCURRENT AFFAIR, First Nations Gathering Space. Consultation continues for upcoming exhibition - Bulaan Buruugaa Ngali Exhibition ...we weave together, and the 2026 Koori Mail Indigenous Art Award.		Chief Corporate and Community Office
A2.2.02	Facilitate a minimum of one major art project with Aboriginal and Bundjalung content biennially	100%	Action completed in H1 2024-2025		Chief Corporate and Community Office


A2.3: Implement actions in the Reconciliation Action Plan.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.3.01	Continue to observe cultural protocols, such as Welcome to Country and Acknowledgement of Country at the commencement of all Council meetings, external meetings and public events	100%	A Welcome to Country or Acknowledgement of Country is performed at all Council meetings and events.		General Manager Office
A2.3.02	Continue to display Aboriginal and Torres Strait Islander flags in Council Chambers and hoist daily at Council's Corporate Centre	100%	Flags being displayed everyday.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.3.03	Host annual NAIDOC Family Day to provide information and services to local Aboriginal and Torres Strait Islander people and encourage understanding and cultural sharing between Aboriginal and non-Aboriginal community members	100%	NAIDOC Day occurs in July so no activity undertaken during this reporting period.		Chief Corporate and Community Office
A2.3.04	Facilitate the implementation of the Reconciliation Action Plan across our workforce	65%	Reconciliation Action Plan has been developed and adopted by Council. Actions within the RAP are allocated across delivery teams, including People and Culture to implement.		Chief Corporate and Community Office



A2.4: Conserve items, areas and places of Aboriginal cultural heritage significance.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.4.01	Provide Native Title advice in respect of any proposed activity/lease/development affecting crown land	100%	Training completed in April 2025, advice provided as ongoing activity.		Chief Operating and Financial Office

A2.5: Ensure workforce planning strategies, human resource practices and all stages of the employment lifecycle reflect Reconciliation Action Plan commitments and responsibilities.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.5.01	Support Aboriginal and Torres Strait Islander leadership	60%	Following the adoption of the RAP work has commenced on developing workforce plans that support Aboriginal and Torres Strait Islander Leadership.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A2.5.02	Award the Cory James Memorial Scholarship annually	50%	Nominations have been sought across the organisations for the Cory James Memorial Scholarship for 2025.		Chief Corporate and Community Office
A2.5.03	Provide opportunities for Aboriginal and Torres Strait Islander staff to engage with their culture and communities, and for non-Aboriginal and Torres Strait Islander staff to learn about cultures, at Council's NAIDOC Week event	100%	Under the Award Aboriginal and Torres Strait Islander staff were entitled to one day's leave to participate in NAIDOC Week and all employees invited to attend NAIDOC week celebrations in Lismore.		Chief Corporate and Community Office

A3: Our sporting facilities and recreational spaces encourage active and passive community participation








A3.1: Provide major parklands that caters for the local and regional community while providing economic benefits to the CBD.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A3.1.01	Complete construction of the new Lismore Skate Park and Youth Precinct	100%	Completion was achieved on 25/7/25		Chief Operating and Financial Office

A3.2: Provide high-quality open spaces, parks and reserves.





Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A3.2.01	Cleaning and maintenance of BBQ and picnic areas	100%	BBQ's and Picnic area are continuously cleaned and maintained by Open Space Team		Chief Operating and Financial Office
A3.2.02	Maintain existing open spaces, parks and gardens by undertaking inspections and routine maintenance of playgrounds	100%	Regular visual inspections are conducted by the mowing and maintenance teams. Quarterly our inspector is assigned to carry out playground inspections.		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A3.2.03	Develop and implement parks upgrade program according to the Open Spaces Asset Management Plan	80%	Open Spaces are in the final stages of developing the Parks Renewal program.		Chief Operating and Financial Office
A3.2.04	Maintain and clean public amenities	100%	Public amenities are regularly cleaned and serviced		Chief Operating and Financial Office
A3.2.07	Complete design and construction of Nimbin Rainbow Walk	100%	Construction completed and official opening held 21/03/2025		Chief Operating and Financial Office
A3.2.08	Complete construction of the Lismore to Bentley stage of the Northern Rivers Rail Trail	100%	Action completed H1 2024-2025		Chief Operating and Financial Office
A3.2.09	Develop masterplan for Wade Park and seek funding opportunities to construct	100%	Grant application unsuccessful. See action 3.4.7 in the Delivery Program 2025 - 2029 for continuing work in this area		Chief Corporate and Community Office
A3.2.10	Identify and develop projects that increase the amenity and accessibility of public open spaces throughout the LGA, including seeking funding. Projects include Nimbin Village Wayfinding and Her Way	100%	Work concluded supporting the delivery of Safer Cities Her Way. Ongoing work continues to progress actions from the Destination Management Plan including preparation of an Expression of Interest for the design of nature based lookouts across the LGA. Work has also commenced to activate Lightbox Lane, with an exhibition scheduled for activation in August 2025.		Chief Corporate and Community Office
A3.2.11	Seek funding opportunities to implement the Open Spaces strategy	40%	Ongoing. Appropriate grants are being sought and applied for as they become available. Successfully secured 3 x NSW Active Transport Grants for footpaths. This meets Principle 2.2 of the Strategy and Action 46 of the Implementation Plan.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

A3.3: Provide high-quality sporting facilities to meet the diverse needs of the community.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A3.3.01	Maintain the Lismore, Goonellabah and Nimbin Skate parks	100%	A visual inspection is conducted weekly, while an operational inspection is carried out quarterly. Maintenance is provided as needed, and this process is ongoing.		Chief Operating and Financial Office
A3.3.02	Maintain the Nesbitt Park pump track and mountain bike track	100%	The Open Spaces team maintains the Nesbitt Park pump track and mountain bike track.		Chief Operating and Financial Office
A3.3.03	Operate the Goonellabah Sports and Aquatic Centre and the Lismore Memorial Baths aquatic facilities	100%	<p>Goonellabah Sports and Aquatic Centre (1 Jan 25 - 30 Jun 25):</p> <ul style="list-style-type: none"> - Total Attendance: 111,868 - Total Attendance Gym: 14,026 - Total Attendance Learn to Swim: 8,370 <p>Goonellabah Sports and Aquatic Centre facility used and hired for futsal, pickleball, basketball, boxing, netball, dance, wheelchair basketball, vacation care, school use, community events and private hire for birthday parties and meetings.</p> <p>Lismore Memorial Baths (1 Jan 25 - 30 Jun 25):</p> <ul style="list-style-type: none"> - Total Attendance: 25,457 - Total Attendance Learn to Swim: 614 <p>Lismore Memorial Baths facility used and hired for lap swimmers, general swimming, school use, water polo, swim club and private/community events.</p>		Chief Corporate and Community Office
A3.3.04	Upgrade Goonellabah Skatepark	100%	Action completed in H1 2024-2025		Chief Corporate and Community Office

LEGEND:

Not Updated

On Track

Taking Action To Address

Needs Critical Attention



Not Due to Start

Cancelled



Deferred

Completed


A3.4: Continued improvement of Lismore's sport and recreation facilities.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A3.4.01	Review and create new sport and recreation plan	50%	First draft of plan developed and assessed against new Community Strategic Plan. Requires shift to a Sport and Recreation facility activation and management focus for ROI. This will compliment the open space strategy and better align with the CSP.		Chief Corporate and Community Office
A3.4.02	Undertake upgrades to Albert Park Baseball/Softball Complex inline with State Plan	90%	Accessibility upgrades to Hub building and footpaths nearing completion		Chief Corporate and Community Office


A4: Our community is a desirable place to live, an easy place to work and a welcoming place to visit**A4.1: Promote positive attitudes and behaviours toward people with disability.**

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A4.1.01	Program activities for artists and audiences living with a disability	100%	In addition to the major exhibition, Sprung News, the gallery has since delivered 5 programs for people with disability and continues to deliver free and accessible programs such as Collage Club.		Chief Corporate and Community Office
A4.1.02	Provide regular updates to the community on progress of implementation of the Disability Inclusion Action Plan (DIAP), including through progress reports and the annual report	100%	New Disability Inclusion Advisory Group formed in June 2025 and initial meeting held. Implementation update will be included in the 2024/2025 Annual Report. This will continue as Business As Usual going forward.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A4.1.03	Deliver on actions from the Disability Inclusion Action Plan	100%	<p>Disability Inclusion Advisory Group re-established and first meeting held in June 2025. Development of a new Disability Inclusion Action Plan has commenced and project lead has met with DIAG to discuss the project.</p> <p>See actions 3.2.5 and 3.3.5 in the Delivery Program 2025 - 2029 for continued work in this area.</p>		Chief Corporate and Community Office

A4.2: Create liveable communities for all.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A4.2.02	Maximise accessibility of all Council events for all members of the community	60%	The Events team has worked closely with ticketing companies and community focussed groups such as Social Futures to learn more about how to make the venues and facilities more user friendly to all sections of the community. There is still work to do here as it is a broad church and there is not a one size fits all approach, therefore every nuance needs attention and as the venues and facilities are static the team needs to learn how to adapt to those circumstances when they arrive. more training and connections needed		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled







Deferred




Completed



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A4.2.03	Development of a Digital City Strategy	100%	The development of a Digital City Strategy has been incorporated as specific strategic activities within the CSP that allows Digital City and Digital Enabled Region components to align with councils broader goals. A digital regional plan will be part of the Technology Roadmap which will guide the prioritisation development and adoption of new technologies deployed within our city.		Chief Corporate and Community Office
A4.2.04	Install an adult change facility at the Lismore Transit Centre	100%	Action completed H1 2024-2025		Chief Operating and Financial Office
A4.2.05	Continue to establish the shared pathway network which incorporates accessible standards as funding becomes available	100%	A successful round of grant applications has secured funding for 3 pathway projects with construction commencing in 2025/2026 FY incorporating accessibility standards.		Chief Operating and Financial Office
A4.2.06	Facilitate Visioning Strategy for Lismore post-flood	0%	Vision program cancelled in preference of a new Local Strategic Planning Statement + Planning Schemes + Economic Development Strategy		Chief Corporate and Community Office

A4.3: Support access to meaningful employment to cater for community diversity.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A4.3.01	Support access to meaningful employment to cater for community diversity through alignment between workforce management plan, EEOMP, RAP & DIAP	60%	Workforce Management Strategy adopted and incorporates the review and update of the EEOMP plan and actions from the RAP & DIAP.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled






Deferred



Completed



A4.4: Improve systems and processes to ensure accessibility for all.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A4.4.01	Provide AUSLAN interpreter services at Lismore Regional Gallery and Council events as required or upon request	100%	All events have the option for Auslan interpretation and this service is available upon request.		Chief Corporate and Community Office
A4.4.02	Council's website maintains technologies to make more accessible for people with a vision impairment	100%	Ongoing activity		Chief Corporate and Community Office
A4.4.03	Continue to build the collection of accessible resources at the Lismore Area Library	100%	RTRL continue to build the Library collection with accessible resources so that they are available to the Lismore and Goonellabah libraries. At the Goonellabah Library, resources are being regularly reviewed through an AI system, which helps identify data and insights for patron borrowing trends across genres as well as highlighting emerging authors. This supports RTRL collection purchasing to stay relevant and responsive to patron interests.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled




Deferred




Completed



A5: Our community has access to essential services**A5.1: Provide suitable and well-planned cemeteries, chapel and crematorium services.**

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A5.1.01	Operate the Lismore Memorial Gardens, Crematorium and cemeteries across the Lismore LGA, and provide memorial options and burial advice to the community	100%	The focus is on managing the operations of Lismore Memorial Gardens, Crematorium, and cemeteries to ensure an appropriate level of service across the department. Everything is running smoothly, with ongoing efforts to identify areas for improvement. The Manager of Public and Open Spaces has taken responsibility for this area, offering guidance and advice to the community and collaborating with funeral directors to ensure services are delivered successfully for clients. This is an ongoing service.		Chief Operating and Financial Office

A5.2: Assist in improving regional health facilities and services in Lismore.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
A5.2.01	Continue partnership with Lismore Base Hospital, University Centre for Rural Health, Southern Cross University, St Vincent's Private Hospital and allied health professionals to address emerging health needs	100%	Ongoing communications with key stakeholders.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled



Deferred








Completed



B: A prosperous and vibrant city

B1: Our community has diverse business and industry as well as opportunities for investment and growth

B1.1: Support and encourage a diverse and competitive mix of business and industry.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B1.1.01	Develop a business investment and attraction action plan	80%	Investment prospectus has been created in advance of the new Economic Development Strategy		Chief Corporate and Community Office
B1.1.02	Develop an Economic Development Strategy	15%	Program of work commenced in May and being progressed for finalisation by end of FY2025/2026		Chief Corporate and Community Office
B1.1.03	Work collaboratively to build and maintain relationships with private and public sector stakeholders to support projects of economic and social benefit	100%	Continued business engagement to support the Northern Rivers Rail Trail, delivery of the CONVERGE program, regular collaboration with Business Lismore, Nimbin Chamber of Commerce and state and federal agencies. Attended Primex 2025 promoting Lismore as a destination.		Chief Corporate and Community Office
B1.1.04	Support business development, innovation and economic activity through strategic initiatives.	0%	Will commence after new Economic Development Strategy is created		Chief Corporate and Community Office
B1.1.05	Provide access to comprehensive information on available grants to the community via web site based 'Grant Guru' digital platform	100%	Grant information is disseminated regularly to our community via the Monthly Business Newsletter. As at June 2025, the Grant Guru platform had 591 registrants an increase of approximately 90 registrants over the past six months.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled




Deferred



Completed




B1.2: Promote Lismore city centre through the Lismore Business Promotion Program.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B1.2.01	Deliver business activation initiatives in accordance with the Business Activation Plan (BAP)	100%	Business Activation Plan projects progressed included: promotion of Loving Local Gift Card across Lismore, delivery of Christmas activations 2024, Easter School Holiday activation with Flicks in the Field and the Easter Bilby Discovery, Mothers Day shop local campaign and seasonal promotions to highlight events across the Local Government Area.		Chief Corporate and Community Office

B2: Our city and villages are attractive meeting places that provide for diverse activity and strengthen our social connections**B2.1: Facilitate ongoing growth opportunities and improvements within the Lismore CBD.**





Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B2.1.02	Develop a business investment and attraction action plan for the CBD	50%	Investment prospectus made for the city, includes CBD items, in advance of the new Economic Development Strategy		Chief Corporate and Community Office

B2.2: Use placemaking to enhance, activate and manage the CBD, Quadrangle, and riverbank precincts.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B2.2.01	Use placemaking to enhance, activate and manage the CBD, quadrangle and riverbank precinct	100%	Activities included sponsorships, loving local gift card engagement and business photo shoots. The Quad hosted 54 activities, including workshops, performances, community activations and live music events. Engaging 71 performers, musicians, and creatives. More than half from Regional NSW, 28 of whom are Aboriginal and 29 CaLD. Directly attracting 1313 audience members/ participants.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

B2.3: Facilitate unique events that celebrate our diversity.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B2.3.01	Coordinate activities associated with Australia Day/Citizenship Celebrations	100%	Australia Day activities were held on 26 January 2025 at the Whitebrook Theatre, Southern Cross University, including 17 conferees taking their pledge to become Australian citizens.		General Manager Office
B2.3.02	Mentor, support and train local event practitioners and provide research and evaluation assistance to local events	60%	Analysis of current Event application and approval process underway to identify ways to streamline and improve it for stakeholders and applicants. The Events team is also actively acting as a concierge or triage point for many local community groups to support them to build events in Lismore, Nimbin and the surrounding villages.		Chief Corporate and Community Office
B2.3.04	Develop annual event calendar	85%	This work is ongoing and there is an online calendar that various departments at LCC have access to		Chief Corporate and Community Office
B2.3.05	Host, support and promote a range of annual events including Lismore Lantern Parade, Masters Games, Eat the Street, Carols by Candlelight	100%	December 2024 to June 2025 has seen the Events team deliver the Legends of Cricket weekend to unveil the Adam Gilchrist Pavilion and support a variety of community events such as LisAmore. the Viking Village Solstice, Lismore Gemfest, the Samson Challenge and others in the town's open spaces.		Chief Corporate and Community Office

LEGEND:

Not Updated

On Track

Taking Action To Address

Needs Critical Attention





Not Due to Start

Cancelled



Deferred

Completed

B2.4: Provide socially inclusive, vital and welcoming services that support the education, social and recreational needs of the community.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B2.4.01	Washing and maintenance of tourism and information signs in LGA	95%	A new high-pressure cleaner has been recently purchased, and a trades assistant has been hired. Everything is in place and operating smoothly. Tourism and information signs in the CBD will be added to a regular maintenance program		Chief Operating and Financial Office
B2.4.02	Maintain entrances to City and villages	100%	Open Spaces is responsible for managing and maintaining the city and village entrances, with a focus on continually enhancing their appearance. This ongoing effort includes the completion of entry signs and gardens in the city.		Chief Operating and Financial Office
B2.4.03	Operate a Mobile Library to service outlying villages in the region	100%	RTRL continue to operate the Mobile Library, serving outlying villages across the region, while actively exploring opportunities to extend urban library services to rural areas, enhancing community engagement. Additionally, a continual refresh of our library resources will remain supported to service the changing needs of customers. The mobile library currently carries approximately 7,000 resources.		Chief Corporate and Community Office
B2.4.05	Operate the Lismore and Goonellabah Libraries as per the Service Level Agreement (SLA)	100%	All elements of the 2024/2025 Service Level Agreement (SLA) are being delivered in the operation of the Lismore and Goonellabah Libraries aligned to targets set ahead of the financial year.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B2.4.06	Deliver a wide range of community programs to cater to all ages through the Lismore and Goonellabah Libraries, including book clubs, story time, baby bounce, and author talks	100%	RTRL are meeting this target. This is reflected in the member Council service level agreements which are reported against every quarter. By offering a variety of community programs at the Lismore and Goonellabah libraries, including book clubs, story time, baby bounce, and author talks services are catering to the community needs and revised accordingly.		Chief Corporate and Community Office
B2.4.07	Implement innovative technology and programs across multiple locations	100%	A review has been conducted across RTRL for all business systems, software and solutions used by RTRL as part of the annual budget mapping for IT services support. This review aims to ensure value is being derived as well as to assess relevance, performance and create the opportunity to adapt to meet future business model needs.		Chief Corporate and Community Office


B3: Our community has a diverse and thriving arts and cultural life

B3.1: Develop a diverse gallery program resonating with wide audiences.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B3.1.01	Operate the Lismore Regional Gallery and the Quadrangle	100%	The gallery has operated consistently throughout the reporting period, opening Wednesday to Sunday 10am - 4pm and until 6pm on Thursdays. The gallery now has a cafe tenant, and is growing a gallery shop offering at reception.		Chief Corporate and Community Office
B3.1.02	Stage regular exhibitions, workshops, talks and creative events at the Lismore Regional Gallery for the community to connect and learn	100%	The gallery has delivered over 226 programs, engaging 120,000+ people and collaborating with over 200 artists, creatives, arts professionals, and cultural practitioners.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed


B3.2: Support the careers of Aboriginal and Bundjalung artists.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B3.2.01	Facilitate a minimum of one major art project with Aboriginal and Bundjalung content biennially	100%	Action completed in H1 2024-2025		Chief Corporate and Community Office

B3.3: Provide a framework for ongoing public art and cultural growth.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B3.3.01	Implement public art projects	80%	There is no dedicated budget for public art projects. The only available funding was used over two financial years to restore the Italian mosaic at Spinks Park, a job costing around \$4,000.		Chief Corporate and Community Office
B3.3.02	Undertake an Arts & Cultural strategy for Lismore	0%	Deferred until further notice.		Chief Corporate and Community Office

B3.4: Support cultural partnerships and collaborations.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B3.4.01	Collaborate with partner organisations to generate and promote a diverse cultural program to activate the Quadrangle space	100%	The Quad has delivered 62 programs, attracting over 1600 participants in the programs, and engaging over 60 creatives, performers and arts workers, 38% of whom are First Nations. Programs were in collaboration with Museums and Galleries NSW and UQ Art Museum via Lismore Regional Gallery, Southern Cross University and Foundation for Rural and Regional Renewal, Resilient Lismore, Lismore City Council, ACON and Headspace.		Chief Corporate and Community Office


LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed





Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B3.4.02	Work with NORPA to support the Cultural Alliance and the continued operation of Lismore City Hall	0%			Chief Corporate and Community Office

B4: Our community is connected and convenient

B4.1: Maintain regular passenger transport to Lismore and the region.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B4.1.01	Operate and maintain the Lismore Regional Airport for passenger flights, general aviation, aviation business, aviation training and emergency services	90%	In final stages of preparing report to council on strategic options for Lismore airport as part of regional air environment including whether a return to passenger air travel is a feasible objective.		Chief Operating and Financial Office

B4.2: Maintain and develop airport and aviation services.




Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B4.2.01	Review airport masterplan	75%	An operational update and report will be presented to the Councillors in Q2 2025/2026. The strategic merit and future use of the airport will be considered as part of the Economic Development Strategy which is due to be presented to the Councillors in Feb 2026		Chief Corporate and Community Office
B4.2.02	Ensure regulatory compliance of Lismore Regional Airport	90%	CASA Inspection completed. As anticipated items identified to be corrected. Actions in place to address.		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

B4.3: Advocate for regional integrated transport services.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B4.3.01	Provide support to the operation of the Lismore Late Nighter bus service	100%	Ongoing, this is business as usual.		Chief Operating and Financial Office

B4.4: Provide footpaths, cycle ways and pedestrian access that is safe and serviceable.




Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
B4.4.02	Undertake annual inspections and required maintenance of the footpath and cycleway network	100%	Inspections and required maintenance of the footpath and cycleway network completed		Chief Operating and Financial Office
B4.4.03	Cleaning of CBD footpaths	100%	Streetscapes within Lismore CBD are maintained with daily footpath cleaning five days a week and street sweeping twice a week. High-pressure cleaning of CBD footpaths is conducted three times annually, ensuring efficient and smooth operations. This is an ongoing service.		Chief Operating and Financial Office
B4.4.04	Seek funding opportunities to implement a Cycle & Walkway Strategy	100%	Get NSW Active Grant applications were successful for: - Dibbs Street to Ballina Road - North Lismore to new Richmond River Highschool site - Lismore Boulevard See actions 1.4.10 and 1.4.11 in the 2025 - 2029 Delivery Program for continuing action in this area.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

C: Our natural environment

C1: Our waterways and catchments are healthy

C1.1: Enhance riparian vegetation and manage off-stream impacts to improve water quality.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C1.1.01	Implement and review the Urban Green Corridors Plan	95%	Finalisation of revised UGCP near complete. Ongoing delivery of onground restoration actions of UGCP are as per targets.		Chief Corporate and Community Office
C1.1.02	Collaborate with the NSW State Government, neighbouring Councils, and community groups to develop and implement strategies to improve the health of the Wilsons and Richmond Rivers	100%	BAU/ ongoing. Collaboration on local & regional projects aimed at building landscape/ waterway health, resilience & recovery including work with Jagun Alliance (Heal the Rivers); Richmond Riverkeeper (Riparian projects); Regional Landcare organisations (Nature Based Solutions pilot); Griffith University (Climate Resilience planning); Support chemical water quality monitoring in the Richmond River (DCCEEW), support Stage 2 Richmond River Coastal Management Plan (Rous CC); finalised 3 Crown Lands Flood Recovery projects; Delivery of NR Watershed Initiative grant projects; coordinating delivery of \$2M grant to Urban Rivers and Catchments Project with a Consortium of community & agency groups.		Chief Corporate and Community Office
C1.1.03	Manage the impacts of development in water catchment areas through compliance with the Lismore Local Environment Plan and Council's On-Site Wastewater Management Strategy	100%	OSMS Program is consistently delivered via the Regulatory Services Team in accordance with Councils adopted Strategy and recognised performance measures.		Chief Operating and Financial Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled



Deferred



Completed



C1.2: Provide a safe and serviceable stormwater drainage system.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C1.2.01	Complete the annual stormwater capital works program including projects identified in the Urban Stormwater Management Plan (USMP)	100%	USMP reviewed. 2 x major projects urban storm water collapses complete. Victoria St and Oakley Ave. Camera and clean project complete. Assigned capital budget spent.		Chief Operating and Financial Office
C1.2.02	Undertake annual inspections and required maintenance and renewal of stormwater drainage network	100%	Maintenance and renewal progressing to available budget		Chief Operating and Financial Office
C1.2.03	Review and update the Urban Stormwater Management Plan (USMP)	100%	Review and update of the USMP was endorsed by Council at the meeting on 13 May 2025		Chief Operating and Financial Office




C2: We are committed to resource recovery, waste management and recycling innovation**C2.1: Provide effective and efficient waste collection and disposal services.**

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C2.1.01	Provide effective, efficient waste and resource recovery services to residents and businesses	100%	Clearly defined waste collection zones adopted in Revenue Policy. Expanded additional bin offerings in Rural and Village areas to encourage resource recovery (organics and recycling).		Chief Operating and Financial Office
C2.1.02	Review waste operating model and implement 4 year improvement pathway to be efficient, effective and compliant	100%	Balanced Regional Model A - collection trucks ordered end of June.		Chief Operating and Financial Office
C2.1.03	Provide kerbside domestic and commercial waste collection services	100%	Residential and Commercial Collection undertaken as scheduled. Order for new collection trucks placed end of June 2025.		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C2.1.04	Provide waste bins and collection in public places, parks, and town centres, and for public events	100%	Provision of waste collection in public places (parks and town centres) continued by our waste collections team in both landfill and recycling streams. Event bins supplied for numerous community events through the LGA. New bins & waste management needs in parks within the LGA are assessed on a case-by-case basis.		Chief Operating and Financial Office

C2.2: Maximise resource recovery and minimise waste to landfill.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C2.2.01	Deliver capital compliance projects for the waste facility	30%	The Waste (FRWS) Program is advancing EPAR and capital compliance projects. Of 13 projects, 7 are in development, 4 in delivery and 2 complete. Funding and schedule extensions are under assessment with funding bodies and Council. CAPEX funding is assured until end of FY2026, with required future contributions to be requested during Delivery Program development.		Chief Operating and Financial Office
C2.2.02	Develop Landfill Management Plan for Lismore Resource Recovery Centre	0%	Landfill Management Plan will be updated on completion of Landfill reinstatement and other flood repairs.		Chief Operating and Financial Office
C2.2.03	Ensure environmental compliance across all waste operation activities in accordance with Environmental Protection Authority license conditions	100%	Council actively manages and tracks compliance performance at the Wyrallah Rd Waste Facility which is subject to EPA licence conditions. There are no current regulatory investigations in relation to Facility activities.		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

C2.3: Provide community education about resource recovery, waste management and recycling.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C2.3.01	Operate a NSW Container Deposit Scheme and assist the scheme through promotion and community education	100%	Operated in accordance with Contract FY24/25.		Chief Operating and Financial Office
C2.3.02	Conduct community and business education programs and produce educational materials on sustainable waste management	100%	Waste education programs & activities that were carried out between January and June - Excursions by x2 home schooling groups, Whian Whian PS, Dunoon Preschool & Blakebrook PS to Lismore Recycling & Recovery Centre - Incursions to Dunoon Preschool, Living School, Richmond Hill Preschool & Wyrallah Rd PS to run waste education activities & deliver resources - Coordinated rollout of new centralised bin system at the Corporate Centre - New waste voucher system rollout, coordinated comms & engagement, & updated resources - Held Recycle Right Event, RedInc Lismore - Ran The Great Unwaste campaign internally on LCC operational sites to lower food waste - CRC Social Media education campaign		Chief Operating and Financial Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled




Deferred




Completed



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C2.3.03	Provide support to the Lismore Rainforest Botanic Gardens to continue building the gardens as a community asset for education and visitation	75%	<p>Between January and June a lot of work was done to provide support for the Botanic Gardens:</p> <ul style="list-style-type: none"> - Botanic Gardens Week and Open Day held, run by Friends of Lismore Rainforest Botanic Gardens (FLRBG) with support from Council for logistics and promotion - Two (2) liaison meetings between Council and FLRBG - Emergency evacuation drill undertaken for volunteers, radio provided to nursery workers for emergencies - Updated fire equipment - Implemented a compost, worm farm and vegetable garden - Equipment shed DA has been approved - Frog pond balcony built by FLRBG, paid for by Council - Bridge built near section 5 - Provided clean up crew for Botanic Gardens after TC Alfred 		Chief Operating and Financial Office

C3: We are committed to environmental sustainability

C3.1: Make Council self-sufficient in electricity from renewable sources.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C3.1.01	Ensure that the Lismore Community floating solar farm is included in any rebuild options considered	100%	It is a business requirement within this project and program delivered by Flood restoration office on behalf of BAU.		Chief Operating and Financial Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled




Deferred




Completed



C3.2: Ensure sustainability principles are understood and applied in Council's business operations.





Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C3.2.01	Review Council business operations for potential carbon reduction initiatives	50%	Staff from a diverse and relevant range of teams across Council have been involved in determining projects for carbon reduction initiatives. An emissions reduction plan is being prepared that will collate and report on these.		Chief Corporate and Community Office

C3.3: Build corporate and community sustainability through active partnerships.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C3.3.01	Maintain collaborative partnerships with Govt agencies and NGOs in Northern Rivers	100%	Ongoing/BAU Action. Continued engagement with agencies and NGO's to bring collaborative and informed projects to improve environmental values to the LGA. Attendance and input into meetings held with NRJO NRM Working Group, RR Collaborative Partnerships Committee, Regional Koala Partnerships Group, Northern Rivers Koala Network, NE Coastal and Estuary Practitioners Network, NBS Project Control Group and Working Group, LGA Invasive Species Group, NENSW-SEQ Cross Border Feral Deer Management Group, Koala Advisory Group, as well as developing collaborative grant proposals, reviewing flood recovery programs, attending steering committees managing ongoing collaborative projects with NGO partners.		Chief Corporate and Community Office



LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

C4: Our diverse natural environment is protected and enhanced**C4.1: Protect and improve biodiversity on public and private land in Lismore's urban and rural landscapes.**


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C4.1.02	Review options for land use controls, including LEP overlay maps, to define high priority areas for biodiversity conservation.	30%	Full review of the LEP commenced during this time period, including consideration of applying LEP overlays.		Chief Corporate and Community Office
C4.1.03	Provide support and education for biodiversity conservation to residents and groups in urban areas throughout the Lismore LGA	100%	BAU/Ongoing. Outputs achieved via delivery of Urban Landcare Support Program		Chief Corporate and Community Office
C4.1.04	Undertake a review of the Biodiversity Management Strategy (BMS)	30%	Review of the BMS is aligned to Strategic Planning review program for completion in Q2 2026. RFQ complete and preferred provider selected.		Chief Corporate and Community Office
C4.1.05	Implement Biodiversity Management Strategy (BMS) framework for Internal operations	80%	Ongoing delivery of relevant activities is improved through refined processes (Variable Messaging Program; mapping); Review of spatial data assets continues with expanded engagement with IT dept (ongoing); Review of Policy and Procedure for Compensatory Works initiated (requires executive attention); Project Management Framework in development with Shared Services to improve biodiversity protection associated with internal capital project delivery (ongoing); Internal engagement to ensure effective Roadside High Conservation Value outcomes improvements made (ongoing); Recommendations made to GMT to improve project management efficiency and accuracy (initiated)		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C4.1.06	Implement Biodiversity Management Strategy (BMS) framework for Rural landholders	80%	Ongoing/BAU program. Continuation of current and new projects delivery with community groups and private landholders in the local government area; Trial delivery of community group grant program in process with monitoring established; Delivery of landholder information field events (extension program) and community/industry engagement program impacted by loss of staff resources.		Chief Corporate and Community Office
C4.1.07	Implement Biodiversity Management Strategy (BMS) framework for urban environment	85%	Urban Projects delivered through Urban Green Corridors Plan (under review) continue in partnership with Parks and Open Spaces, and other site partners. Additional grant funded works initiated and Management Consortium implemented.		Chief Corporate and Community Office

C4.2: Protect and improve Lismore's koala population.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C4.2.01	Conserve and improve health of Lismore's Koala population	100%	Ongoing and BAU. Koala conservation and extension program continuing - revegetation and management work continues through Biodiversity Management Strategy supplemented by grant funds. Support Northern Rivers Regional Koala Network, Friends of the Koala, and continued support to Blakebrook quarry to monitor koala populations.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled




Deferred




Completed



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C4.2.02	Identify and implement strategies in relation to reducing wildlife death and injury from road strike	75%	Externally funded Asset project (Bruxner Hwy Fence) continues with delays due to Dept of Transport requirements, and shift in project Scope; Increased demand for static signage in response to community concerns re wildlife roadstrikes; Data collection project associated with Variable Message Signs implemented; Participation in Regional Promotional Programs targeting roadstrikes ongoing; Ongoing provision of advice to internal and external clients in relation to strategies to reduce wildlife roadstrikes.		Chief Corporate and Community Office

C4.3: Report on the condition of our environment.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
C4.3.01	Support the development of a regional State of the Environment Report	0%	Not due to start. State of the Environment Report is not required in the 2024/2025 financial year.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled



Deferred






Completed



D: Our built environment

D1: Our city and village services are well managed and maintained

D1.1: Provide a road network that is safe and serviceable.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.1.01	Develop capital works programs for the road network according to the Transport Asset Management Plan	100%	The 24/25 capital works program was impacted by TC Alfred - AGRN1198. Projects including Phillip Street and Simeoni Drive rehabilitation have been carried forward to a future year delivery to allow for further investigation and planning due to their complexity. Wyrallah Road at Arnett St is awaiting the completion of utilities relocation for construction work to commence 25/26 FY. Works otherwise completed or continuing according to the TAMP. Asset load sheets continue to be updated as works are completed.		Chief Operating and Financial Office
D1.1.02	Develop resurfacing program for the road network according to the Transport Asset Management Plan	100%	Resealing program 2024/25 completed across urban, rural and Regional road assets		Chief Operating and Financial Office
D1.1.03	Develop rehabilitation and capital works program for bridges according to the Transport Asset Management Plan	100%	Fernside, Walsh, Branch Creek bridges delivered (included works carried forward from previous FY). Contribution to RVC Broadwater Bridge Rehabilitation. Cabbage Tree Bridge to be completed 25/26 - delayed due to TC Alfred (AGRN1198).		Chief Operating and Financial Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled







Deferred






Completed





Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.1.04	Maintain streetscapes	100%	Streetscapes within Lismore CBD are maintained with daily footpath cleaning five days a week and street sweeping twice a week. High-pressure cleaning of CBD footpaths is conducted three times annually, ensuring efficient and smooth operations. This is an ongoing service.		Chief Operating and Financial Office
D1.1.05	Undertake annual road maintenance programs	100%	Council's maintenance programs are currently being documented in the Roads Operational Management Plan (ROMP). Due to persistent wet conditions, maintenance continues to be largely reactive in nature with corrective responses to defects classified as hazards or urgent issues, including "make-safe" works that address risks prior to the next scheduled intervention. There is a significant focus in transitioning to a proactive maintenance approach through regular defect inspections, particularly on assets in poor condition. This is the focus of the ROMP. Emergency Works response to AGRN1198 were completed within the 3 month timeframe.		Chief Operating and Financial Office
D1.1.06	Undertake annual bridge inspections and carry out maintenance program	100%	2024/25 program complete. All Level 1 inspections undertaken and level 2 inspections have been completed as required or as they have fallen due		Chief Operating and Financial Office
D1.1.07	Undertake annual car park maintenance program	100%	Routine inspections undertaken. Maintenance undertaken and heavy patching / resurfacing delivered - 2024/25		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed





D1.2: Plan for infrastructure that meets the needs of the community.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.2.01	Develop Essential Public Asset Restoration (EPAR) program and implement for all impacted asset classes	100%	The Flood Restoration Portfolio (FRP) is fully established and operational. FRP's Programs (5) now oversee EPAR for every asset class under a defined scope, adequate resources and a documented governance and delegation structure. FRP scope includes 9 Natural Disaster events (3 where EPARs have been necessary), totalling 336 projects. The Forecast Final Cost (FFC) for the entire scope is estimated at \$913.9m (including betterment and emergency works).		Chief Operating and Financial Office
D1.2.02	Scope and deliver the Flood Restoration Portfolio of works for Roads and Bridges	65%	The Roads and Bridges (FRRB) Program is the largest stream. The June 2025 execution of the Landslip Restoration Package (LRP) moved 59 projects into delivery. The program now includes 112 projects in development, 77 in delivery, and 62 complete. Eighteen assets have been returned to Council and disaster processes transferred to LCC BAU Roads team for future event management.		Chief Operating and Financial Office
D1.2.03	Scope and deliver the Flood Restoration Portfolio of works for Water & Wastewater	40%	NSW Public Works (NSW PW) are the delivery agency for the East Lismore Sewage Treatment Plant project (ELSTP), with Flood Restoration Water (FRWT) providing oversight and assurance. Risks are being managed with NSW PW through regular engagement. Other than ELSTP project, FRWT has 4 projects in development, 2 projects in delivery and 1 completed.		Chief Operating and Financial Office


LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.2.04	Scope and deliver the Flood Restoration Portfolio of works for Buildings & Community Assets	90%	The Buildings (FRBD) Program is nearing construction completion: 1 project in development, 5 in delivery (in City Hall), and 40 complete. Eighteen assets were handed back to Council as at 30 Jun 2025.		Chief Operating and Financial Office
D1.2.05	Scope and deliver the Flood Restoration Portfolio of works for Flood Mitigation Assets	45%	The Flood Mitigation Program, now the "Flood Resilience" (FRRE) Program, holds executed funding deeds for 14 mitigations projects; with 8 in development, 4 in delivery and 2 completed.		Chief Operating and Financial Office





D1.3: Provide Council buildings that are safe and fit for purpose.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.3.01	Undertake a strategic review of existing and potential future Council-owned property	70%	Initial reporting and analysis complete. Further detailed analysis on individual properties and recommendations to council underway.		Chief Operating and Financial Office
D1.3.02	Undertake annual inspections and required maintenance for buildings.	100%	Ongoing. Buildings Asset Management Plan delivered. Work continuing with Strategic Assets coordinator to improve maintenance scheduling in line with AMP.		Chief Operating and Financial Office
D1.3.03	Develop renewal program for buildings according to the Buildings Asset Management Plan	75%	Buildings Asset Management Plan delivered and work continuing on development of renewal plan and robust maintenance schedules		Chief Operating and Financial Office
D1.3.05	Manage Council's property portfolio and develop and implement policies and procedures that align with Crown Lands Review 2031	100%	Ongoing task		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.3.06	Manage Council's Land Register and update as required	100%	Ongoing task		Chief Operating and Financial Office

D1.4: Provide a safe water supply and associated services.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.4.01	Review and update Asset Management Plans to reflect annual budget allocations	100%	All asset management plans updated and adopted by Council June 2025		Chief Operating and Financial Office
D1.4.02	Develop Water and Wastewater renewal and capital works program according to the Water & Wastewater Asset Management Plan	100%	Capital works planning and delivery for 24/25 water and wastewater projects is complete. Program for 25/26 has been developed with majority of pre planning and designs complete and ready to implement.		Chief Operating and Financial Office
D1.4.03	Develop and implement Water and Wastewater maintenance program	100%	Assets have been maintained and operated in accordance with established plans. Annual returns completed.		Chief Operating and Financial Office
D1.4.04	Complete construction of new static water supplies, improve turnaround areas on narrow roads and upgrade facilities at the Nimbin and Lismore Showgrounds to improve readiness for bushfire response	100%	Action completed in H1 2024-2025		Chief Operating and Financial Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed


D1.5: Provide wastewater supply and associated services.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.5.01	Operate and maintain sewage treatment plants across the Lismore LGA	100%	Operation of water and wastewater assets has been conducted in accordance with EPA and NSW Health requirements.		Chief Operating and Financial Office

D1.6: Provide quality road materials and asphalt production.





Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D1.6.01	Operate efficient and cost-effective quarries, including the production of quarry materials	100%	Quarry operations continue to provide for external asphalt products, roads capital works requirements and DRFA restoration projects. A large quantity of road base materials produced 24/25 are stockpiled on site for supply / sales in 2025/26.		Chief Operating and Financial Office
D1.6.02	Ensure regulatory and licencing compliance of all Council-owned quarry sites	100%	Council actively manages and tracks compliance performance at the Blakebrook Quarry which is subject to EPA licence conditions and Dept of Planning approval conditions. One active regulatory investigation by DPHI into out of hours works conducted by Downer at the Asphalt Plant located at the Quarry.		Chief Operating and Financial Office

D2: Our built environment is managed and enhanced to meet the needs of our growing community**D2.1: Ensure new development enhances the area in which it is located.**


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D2.1.01	Monitor and review the Lismore Development Control Plan to include contemporary controls that will result in development that improves the local area	100%	Ongoing. This is business as usual.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed




D2.2: Provide development assessments in a timely, customer friendly and sustainable manner.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D2.2.01	Process development applications in accordance with relevant legislation and Council policies, to ensure development is compatible with its surrounding area	100%	Lismore exceeds NSW Planning League table's Minister Expectations for intake and decision time frames.		Chief Corporate and Community Office
D2.2.02	Process locality boundary, street numbering and road naming, and update council's property and parcel register	100%	Ongoing task		Chief Operating and Financial Office
D2.2.03	Provide relevant, accurate and timely planning advice	100%	Duty planner and building surveyor services continue to operate. Specialist business planning advice also being provided for Rail Trail enquiries.		Chief Corporate and Community Office
D2.2.04	Review and implement new software to streamline processing of development applications	100%	State software is being implemented by several pilot Councils in May 2025 - we will be engaging with the Councils to see what benefits there might be, In the interim, the new CPP has allowed for more streamlined timeframes of low risk DA's (fast track) and the DA team have cleared the backlog of longstanding DA's in the lead up to the end of financial year.		Chief Corporate and Community Office

D2.3: Ensure new buildings and infrastructure meets relevant standards.




Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D2.3.01	Take compliance action in response to community concerns about unlawful development in accordance with Council policy	100%	Compliance program is managing complaints and taking action in accordance with policy and procedure.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D2.3.02	Certify and inspect new buildings and infrastructure in accordance with NSW legislation and Council policies, strategies and procedures	100%	Building and infrastructure inspection and certification programs undertaken in accordance with legislative requirements and are functioning effectively		Chief Corporate and Community Office
D2.3.03	Provide access to new buildings and facilities for people with disabilities in accordance with legislation	45%	Disability access requirements are a statutory consideration in assessments.		Chief Corporate and Community Office
D2.3.04	Assess development applications and associated approvals in accordance with NSW legislation and Council's planning controls	100%	Peer review process occurs for 100% of DAs		Chief Corporate and Community Office




D3: Our land use planning caters for all sectors of the community

D3.1: Ensure land is available and serviced to meet population growth in locations that are accessible, close to services and employment, and suitable for development.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D3.1.02	Process rezoning planning proposals	100%	Ongoing. This is business as usual.		Chief Corporate and Community Office
D3.1.03	Monitor development activity and update the Strategic Business Plan for Water Supply and Wastewater Services as required	100%	Development activity is documented and water/wastewater activities required to be undertaken are identified. Scope of works for North Lismore Plateau water and sewer detailed designs are out to market and underway.		Chief Operating and Financial Office
D3.1.04	Review the Growth & Realignment Strategy (GARS)	0%	Review commenced as part of the LSPS review. The GARS will be merged into the LSPS.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed


D3.2: Ensure a diverse range of land use and development opportunities are available.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D3.2.01	Monitor the Local Environmental Plan (LEP) and amend as required in response to community and development industry needs	50%	Ongoing. A full review of the LEP commenced during this time period.		Chief Corporate and Community Office
D3.2.02	Develop and implement a Rural Land Use Strategy	30%	Strategy being drafted based on initial feedback received from the community.		Chief Corporate and Community Office
D3.2.03	Facilitate development of Master Planning Projects including: East Lismore, CBD, North & South Lismore, Clunes and Nimbin	30%	Clunes Master Plan progressed to draft during this time period.		Chief Corporate and Community Office

D3.3: Protect resources, including prime agricultural land and extractive industries, for future use by the community.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D3.3.01	Implement and monitor changes to Local Environmental Plan to facilitate agritourism in line with updated planning rules	100%	Implementation is ongoing		Chief Corporate and Community Office

D3.4: Provide opportunities for community engagement in the preparation of land-use strategies and zone reviews.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D3.4.01	Provide opportunities for community engagement in the preparation of land use strategies and zone reviews	100%	Ongoing. This is business as usual.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

D3.5: Contribute to state and federal government planning and related policy and legislation reviews.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D3.5.01	Review and make submissions on proposed changes to Environment Protection & Assessment Act and associated regulations and planning policies as opportunities arise	100%	Ongoing. This is business as usual.		Chief Corporate and Community Office
D3.5.02	Review Local Strategic Planning Statements as part of the strategic land use planning framework	50%	During this period the Councillors were briefed on the direction of the revised Local Strategic Planning Statement		Chief Corporate and Community Office

D4: Our community has a diversity of affordable housing options**D4.1: Plan for a mix of housing needs and facilitate increased supply of affordable housing.**

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
D4.1.01	Facilitate the delivery of affordable housing on Council-owned land	50%	Ongoing. Legal agreements (development deed and contracts of sale) between Council and Landcom have progressed during this time period.		Chief Corporate and Community Office
D4.1.02	Implement affordable and diverse housing strategy	50%	Ongoing.		Chief Corporate and Community Office

LEGEND:

Not Updated

On Track

Taking Action To Address

Needs Critical Attention

Not Due to Start

Cancelled



Deferred

Completed




E: Leadership and participation

E1: We engage and communicate with our community

E1.1: Provide effective communication and information delivery, marketing, and promotions.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E1.1.01	Consult with the community to review the Community Strategic Plan in line with the Local Government election cycle	100%	The CSP community engagement and consultation program of activity is now complete with inputs considered for the final adopted draft of the new Community Strategic Plan. Lismore City Council received approximately 1,600+ respondents across the LGA, a 200% increase over previous engagement activities. The ideas and feedback received, on balance, played an important role in helping council understand the priorities for our community. While not every suggestion could be included, the input, combined with existing strategies guided the final CSP.		Chief Corporate and Community Office
E1.1.02	Support and encourage inclusive public engagement methods which invite comment from a diverse range of community members	100%	New Community Engagement Strategy developed and adopted by Council on 17 June 2025. See actions 3.1.2, 3.2.5 and 5.2.3 in the Delivery Program 2025 - 2029 for continued work in this area		Chief Corporate and Community Office

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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E1.1.03	Disseminate timely and accurate information to all sectors of the community through the use of various media	100%	Council projects, events, programs and services supported with internal support for planning and execution of communications, engagement and marketing strategies and plans. 102 media releases and responses issued. Weekly posts published on Facebook and Instagram, including vox pops, videos and information sharing. Website updates complimenting communications and marketing roll outs and customer proactive advertising undertaken to inform community and promote council activity.		Chief Corporate and Community Office
E1.1.04	Inform and educate the community about Council activities, projects and events through the development of flyers, brochures, educational campaigns, videos and other marketing collateral	100%	Approx 470 pieces of collateral produced to promote Council activities and events, over 40 videos produced and published and marketing plans developed and executed to support council programs and educate the public. In addition 26 editions of Local Matters distributed to all households and P.O. Boxes in the LGA.		Chief Corporate and Community Office
E1.1.05	Review and update Communications Plan	95%	Draft communications plan developed and under review by management.		Chief Corporate and Community Office

E1.2: Coordinate and initiate community engagement in Council activities and decision-making.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E1.2.01	Support and report on Council Advisory and Action Groups	100%	Council resolved in March 2025 for the Sister City, Aboriginal, Disability & Inclusion and Lismore Villages Advisory Groups to commence for this council term under new terms of reference.		General Manager Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed


E1.3: Engage with rural communities to encourage community involvement, connectedness, and cohesion.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E1.3.01	Encourage community engagement with the development and implementation of a Rural Land Use Strategy	40%	Rural Land Use Strategy is now being drafted.		Chief Corporate and Community Office

E2: We collaborate with other agencies to achieve great outcomes**E2.1: Embrace a partnership approach to achieve community outcomes.**

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.1.01	Stakeholder relationship management to encourage collaboration with regional partners	100%	Quarterly meetings are held with Northern Rivers Joint Organisation (NRJO), Regional Cities NSW, Country Mayors Association. Regular meetings are held with the NSW Reconstruction Authority (NSWRA), the NSW Office of Local Government and NRJO General Manager's Advisory Group. Meetings are arranged as needed with NSW Government agencies.		General Manager Office


E2.2: Build capacity of and provide support to community organisations and groups.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.2.01	Financially assist rural halls through the section 356 donations program as a rebate of annual general rates	100%	Action completed in H1 2024-2025		Chief Operating and Financial Office



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E2.3: Facilitate programs and activities that celebrate young people, older people and multiculturalism.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.3.01	Offer and promote a range of programs at the council facilities that celebrate young people, older people and multiculturalism	100%	RTRL continually offer and promote a variety of programs across the Libraries, specifically aimed at youth, seniors, and multiculturalism. These programs are designed to address the diverse needs of the Lismore community, with certain events conducted in collaboration with other Business Units of Lismore City Council such as seniors week. We will continue to establish partnerships with local organisations, community groups and businesses to ensure the programs remain relevant and drive value and outcomes for participants.		Chief Corporate and Community Office


E2.4: Develop working relationships with government, non-government, private sector and community-based agencies.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.4.01	Collaborate and coordinate with NRRC, local planning panel and other agencies to deliver post-flood strategic planning	100%	Ongoing. This is business as usual.		Chief Corporate and Community Office
E2.4.02	Actively build, seek and strengthen strategic and working relationships with local and regional organisations and groups	100%	Regular meetings are held with the NRJO and accompanying sub groups. Meetings continue to be held with Southern Cross University, Lismore Alliance, Business Lismore, environmental and community groups.		General Manager Office


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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.4.03	Advocate for open communication channels with NSW Reconstruction Authority to ensure integration with Council activities	100%	Steering committees, working groups and regular meetings are held with the NSWRA, Public Works and Transport NSW to support the flood restoration and construction of Lismore LGA assets.		General Manager Office
E2.4.04	Work with NSW Reconstruction Authority ICO to collaborate and coordinate on relevant major infrastructure projects	100%	ICO has been disbanded by NSW Reconstruction Authority.		Chief Operating and Financial Office



E2.5: Participate in cultural relationships.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.5.01	Organisation of a Student Exchange Program with Yamato Takada, Japan	100%	2025 exchange program currently being organised with applications open for participants, hosts and chaperone. This will continue as a Business As Usual activity.		Chief Corporate and Community Office

E2.6: Manage regional services with other councils.



Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.6.01	Provide a leading edge library service which utilises current technology to meet the expectations of customers	75%	Both the Library app and the Library Management System have matured based on the previous year with focus on features that enhance the customer experience. New features allow customers to self serve, while ensuring in-person support when needed. Planning is well underway for a new RTRL website in 2026 to further enhance customer experience and Library service delivery.		Chief Corporate and Community Office

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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E2.6.02	Investigation to digitalise, protect local history documents and catalogue onto the library website	10%	The Local Family History collection has been relocated to Level 2 of Lismore Library where it will remain until June 2027. RTRL are exploring the NSW Public Libraries Infrastructure Grants for 2025/2026 FY to digitise the collection, with guidance from the Team Leader for Family History at NSW Public Libraries, to protect and catalogue the local history documents on the library website.		Chief Corporate and Community Office
E2.6.03	Investigate innovative technology and programs across multiple locations, both in and outside of the library buildings	50%	The introduction of the Monitor Print, Scan, Copy, and Computer booking system has positively impacted the community, standardising services across all RTRL locations and ensuring a smoother, more efficient customer experience.		Chief Corporate and Community Office

E3: Our decisions and actions are open, transparent, effective and in the interests of all

E3.1: Manage Council meetings and provide support to Councillors in fulfilling their role.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E3.1.01	Provide Councillors with relevant information and access to professional staff through the Councillor Request System to facilitate good decision-making practices	100%	Between January-June 2025, 362 councillor requests were received.		General Manager Office
E3.1.02	Coordinate requests from the community to the Mayors Discretionary Fund to facilitate small grants for projects that represent or promote Lismore	100%	Four applications were received and approved.		General Manager Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled






Deferred




Completed






Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E3.1.03	Enable our elected representatives to undertake their duties effectively through administration of the Councillor Expenses & Facilities policy and provision of ongoing professional development	100%	Councillors Expenses and Facilities have been administered in line with the policy with a half yearly report presented to the March 2025 Council meeting.		General Manager Office
E3.1.04	Ensure good governance through appropriate management of Code of Conduct matters, administration of Legislative compliance framework and maintenance of Fraud Prevention framework	85%	Code of Conduct matters are managed appropriately. Other actions are being progressed as resources allow		Chief Corporate and Community Office
E3.1.05	Administering updates and training on Code of Meeting Practice and Council policies	90%	Code of Meeting Practice has been updated per council resolutions. A number of Council Policies have been reviewed and reported to Council. Updating and reviewing policies is an ongoing process.		Chief Corporate and Community Office

E4: We provide effective management and responsible governance








E4.1: Ensure the efficient and effective operation of Council.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.1.01	Implement the Capability, Capacity & Recovery Roadmap (CCRR) to deliver long-term improvements to Council's sustainability as an organisation that can continue to provide valuable services to our community	75%	Capability, Capacity & Recovery Roadmap delivery is progressing. The funding for all projects is fully committed and completion of all activities is scheduled for 30th June 2026.		Chief Operating and Financial Office





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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.1.02	Improve collaboration across Council services to ensure all our people think outside their own departments, plans, needs and budgets to consider the impact on the organisation and community as a whole	100%	During this period the General Manager's Team (replacing the Executive Leadership Team) and Executive Control Group have been established.		General Manager Office
E4.1.03	Oversee development of Integrated Planning & Reporting (IP&R) and coordinate activities to ensure alignment with strategic vision	100%	New vision developed as part of the development of the 2025 - 2035 Community Strategic Plan, endorsed on 17/06/2025. Delivery Program 2025 - 2029, Operational Plan 2025/2026 and full Resourcing Strategy also developed and endorsed to support the delivery of the new vision and community objectives.		Chief Corporate and Community Office
E4.1.04	Implement the Integrated Planning & Reporting Framework	100%	All guidelines complied with by the adoption &/or endorsement of the following by Council: Annual Report 2023/2024 and State of our City 2021 - 2024 on 12/11/2024 On 17/06/2025: Community Strategic Plan 2025 - 2035 Delivery Program 2025 - 2029 Operational Plan 2025/2026 including Budget by Program, Fees and Charges, Statement of Revenue Policy Workforce Management Strategy 2025 Strategic Asset Management Plan 2025 including Asset Management Strategy, Asset Management Policy and Asset Management Plans Long Term Financial Plan 2025 - 2035 Community Engagement Strategy 2025 including Community Participation Plan 2025		Chief Corporate and Community Office







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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.1.05	Promote and support the progression of innovative ideas from across Council	100%	Council has undertaken a number of initiatives, including Civica Altitude and a software health check, review of systems.		General Manager Office
E4.1.06	Engage an Internal Audit service provider to provide an independent view on Council's business activities, identify improvements and support compliance with legislation	95%	Internal Auditors completed two reviews during the reporting period and provided reports on those. Two more reviews were commenced during the reporting period and will be finalised in the 25/26 financial year		Chief Corporate and Community Office
E4.1.07	Coordinate and provide secretariat for the Audit Risk and Improvement Committee (ARIC)	100%	Secretariat was provided for meetings held 24 February 2025, 14th April 2025 and 23 June 2025		Chief Corporate and Community Office
E4.1.08	Coordinate completion of audit actions from external and internal audit reports	65%	A review of outstanding audit actions was undertaken and reported to ARIC in June 2025. Further corodination undertaken in July/August 2025 will result in another updated being reported to ARIC in August.		Chief Corporate and Community Office
E4.1.09	Coordinate insurance claims	100%	Management of insurance claims is ongoing		Chief Corporate and Community Office
E4.1.10	Coordinate the 2024 Local Government Elections and Councillor induction process	100%	Action completed in H1 2024-2025		Chief Corporate and Community Office
E4.1.11	Maintain and update Council's Delegations Register	100%	Council's Delegations Register is updated regularly due to changes in positions and responsibilities. This is an ongoing process		Chief Corporate and Community Office







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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.1.12	Conduct asset revaluations according to State Government guidelines	50%	Council was due to revalue its Roads, Bridges and Footpaths assets during 2024/2025. Discussions were held with Council's auditors to defer the revaluation for one year due to a number of issues, including accessing condition data and the significant level of natural disaster restoration works currently underway. Other infrastructure assets classes will be indexed in line with previous years.		Chief Operating and Financial Office
E4.1.13	Collect and manage all Council funds and provide information and advice to support sound financial decision making	50%	Quarterly Budget Review statements adopted by Council in accordance with Office of Local Government guidelines. Work has commenced on the development of monthly financial reporting to Council to commence in 2025/2026		Chief Operating and Financial Office
E4.1.14	Effectively manage Council's finances to support long-term financial sustainability through continuous improvement of business processes for best practice delivery of financial services to stakeholders	100%	The Quarterly Budget Review Statement (QBRs) for December 2024 was adopted by Council in February 2025 and the QBRs for March 2025 was adopted by Council in May 2025. The 2025/2026 Budget, Long Term Financial Plan (LTFP) and Asset Management Plans (AMPs) were adopted in June 2025.		Chief Operating and Financial Office
E4.1.15	Investigate and implement financial modelling tools to increase access of quality reports to internal users while also improving integration and automation	50%	Magiq continues to be the internal financial reporting tool used by budget managers to analyse budget v actual performance. A monthly reporting pack is being developed in addition to this, primarily for the Executive Management Team and Council.		Chief Operating and Financial Office

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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.1.16	Implementation of business processes and procedures for Council's Name and Address Register (NAR)	50%	A data cleanse has commenced to consolidate and cleanse address related data for consistency and exact matching of addresses. Procedural change to enter this data has commenced and is supported by the business unit to implement business process and procedures.		Chief Corporate and Community Office
E4.1.17	Continuous improvement of Council's cyber security	90%	Items in the prior period is a Data Breach Protocol and a Cyber Incident Response Plan is at the final stages of review for adoption.		Chief Corporate and Community Office
E4.1.18	Develop and implement plan to transform the recruitment, induction and onboarding processes	90%	New recruitment module is being developed in Pulse to transform current recruitment practise and first uplift of induction and onboarding processes delivered through Corporate induction. Further induction programs are being developed for Leaders and Managers, Contractors, Volunteers and specific business areas such as Libraries.		Chief Corporate and Community Office
E4.1.19	Ensure all areas of Council have clear, achievable goals to align operations to strategic direction through performance development framework	40%	A performance review cycle has been developed as part of the Workforce Management Strategy and will be delivered in the next reporting period with supporting Management Policy, resources and tools.		Chief Corporate and Community Office
E4.1.20	Strive for exceptional workplace culture through development of expected behaviours, incentives and ways of working	50%	Incorporated into the Workforce Management Strategy program of work as part one of the Culture key initiative.		Chief Corporate and Community Office
E4.1.21	Design a development and training framework for workforce	100%	Workforce training program delivered for 2024/2025.		Chief Corporate and Community Office

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Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.1.22	Develop leadership pathway framework for workforce	55%	Leadership training modules are included in Council's annual training plan for 2025/2026 that are focussed on people management skills, financial acumen and technology. Specific leadership development program is being scoped as part of the Workforce Management Strategy key initiatives with view to implement by 30.6.2026.		Chief Corporate and Community Office
E4.1.23	Administer rates and water billing	100%	Rates and water billing notices have been issued in accordance with statutory requirements.		Chief Operating and Financial Office
E4.1.25	Create, capture and dispose of records in accordance with the State Archives and Records Authority of NSW standards and provide enhancements to the records management system as required	100%	There were four thousand eight hundred and forty seven documents created in Content Manager by Records officers for the period. One category of record has been appraised and approved for destruction.		Chief Corporate and Community Office
E4.1.26	Meet requests for access to Council documents as per Government guidelines and manage paper and electronic files to ensure security of documents is maintained	100%	There were a total of five hundred and ninety five open access requests received during the period. Four hundred and seventeen of these required payment so that records could be made available electronically.		Chief Corporate and Community Office
E4.1.27	Investigate record storage options	65%	A number of hard copy files were scanned prior to 1 July 2025. Ongoing scanning will continue as resources allow.		Chief Corporate and Community Office
E4.1.29	Review project management framework to enable improved project delivery	90%	Procedures and PM Roles are complete and ready for endorsement, SharePoint site is 85% Complete.		Chief Operating and Financial Office





LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

E4.2: Provide a central point of contact for the community to interact with Council and access services.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.2.01	Development of Complaints Management Framework	0%	As previously reported this will be undertaken at the completion of the risk management activities.		Chief Corporate and Community Office
E4.2.02	Operate and continually improve Customer Contact Centre to provide community access to Council	100%	Knowledge database being updated on a daily basis and continuous process improvements are being implemented based on feedback from internal and external stakeholders.		Chief Corporate and Community Office
E4.2.03	Full review of Council's Customer Relationship Management (CRM) system and implement efficiency change	50%	Some changes completed, however more work to be done on CRM categories and workflows into 25/26 financial year.		Chief Corporate and Community Office
E4.2.04	Introduce online chats through the contact centre	0%	The introduction of online chats is currently on hold. No further action has been taken to either investigate the use or or implement an online chat option for customers.		Chief Corporate and Community Office
E4.2.05	Implementation of new Customer Service Knowledge Management System to provide accurate and timely information to the community	0%	Implementation of new knowledge management system was put on hold whilst organisational technology review was/is being completed. Looking at alternate systems and budgeting options for the 2025/2026 financial year		Chief Corporate and Community Office
E4.2.06	Improve customer engagement including full review of Council's Customer Service Charter	40%	Customer Charter still under review, project will still occur but final customer charter will not be completed until 25/26 financial year		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

E4.3: Provide a safe working environment to ensure the health and wellbeing of all Council staff and volunteers.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.3.01	Continuous improvement in work health & safety to develop a culture of wellbeing	100%	WHS systems, processes and culture continues to improve with implementation of the new Strive system and ongoing update of WHS procedures.		Chief Operating and Financial Office
E4.3.02	Write and implement the Equal Employment Opportunity Management Plan (EEOMP)	50%	EEOMP reviewed and being updated to align to the adopted Workforce Management Strategy.		Chief Corporate and Community Office
E4.3.03	Create strategy to adopt requirements under Australian Human Rights Commission (AHRC)	100%	Workforce Management Strategy adopted		Chief Corporate and Community Office
E4.3.04	Implement initiatives determined in the Workforce Management Plan	50%	Workforce Management Strategy adopted by Council as part of the IP&R suite of documents, Key initiatives for the first year are being scoped and socialised with leaders including Divisional and Team Workforce Management Plans, Annual Training program, Leadership development, Performance Management Framework, Employee communications, Embedment of Employee Value Proposition and RAP actions including Cultural Safety awareness and training.		Chief Corporate and Community Office

E4.4: Improve gender equality in Council's workforce.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.4.01	Implement actions in the Workforce Management Plan to improve gender equality in Council's workforce	85%	Development of employment metrics to capture EEO data is occurring in Pulse - increased reporting to GMT will occur. Engagement surveys will be implemented to capture staff sentiment around this by 30.6.26		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed




E4.5: Ensure well-managed buildings, land and property assets.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.5.01	Develop Plans of Management for Council land as required	30%	Plans of Management process and oversight currently under review.		Chief Operating and Financial Office


E4.6: Ensure sound risk management practices.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.6.01	Adapt Council's risk register to allow identification and early mitigation of risks to Council and our workforce	50%	Risk Officer has been employed and will commence late August 2025. All actions will be addressed and aim for completion by 31 December 2025		Chief Corporate and Community Office





E4.7: Ensure well-managed procurement, tendering and contracting services.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.7.01	Develop the strategic skills of the procurement and contracts team in order to pursue best practice and excellence in procurement	20%	Procurement staff have been attending face to face seminars and online procurement training sessions		Chief Corporate and Community Office
E4.7.02	Ensure construction and infrastructure project payments are aligned with Security of Payment Act obligations	100%	Council has taken steps to improve its payment processes to ensure it adheres to the Security of Payments Act. Creditor terms have been updated and are now maintained regularly by a dedicated officer. Payments are also closely monitored to ensure they are aligned with the requirements of the Act.		Chief Operating and Financial Office
E4.7.03	Implement a new streamlined efficient and effective procurement and contract management process and guidelines.	70%	Implementing new VendorPanel Software modules to provide a more complete and cohesive procurement function. This uplift will also improve procurement reporting.		Chief Corporate and Community Office


LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.7.04	Update Council procurement and contract management template suite including new Council specific contract templates	100%	Completed and all new templates on The Nest		Chief Corporate and Community Office

E4.8: Ensure Council's fleet and workshop is well-maintained, managed and fit for purpose.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.8.01	Operate an efficient fleet management program, including replacement, allocation, and external hire	100%	Fleet continuing to operate efficiently. Staffing restructure to be completed in 2025/26.		Chief Operating and Financial Office
E4.8.02	Operate an efficient maintenance workshop for Council fleet	100%	Council's Fleet staff continue to deliver a well-maintained, managed and fit for purpose workshop.		Chief Operating and Financial Office
E4.8.03	Operate efficient sign and metal fabrication workshops	100%	Sign shop and fab shop operating efficiently		Chief Operating and Financial Office
E4.8.04	Implement fleet transformation project	95%	Ongoing. Council's fleet transformation project is ongoing with impending implementation of new In-Vehicle Monitoring System to drive further efficiencies and budget savings.		Chief Operating and Financial Office

E4.9: Ensure the efficient operation of Richmond Tweed Regional Library.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E4.9.01	Administer the Deed of Agreement as the Executive Council for Richmond Tweed Regional Library	100%	To date, all elements of the Deed of Agreement have been administered with the participation of all four member councils, led by Lismore City Council as the Executive Council for the Richmond Tweed Regional Library.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

*E5: We continue to grow our reputation and capacity as a regional city***E5.1: Attract new visitors and provide tourists with information and services to explore the Rainbow Region.**




Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E5.1.03	Facilitate Visitor Economy services across the Local Government Area to support business and visitor growth.	100%	Recent activity includes launching the Industry Image Gallery, consumer newsletter, Local Legends and Mother's Day campaigns, The Great Pie Trail, and Flicks in the Field. Lismore was promoted at PRIMEX and on Channel 7's Sunrise. Media famils, influencer visits, and Australian Traveller coverage boosted visibility. New maps, brochures, signage, and display units were introduced. A Visitor Info Hub opened at Lismore Library. Autumn/Winter event campaigns launched. A joint grant was secured for Open Street Festival. Lismore Rail Trail was a finalist in the North Coast Tourism Awards.		Chief Corporate and Community Office

E5.2: Ensure diverse events catering for a wide audience that deliver social and economic benefits to the community.


Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E5.2.01	Proactively seek and bid for new events and conferences for the city and region.	70%	Soon to be working with Sports Marketing Australia to complete an audit of local assets to help create starting points for our capacity. Disconnect between capacity of various venues and how they should be used and who should use them is slowly being worked through. Support from management is key here, support from on ground staff in some areas is lacking. Amazing work being done by Gavin Mckean to ensure connection to community clubs remains intact while holding space so that the Events team can work with those clubs to use the space if and when the moment presents itself		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed


E5.3: Attract private investment and public funding to the city.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E5.3.01	Lobby and advocate for support and funding with a specific focus on opportunities that support core assets	100%	An advocacy document was prepared to assist with funding support from the Australian and NSW Governments. A number of meetings have been held with various government Ministers and agencies.		General Manager Office
E5.3.02	Lobby and advocate for support from the State and Federal Government	100%	Meetings have been held with numerous Australian and NSW Government Ministers and agencies.		General Manager Office
E5.3.03	Identify new areas for growth and investment potential including the research and development of business cases	50%	Part of the Local Strategic Planning Statement and Economic Development Strategy review.		Chief Corporate and Community Office



E5.4: Facilitate the ongoing development of the Central Growth Corridor Project.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E5.4.01	Engage with State Government to encourage inclusion of Northern Rivers into regional growth priorities	100%	Undertaking the Strategic Planning program to review and update the Local Strategic Planning Statement, Economic Development Strategy, LEP/DCP, rural lands and growth areas in the effort to drive growth and prosperity as a regional city.		Chief Corporate and Community Office

E5.5: Support initiatives that grow Lismore City as a regional centre.

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E5.5.01	Develop and maintain Council's identified priority projects register	20%	Councillors priority projects register is current and being advanced where funding is available.		Chief Corporate and Community Office

LEGEND: Not Updated On Track Taking Action To Address Needs Critical Attention Not Due to Start Cancelled Deferred Completed

Code	Action	Progress	Half-Yearly Update	Status	Responsible Division
E5.5.02	Implement actions from the 2023-2033 Lismore Economic Development Strategy, which aims to highlight key industry sectors	0%	Lismore City Council's Economic Development Strategy is currently under development with implementation due to commence in 2026.		Chief Corporate and Community Office
E5.5.03	Facilitate ongoing research, business case development and funding applications to support the progression of Council's identified priority projects	20%	Resilience Feasibility Study - Water Security and Flood Mitigation - Awaiting CSIRO report; Airport - Final report draft developed. NRRT - First stage completed, funding applications submitted for other stages; Event Legacy Program - seeking funding to progress; Riverside Precinct Development - seeking grant funding opportunities to progress.		Chief Corporate and Community Office

LEGEND:

Not Updated



On Track



Taking Action To Address



Needs Critical Attention



Not Due to Start



Cancelled



Deferred



Completed

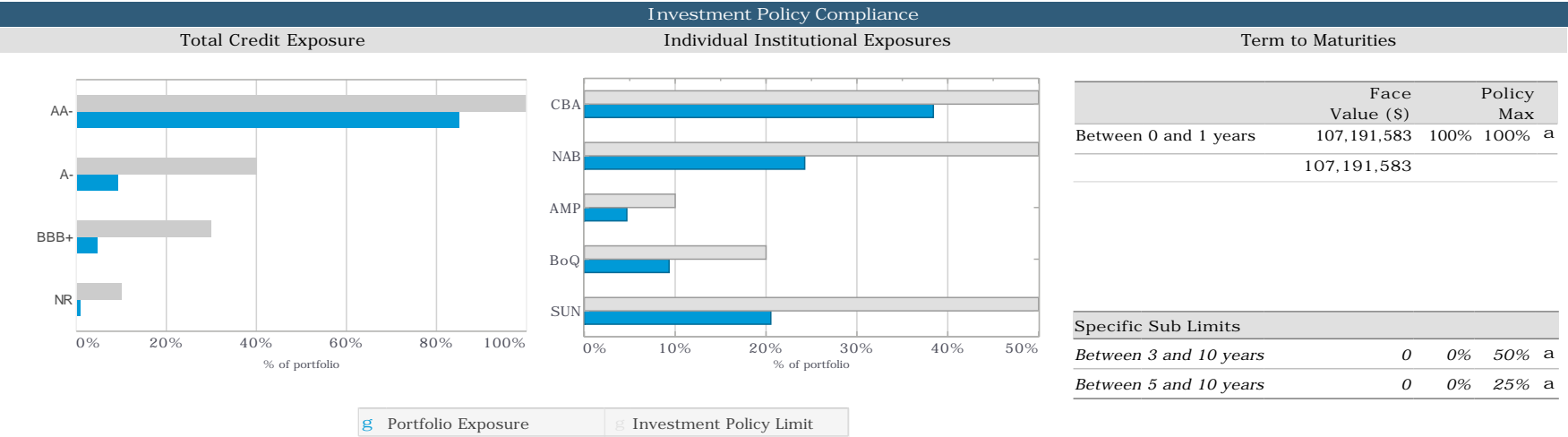
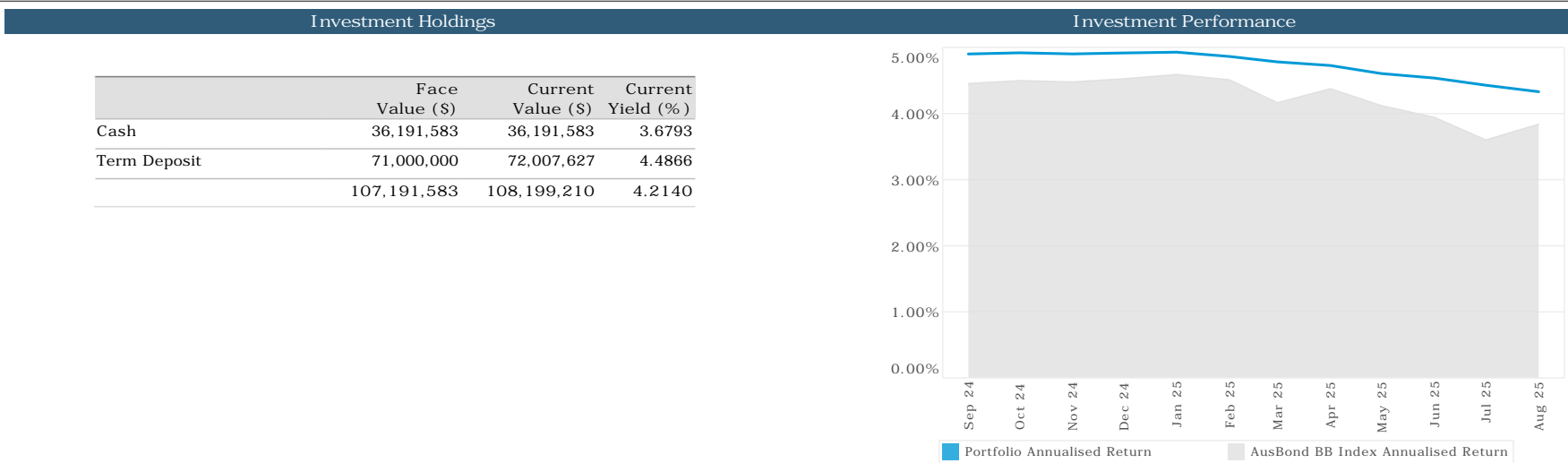




Investment Summary Report
August 2025



Lismore City Council
Executive Summary - August 2025



Lismore City Council Investment Holdings Report - August 2025



Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
14,958.85	2.0000%	AMP Bank	BBB+	14,958.85	545721	
36,176,624.15	3.6800%	Commonwealth Bank of Australia	AA-	36,176,624.15	543330	64
36,191,583.00	3.6793%			36,191,583.00		

Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
2-Sep-25	5,000,000.00	5.1000%	AMP Bank	BBB+	5,000,000.00	2-Dec-24	5,190,726.03	545667	190,726.03	At Maturity	
10-Sep-25	5,000,000.00	5.1200%	Suncorp Bank	AA-	5,000,000.00	6-Nov-24	5,209,709.59	545608	209,709.59	At Maturity	
23-Sep-25	4,000,000.00	4.7500%	National Australia Bank	AA-	4,000,000.00	21-Feb-25	4,099,945.21	545807	99,945.21	At Maturity	
8-Oct-25	4,000,000.00	4.3000%	National Australia Bank	AA-	4,000,000.00	10-Jun-25	4,039,112.33	546148	39,112.33	At Maturity	
22-Oct-25	5,000,000.00	4.3000%	National Australia Bank	AA-	5,000,000.00	24-Jun-25	5,040,643.84	546193	40,643.84	At Maturity	
4-Nov-25	2,000,000.00	4.5500%	Bank of Queensland	A-	2,000,000.00	2-May-25	2,030,416.44	546013	30,416.44	At Maturity	
11-Nov-25	3,000,000.00	4.8200%	National Australia Bank	AA-	3,000,000.00	11-Feb-25	3,080,025.21	545787	80,025.21	At Maturity	
25-Nov-25	5,000,000.00	4.1200%	National Australia Bank	AA-	5,000,000.00	28-Aug-25	5,002,257.53	546388	2,257.53	At Maturity	
2-Dec-25	3,000,000.00	4.3000%	National Australia Bank	AA-	3,000,000.00	2-May-25	3,043,117.81	546014	43,117.81	At Maturity	
3-Dec-25	2,000,000.00	4.2200%	National Australia Bank	AA-	2,000,000.00	5-Aug-25	2,006,243.29	546304	6,243.29	At Maturity	
16-Dec-25	7,000,000.00	4.4100%	Suncorp Bank	AA-	7,000,000.00	17-Jun-25	7,064,277.26	546170	64,277.26	At Maturity	
23-Dec-25	5,000,000.00	4.0700%	Commonwealth Bank of Australia	AA-	5,000,000.00	28-Aug-25	5,002,230.14	546389	2,230.14	At Maturity	99
23-Dec-25	5,000,000.00	4.6500%	Suncorp Bank	AA-	5,000,000.00	23-Apr-25	5,083,445.21	546005	83,445.21	At Maturity	
7-Jan-26	1,000,000.00	4.3500%	Bank of Queensland	A-	1,000,000.00	11-Jun-25	1,009,772.60	546152	9,772.60	At Maturity	
7-Jan-26	2,000,000.00	4.3500%	Bank of Queensland	A-	2,000,000.00	10-Jun-25	2,019,783.56	546146	19,783.56	At Maturity	
27-Jan-26	5,000,000.00	4.3000%	Bank of Queensland	A-	5,000,000.00	1-Jul-25	5,036,520.55	546227	36,520.55	At Maturity	
25-Feb-26	2,000,000.00	4.7400%	Westpac Group	AA-	2,000,000.00	25-Feb-25	2,001,818.08	545826	1,818.08	Quarterly	
30-Mar-26	5,000,000.00	4.3000%	Suncorp Bank	AA-	5,000,000.00	1-Jul-25	5,036,520.55	546228	36,520.55	At Maturity	
23-Apr-26	1,000,000.00	4.2500%	Summerland Bank	NR	1,000,000.00	29-May-25	1,011,061.64	546084	11,061.64	At Maturity	
	71,000,000.00	4.4866%			71,000,000.00		72,007,626.87		1,007,626.87		

Lismore City Council
Accrued Interest Report - August 2025



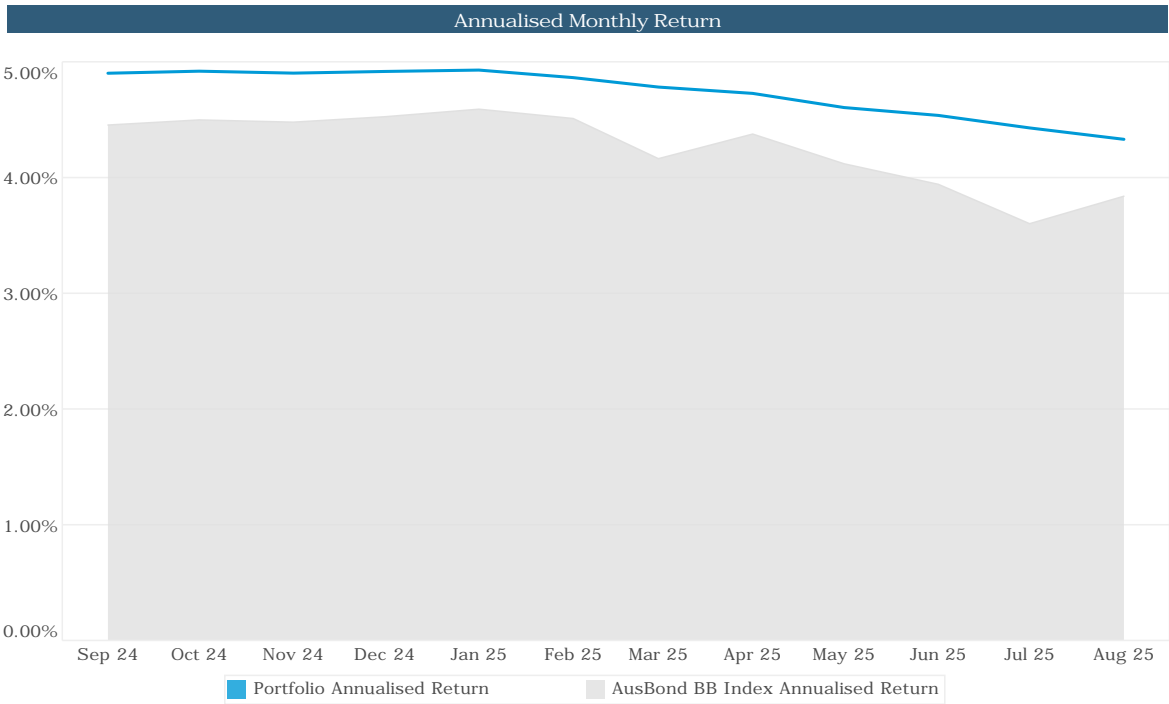
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Cash									
Commonwealth Bank of Australia	543330					98,292.96	0	86,669.06	3.68%
AMP Bank	545721					28.53	0	26.84	2.00%
						98,321.49		86,695.90	3.68%
Term Deposits									
National Australia Bank	545771		5,000,000.00	5-Feb-25	5-Aug-25	119,757.53	4	2,646.57	4.83%
National Australia Bank	545381		2,000,000.00	23-Aug-24	19-Aug-25	98,904.11	18	4,931.51	5.00%
National Australia Bank	543414		1,000,000.00	25-Aug-21	25-Aug-25	9,473.97	24	624.65	0.95%
National Australia Bank	545413		5,000,000.00	29-Aug-24	28-Aug-25	250,810.96	27	18,604.11	5.03%
AMP Bank	545663		5,000,000.00	29-Nov-24	28-Aug-25	190,027.40	27	18,863.02	5.10%
AMP Bank	545667		5,000,000.00	2-Dec-24	2-Sep-25	0.00	31	21,657.54	5.10%
Suncorp Bank	545608		5,000,000.00	6-Nov-24	10-Sep-25	0.00	31	21,742.47	5.12%
National Australia Bank	545807		4,000,000.00	21-Feb-25	23-Sep-25	0.00	31	16,136.99	4.75%
National Australia Bank	546148		4,000,000.00	10-Jun-25	8-Oct-25	0.00	31	14,608.22	4.30%
National Australia Bank	546193		5,000,000.00	24-Jun-25	22-Oct-25	0.00	31	18,260.28	4.30%
Bank of Queensland	546013		2,000,000.00	2-May-25	4-Nov-25	0.00	31	7,728.77	4.55%
National Australia Bank	545787		3,000,000.00	11-Feb-25	11-Nov-25	0.00	31	12,281.10	4.82%
National Australia Bank	546388		5,000,000.00	28-Aug-25	25-Nov-25	0.00	4	2,257.53	4.12%
National Australia Bank	546014		3,000,000.00	2-May-25	2-Dec-25	0.00	31	10,956.17	4.30%
National Australia Bank	546304		2,000,000.00	5-Aug-25	3-Dec-25	0.00	27	6,243.29	4.22%
Suncorp Bank	546170		7,000,000.00	17-Jun-25	16-Dec-25	0.00	31	26,218.36	4.41%
Suncorp Bank	546005		5,000,000.00	23-Apr-25	23-Dec-25	0.00	31	19,746.58	4.65%
Commonwealth Bank of Australia	546389		5,000,000.00	28-Aug-25	23-Dec-25	0.00	4	2,230.14	4.07%
Bank of Queensland	546146		2,000,000.00	10-Jun-25	7-Jan-26	0.00	31	7,389.04	4.35%
Bank of Queensland	546152		1,000,000.00	11-Jun-25	7-Jan-26	0.00	31	3,694.52	4.35%
Bank of Queensland	546227		5,000,000.00	1-Jul-25	27-Jan-26	0.00	31	18,260.28	4.30%
Westpac Group	545826		2,000,000.00	25-Feb-25	25-Feb-26	23,635.07	31	8,051.51	4.74%

Lismore City Council
Accrued Interest Report - August 2025



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Suncorp Bank	546228		5,000,000.00	1-Jul-25	30-Mar-26	0.00	31	18,260.28	4.30%
Summerland Bank	546084		1,000,000.00	29-May-25	23-Apr-26	0.00	31	3,609.59	4.25%
						692,609.04		285,002.52	4.58%
<u>Grand Totals</u>						<u>790,930.53</u>		<u>371,698.42</u>	<u>4.33%</u>

Lismore City Council
Investment Performance Report - August 2025



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Aug 2025	4.33%	3.84%	0.49%
Last 3 months	4.43%	3.79%	0.64%
Last 6 months	4.57%	4.00%	0.57%
Financial Year to Date	4.38%	3.72%	0.66%
Last 12 months	4.74%	4.25%	0.49%



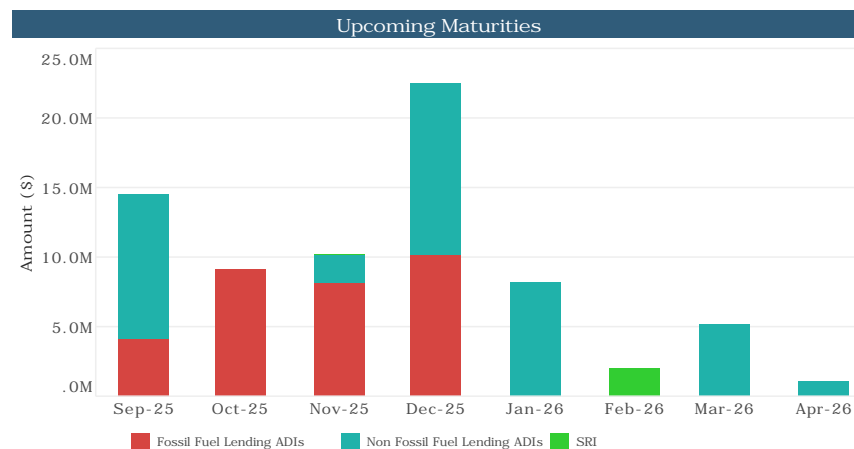
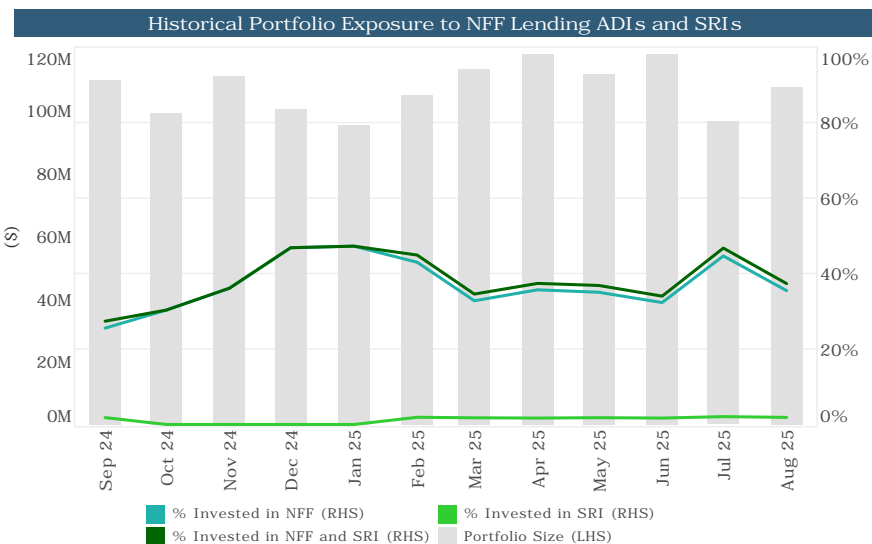
Lismore City Council Environmental Commitments Report - August 2025



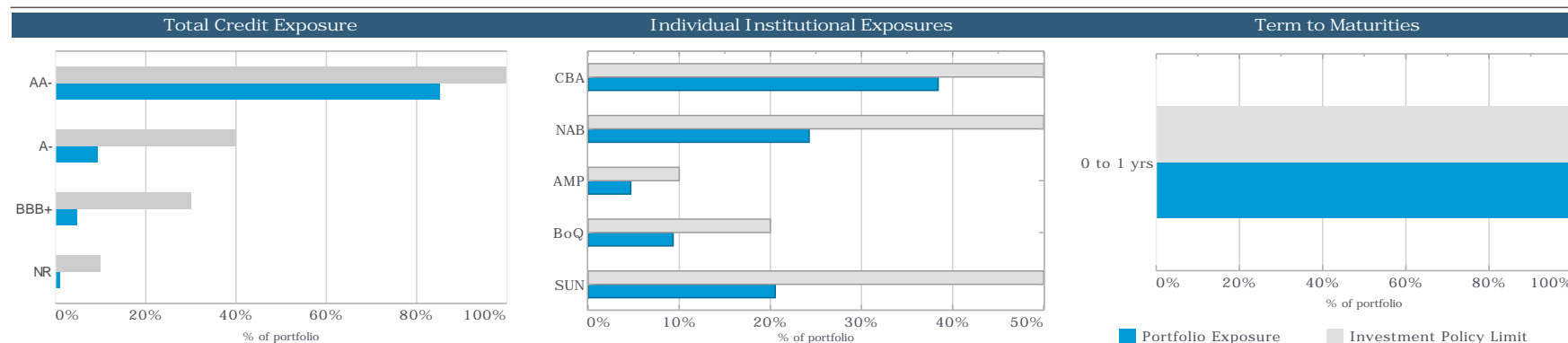
Current Breakdown				
ADI Lending Status *	Current Month (\$)		Previous Month (\$)	
Fossil Fuel Lending ADIs				
Commonwealth Bank of Australia	41,176,624		19,318,677	
National Australia Bank	26,000,000		32,000,000	
	67,176,624	63%	51,318,677	53%
Non Fossil Fuel Lending ADIs				
AMP Bank	5,014,959		10,014,930	
Bank of Queensland	10,000,000		10,000,000	
Summerland Bank	1,000,000		1,000,000	
Suncorp Bank	22,000,000		22,000,000	
	38,014,959	35%	43,014,930	45%
Socially Responsible Investment				
Westpac Group (Green TD)	2,000,000		2,000,000	
	2,000,000	2%	2,000,000	2%
	107,191,583		96,333,608	

* source: Marketforces & APRA

Percentages may not add up to 100% due to rounding



Lismore City Council Investment Policy Compliance Report - August 2025



Credit Rating Group	Face Value (\$)		Policy Max	
AA-	91,176,624	85%	100%	a
A-	10,000,000	9%	40%	a
BBB+	5,014,959	5%	30%	a
NR	1,000,000	1%	10%	a
107,191,583				

Specific Sub Limits				
BBB+	5,014,959	5%	30%	a
A-	10,000,000	9%	40%	a

Institution	% of portfolio	Investment Policy Limit	
Commonwealth Bank of Australia (AA-)	38%	50%	a
National Australia Bank (AA-)	24%	50%	a
AMP Bank (BBB+)	5%	10%	a
Bank of Queensland (A-)	9%	20%	a
Suncorp Bank (AA-)	21%	50%	a
Summerland Bank (NR)	1%	5%	a
Westpac Group (AA-)	2%	50%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 years	107,191,583	100%	a
107,191,583			

Specific Sub Limits			
Between 3 and 10 years	0	0%	50% a
Between 5 and 10 years	0	0%	25% a

a = compliant
r = non-compliant

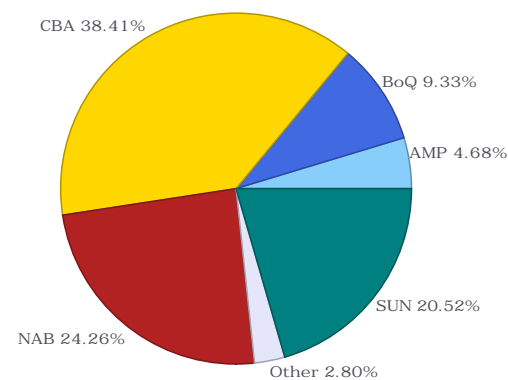
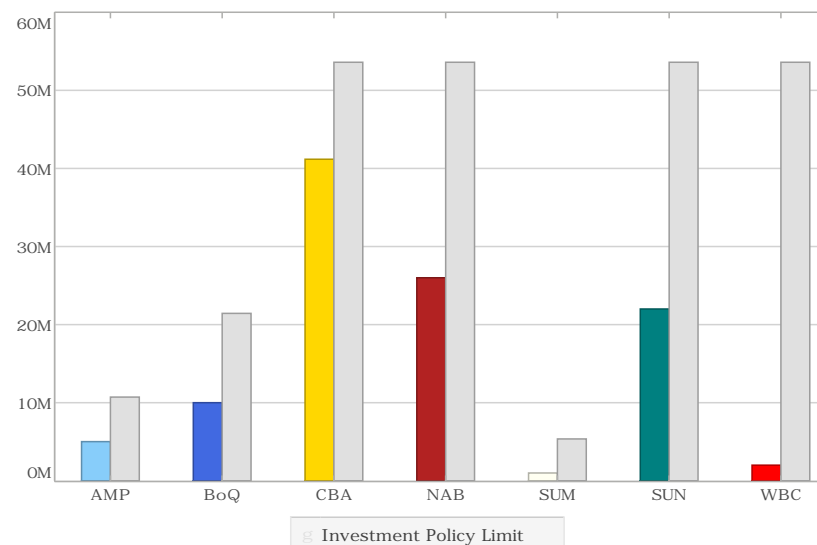
Lismore City Council Individual Institutional Exposures Report - August 2025



Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB+)	5,014,959	5%	10,719,158	10%	5,704,199
Bank of Queensland (A-)	10,000,000	9%	21,438,317	20%	11,438,317
Commonwealth Bank of Australia (AA-)	41,176,624	38%	53,595,792	50%	12,419,168
National Australia Bank (AA-)	26,000,000	24%	53,595,792	50%	27,595,792
Summerland Bank (NR)	1,000,000	1%	5,359,579	5%	4,359,579
Suncorp Bank (AA-)	22,000,000	21%	53,595,792	50%	31,595,792
Westpac Group (AA-)	2,000,000	2%	53,595,792	50%	51,595,792
	107,191,583				

Individual Institutional Exposure Charts



Lismore City Council Cashflows Report - August 2025



Actual Cashflows for August 2025

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
5-Aug-25	545771	National Australia Bank	Term Deposit	Maturity: Face Value	5,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	119,757.53
				<u>Deal Total</u>	<u>5,119,757.53</u>
5-Aug-25	546304	National Australia Bank	Term Deposit	Settlement: Face Value	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
		Day Total			
19-Aug-25	545381	National Australia Bank	Term Deposit	Maturity: Face Value	2,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	98,904.11
				<u>Deal Total</u>	<u>2,098,904.11</u>
Day Total					2,098,904.11
25-Aug-25	543414	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	9,473.97
				<u>Deal Total</u>	<u>1,009,473.97</u>
25-Aug-25	545826	Westpac Group	Term Deposit	During: Interest Received/Paid Dates	23,635.07
				<u>Deal Total</u>	<u>23,635.07</u>
		Day Total			
28-Aug-25	545413	National Australia Bank	Term Deposit	Maturity: Face Value	5,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	250,810.96
				<u>Deal Total</u>	<u>5,250,810.96</u>
28-Aug-25	545663	AMP Bank	Term Deposit	Maturity: Face Value	5,000,000.00
		AMP Bank	Term Deposit	Maturity: Interest Received/Paid	190,027.40
				<u>Deal Total</u>	<u>5,190,027.40</u>
28-Aug-25	546388	National Australia Bank	Term Deposit	Settlement: Face Value	-5,000,000.00
				<u>Deal Total</u>	<u>-5,000,000.00</u>
28-Aug-25	546389	Commonwealth Bank of Australia	Term Deposit	Settlement: Face Value	-5,000,000.00
				<u>Deal Total</u>	<u>-5,000,000.00</u>

Lismore City Council
Cashflows Report - August 2025

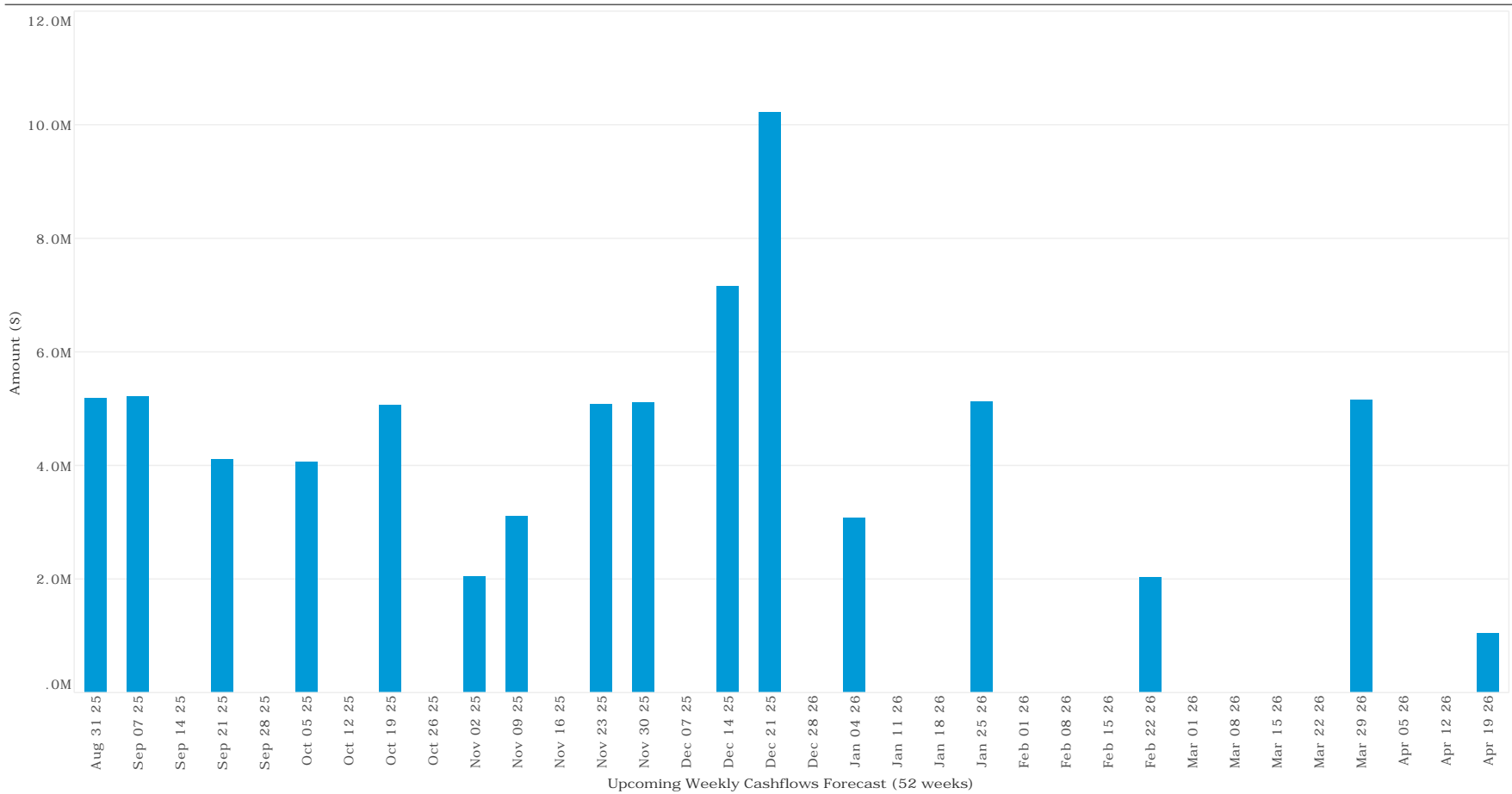


Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
Day Total					440,838.36
<u>Total for Month</u>					<u>6,692,609.04</u>

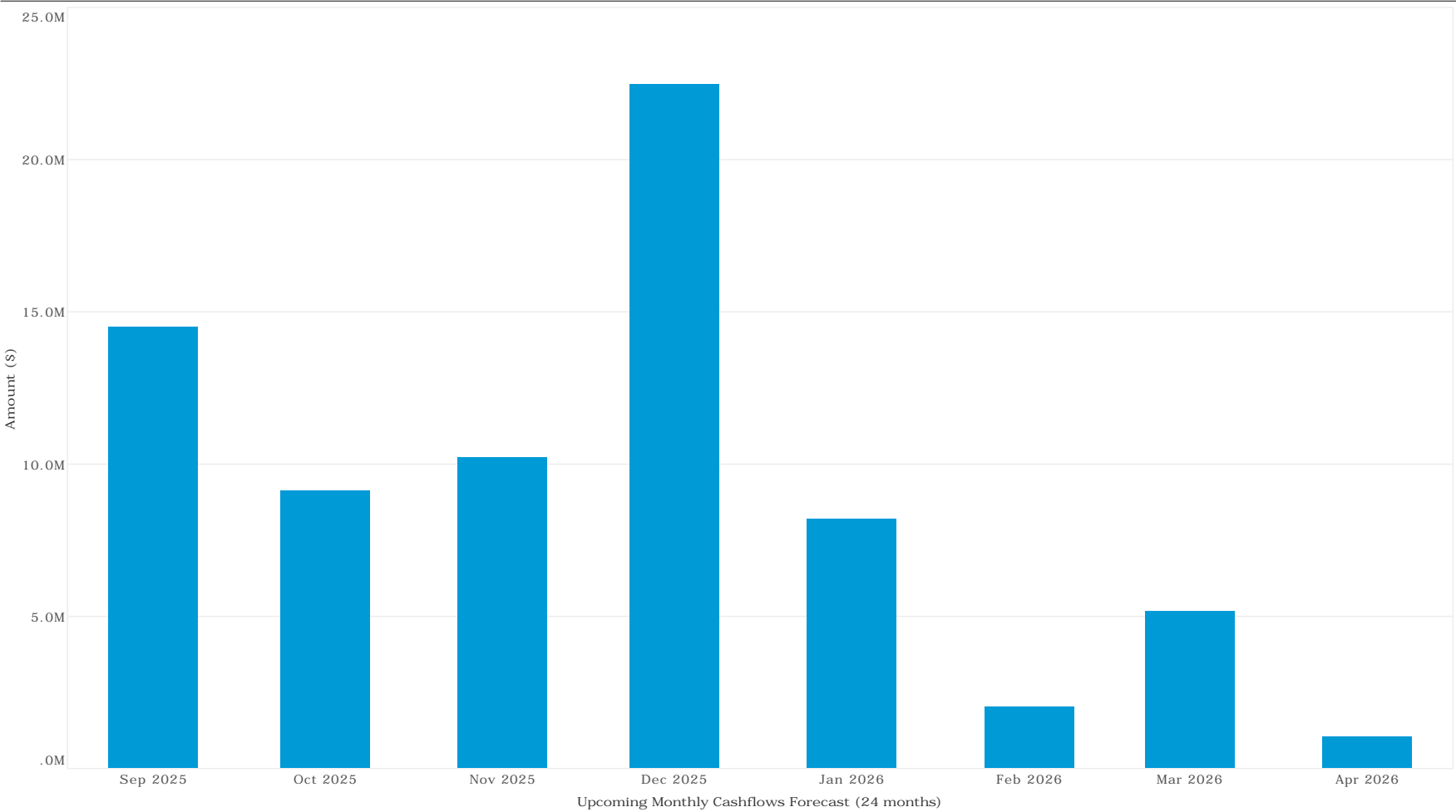
Forecast Cashflows for September 2025

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
2-Sep-25	545667	AMP Bank	Term Deposit	Maturity: Face Value	5,000,000.00
		AMP Bank	Term Deposit	Maturity: Interest Received/Paid	191,424.66
		Deal Total			5,191,424.66
				Day Total	5,191,424.66
10-Sep-25	545608	Suncorp Bank	Term Deposit	Maturity: Face Value	5,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	216,021.92
		Deal Total			5,216,021.92
				Day Total	5,216,021.92
23-Sep-25	545807	National Australia Bank	Term Deposit	Maturity: Face Value	4,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	111,397.26
		Deal Total			4,111,397.26
				Day Total	4,111,397.26
				Total for Month	14,518,843.84

Lismore City Council
Cashflows Report - August 2025



Lismore City Council
Cashflows Report - August 2025





AUTHORISATION AND DELEGATION

PRESCRIBED TRAFFIC CONTROL DEVICES AND REGULATION OF TRAFFIC

Roads Act 1993
Road Transport Act 2013

On behalf of Transport for NSW, I, Josh Murray, Secretary of the Department of Transport:

- a) **REVOKE** the instrument of 31 October 2011 titled “*Roads and Maritime Services – Delegation to Councils*”; and
- b) **REVOKE** the instrument of 12 December 2023 titled “*Instrument of Delegation and Authorisation – Traffic Management and Pedestrian Works – Temporary Delegation to Councils No.2*”; and
- c) **DELEGATE** under section 31(1) of the *Transport Administration Act 1988* and all other enabling powers, the functions set out in **Schedule 1** to the delegates set out in **Schedule 2**, subject to the conditions and limitations set out in **Schedule 4**; and
- d) **AUTHORISE** those delegates, under section 31(2) of the *Transport Administration Act 1988*, to sub-delegate the functions set out in **Schedule 1** to the persons set out in **Schedule 3**; and
- e) **AUTHORISE** the delegates set out in **Schedule 2**, under section 122(b) of the *Road Transport Act 2013*, to install or display (or interfere with, alter, or remove) any prescribed traffic control device required to give effect to the carrying out of traffic control work except where indicated as restricted in the Transport for NSW “*Traffic Signs Register*”, subject to the conditions and limitations set out in **Schedule 4**; and
- f) **CONSENT**, under s.87(4) of the *Roads Act 1993*, to the construction, installation, maintenance, repair, removal, or replacement of a portable traffic control light used temporarily by a delegate in the context of carrying out road work or traffic control work, subject to the conditions and limitations set out in **Schedule 4**; and

Authorisation and Delegation Instrument

- g) **DIRECT** that failure to comply with the conditions and limitations set out in **Schedule 4** renders the prescribed traffic control device authorisation and delegation inoperative with respect to the functions exercised.

Note: the authorisation at (e) above is referred to in this Instrument as “the prescribed traffic control device authorisation”.

This Instrument commences on 1 August 2025 and continues in force until revoked.



Josh Murray
Secretary
Department of Transport

Date: 21/07/2025

Authorisation and Delegation Instrument

SCHEDULE 1 – FUNCTIONS

- (a) The functions and powers of Transport for NSW under section 115(2) of the *Roads Act 1993* to regulate traffic on a public road for purposes other than those set out in that section.
- (b) The power to establish and operate a special event parking scheme for a road under Part 8, Division 3 of the *Road Transport (General) Regulation 2021*.

SCHEDULE 2 – DELEGATES

A council constituted under the *Local Government Act 1993*.

SCHEDULE 3 – SUB-DELEGATES

The general manager of a council, or an employee of the council.

SCHEDULE 4 – CONDITIONS AND LIMITATIONS

Note: Reference to a delegate in this Schedule includes reference to a sub-delegate.

1. Scope of Authorisation and Delegation

A delegate must not exercise a function listed in Schedule 1 of this Instrument and may not use the prescribed traffic control device authorisation:

- (a) outside its local government area as constituted under the *Local Government Act 1993*;
- (b) on a road or part of a road classified as a Freeway, Controlled Access Road, Tollway, or Transitway; or
- (c) on any road identified with the 'Administrative Category' of 'State' in the '*Schedule of Classified Roads and Unclassified Regional Roads*' (as published and amended from time to time by Transport for NSW), except with the written consent of Transport for NSW

Note: The prescribed traffic control device authorisation allows delegates to install, display, etc. those devices and extends to the engagement of third parties (such as developers, road construction contractors, etc.) to install and display any such devices as a consequence of a delegate's decision and approval under this Instrument.

2. Local Transport Forum

- (a) A delegate must convene a Local Transport Forum to which a representative from each of the following is invited to attend:

Authorisation and Delegation Instrument

- (i) the delegate
 - (ii) Transport for NSW
 - (iii) NSW Police Force
 - (iv) The local Member(s) of NSW Parliament
 - (v) The operator of any public passenger service likely to be affected by traffic control work proposed by the delegate
- (b) A delegate may invite any other person to attend the Local Transport Forum.
- (c) A delegate may seek technical advice from the Local Transport Forum regardless of whether this Instrument is being used.
- (d) The Local Transport Forum is to provide advice to the delegate on any matter put before it for advice.
- (e) A delegate must consider any advice provided by the Local Transport Forum.

3. Mandatory prior referral of some proposals

- (a) A delegate must refer to the Local Transport Forum any proposal to exercise a function listed in Schedule 1 of this Instrument or to use the prescribed traffic control device authorisation where that proposal would:

for a period exceeding **6 months**:

- (i) restrict or prohibit passage along a road of any persons, vehicles, or animals;
or
- (ii) compel or prevent a turn from one public road to another public road;

or

for a period exceeding **24 hours**:

- (iii) prevent, impede, or hinder the safe or efficient operation of a public passenger service; or
 - (iv) prevent access to a public transport station, stop, wharf, or service; or
 - (v) remove or render less effective any bus priority measure.
- (b) Following consideration of advice provided by the Local Transport Forum, the delegate may proceed with the proposal unless the Transport for NSW representative advises the meeting of the Local Transport Forum that Transport for NSW will be submitting a Statement of Concern within seven (7) days.

Authorisation and Delegation Instrument

- (c) If a Statement of Concern has been provided to the delegate in accordance with clause (b) above, the delegate may not exercise the relevant function until a further seven (7) days after it has circulated to the members of the Local Transport Forum, a written response addressing the Statement of Concern and setting out the delegate's reasons for proceeding to exercise the function.

4. Keeping of records

- (a) The proceedings of the Local Transport Forum must be recorded and made public as soon as practicable.
- (b) A post facto record of any use of the prescribed traffic control device authorisation (excluding any instance that has already been the subject of prior referral per condition 3) must be tabled at the Local Transport Forum as soon as practicable and no later than three (3) months after the fact.

5. Coordination

- (a) A delegate must consult any public passenger service operator – either directly or via the Local Transport Forum – before exercising any function listed in Schedule 1 of this Instrument or using the prescribed traffic control device authorisation where it is likely to affect the operation of a public passenger service provided by that operator.
- (b) Details of such consultation undertaken outside of the Local Transport Forum must be tabled at the Local Transport Forum as soon as practicable.
- (c) A delegate must give not less than seven (7) days' notice to NSW Police Force and Transport for NSW – either directly or via the Local Transport Forum – before regulating traffic under this Instrument for the purposes of a public event.

6. References

- (a) A delegate must use the NSW Design of Roads and Streets Manual (TS 00066, as amended from time to time) as a primary reference when exercising a function listed in Schedule 1 of this Instrument or using the prescribed traffic control device authorisation.
- (b) Use of a portable traffic control light or R4-212n roadwork speed limit sign under this Instrument must be in accordance with the Transport for NSW Traffic Control at Work Sites Manual (TS 05492, as amended from time to time).

7. Preservation of head of power

Notwithstanding this Instrument, Transport for NSW reserves all and any rights and powers, including to:

- (a) Direct a public authority under clause 8I of Schedule 1 of the *Transport Administration Act 1988*, or alter or remove, or direct the alteration or removal of any prescribed traffic control device, under Part 5.3, Division 2 of the *Road Transport Act 2013*; and

Authorisation and Delegation Instrument

- (b) Carry out road work in accordance with Part 6 of the *Roads Act 1993*; and
- (c) Carry out traffic control work on any public road, including exclusive power to carry out or consent to the construction, erection, installation, maintenance, repair, removal or replacement of a traffic control light under section 87 of the *Roads Act 1993*; and
- (d) Regulate traffic under Part 8 of the *Roads Act 1993*.
- (e) Revoke or withdraw this delegation, authorisation, or any component of it at any time with respect to any or all delegates.



INSTRUMENT OF DELEGATION AND AUTHORISATION

TRAFFIC MANAGEMENT AND PEDESTRIAN WORKS TEMPORARY DELEGATION TO COUNCILS No.2

Roads Act 1993

Road Transport Act 2013


On behalf of Transport for NSW, I, Josh Murray, Secretary of the Department of Transport:

- a) **REVOKE** the instrument of 24 February 2023 titled “*Instrument of Delegation and Authorisation – Traffic Management and Pedestrian Works – Temporary Delegation to Councils*”; and
- b) **REVOKE**, in the “*Roads and Maritime Services - Delegation to Councils*” dated 31 October 2011 (“the 2011 Delegation”), clause 6 of that Instrument (which relates to the prohibition on a sub-delegate from carrying out a function under Division 2 of Part 8 of the *Roads Act 1993*), **SUBJECT TO** the condition in paragraph 11 of **Schedule 4** of this Instrument; and
- c) **DELEGATE** under section 31(1) of the *Transport Administration Act 1988* (the ‘Act’) and all other enabling powers, the functions set out in **Schedule 1** to the councils set out in **Schedule 2**, **SUBJECT TO** the conditions set out in **Schedule 4**; and
- d) **AUTHORISE** those delegates, under section 31(2) of the Act, to sub-delegate the functions set out in **Schedule 1** to the persons set out in **Schedule 3**,

A failure to comply with the conditions set out in **Schedule 4** renders the delegation inoperative with respect to the functions being carried out.

In addition, I **AUTHORISE** under section 122(b) of the *Road Transport Act 2013*, the councils set out in **Schedule 2**, to install or display (or interfere with, alter or remove) any prescribed traffic control device as set out in the TfNSW “*Traffic Signs Database*” and indicated as “*Delegated to Council for Authorisation – Yes*”, as required to give effect to functions exercised under this delegation, including any portable traffic control lights, but NOT any internally illuminated traffic control device.

This Instrument commences on the date it is made, and paragraphs (c) and (d) above will continue in force until 30 June 2026 unless revoked earlier.



Josh Murray
Secretary
Department of Transport

Date: 12/12/2023

SCHEDULE 1 - FUNCTIONS

1. The functions and powers of Transport for NSW under section 115(2) of the *Roads Act 1993* to regulate traffic on a public road for purposes other than those set out in therein, being the following types of works:
 - (a) Works to regulate parking;
 - (b) Pedestrian crossings;
 - (c) Pedestrian refuges;
 - (d) Conversion of existing pedestrian ('zebra') crossings to raised pedestrian ('wombat') crossings;
 - (e) Footpaths and continuous footpaths;
 - (f) Temporary or permanent works to enable alfresco dining;
 - (g) Temporary or permanent works to improve or expand footpaths or pedestrian space;
 - (h) Kerb buildouts to reduce crossing distance or manage vehicle speed;
 - (i) Kerb modifications or median islands for tree planting, landscaping or water sensitive urban design;
 - (j) Treatments to manage vehicle speed including road humps, road cushions, raised intersections, chicanes and slow points;
 - (k) Works to create (but not remove) bicycle parking, bicycle lanes, bicycle paths, shared paths, separated footpaths and contra flow access for bicycle riders.

SCHEDULE 2 - DELEGATES

A council constituted under the *Local Government Act 1993*.

SCHEDULE 3 – SUB-DELEGATES

The general manager of a council, or an employee of the council.

SCHEDULE 4 - CONDITIONS

A delegate or its sub-delegates may only exercise the functions in Paragraph 1 of Schedule 1 of this Instrument:

1. On unclassified public roads for which the delegate is the roads authority, and within the delegate's local government area under the *Local Government Act 1993*;
2. On a road or part of a road with a speed limit of 50km/h or less, except in relation to
 - (a) Works to regulate parking; or
 - (b) Conversion of existing pedestrian ('zebra') crossings to raised pedestrian ('wombat') crossings; or
 - (c) Works relating to footpaths, shared paths or separated footpaths;
3. Where there is no change to the operation of any clearway, bus lane, bus only lane, bus layover or transit lane in the carrying out of the works;
4. Without altering the number of continuous travel lanes, including lanes that may operate only at peak times, except where carrying out works to manage vehicle speed by way of chicanes or slow points.

Traffic Signals

A delegate or its sub delegate may not exercise any function in Paragraph 1 of Schedule 1 under this Instrument :

5. Within 20m of a traffic signal, unless the works are within areas or lanes currently used or available at any time for parking; or
6. Within 60m of a traffic signal, where the works being carried out
 - (a) reduce in length or modify the operating hours of any existing auxiliary, through or merge lane (including kerbside approach lanes managed by No Stopping or No Parking controls), or
 - (b) install any new crossing on the road which the signal controls.

Bus Routes

7. A delegate or its sub-delegates may only exercise the functions in Paragraph 1 of Schedule 1 on a road that is a regular bus route (as prescribed and indicated on a map published on the TfNSW website for the purposes of this Instrument called "*Bus Route Map*") where :

- (a) The design vehicle is no smaller than the length of the buses indicated for the road on the Bus Route Map; and
- (b) There is no reduction in the extent or operating hours of a bus zone, and no reduction in existing space available for entry and exit of buses from the bus zone; and
- (c) Local bus operators have been consulted on the design of the works (other than works to regulate parking) and have been supplied with swept path drawings on request; and
- (d) Local bus operators have been notified in writing of impending works under this delegation (other than works to regulate parking) with a minimum of 14 days notice.

Standards

- 8. A delegate or its sub delegates must use any relevant Transport for NSW established standards, specifications and Technical Directions, and relevant Austroads guidelines and Australian Standards when designing and carrying out works under this Instrument
- 9. A delegate or its sub delegates may not use this Instrument to carry out any novel designs or works where there are no established standards, technical directions, or guidelines, and any such works must be referred to Local Traffic Committee through existing processes.

Notification of Local Traffic Committee

- 10. A delegate or its sub-delegate must table a "for information only" record of the works carried out under this Instrument, including any consultation with bus operators (where applicable) at the relevant Local Traffic Committee as soon as practicable after completion of the works. The record of the works must also be made public on the Council website.

Sub-delegates carrying out Regulation of Traffic functions under the 2011 Delegation

- 11. A sub delegate may only carry out a function under Division 2 of Part 8 of the *Roads Act 1993* using the 2011 Delegation if the proposed works to be carried out or functions to be exercised have been referred to Local Traffic Committee under that Delegation, and the proposal has received unanimous support from the members of the Local Traffic Committee.



POLICY MANUAL

Policy title:	Debt Management
Policy number:	1.5.16
Objective:	
Link to community vision/service:	LEADERSHIP AND PARTICIPATION
Program Area:	Finance
Policy created: September 2022	Council adopted: 13/12/2022
Last reviewed by staff: September 2022	TRIM Ref: ED22/46944

Background:

This policy defines how Lismore City Council ("Council") will undertake Debt Management. This policy takes into consideration the 23A Debt Management and Hardship Guidelines issued November 2018, Local Government Act (1993) and Local Government (General) Regulation 2021.

Scope of this Policy:

- This Policy covers all elected members of Council, all personnel employed by Council, any person or organisation contracted to or acting on behalf of Council, any person or organisation employed to work on Council premises or facilities and all activities of the Council. This policy relates to all parties that owe monies to Council.
- Some aspects of the debt recovery procedure will differ according to the type of debtor, so they are treated separately in this policy.

Objectives:

- provide a process that is ethical, transparent, open, and accountable
- fulfilling the statutory requirements of the Local Government Act 1993 and the associated Local Government (General) Regulation 2021 with respect to the recovery of rates, charges, fees, and other debts.
- assist debtors to understand their payment obligations and the processes used by Council to help them meet those obligations.
- treat all customers fairly whilst carrying out this responsibility, with respect and sensitivity in considering their circumstances.
- provide a clear and concise framework for the efficient and effective collection of outstanding debts
- to be sympathetic and helpful to debtors suffering genuine financial hardship.
- provide eligible pensioners with the statutory and non-statutory pensioner concession rebates relating to rates and annual charges.

Delegation of Authority

Council hereby expressly authorises the General Manager (or such person as delegated) to take action in accordance with this Policy.

Summary of key points in making this Policy:

General –:

- payment of monies owed to Council (rates & annual charges and other debtors), fund facilities and services to the community.
- payment of water and sewer accounts ensure continuous service to our community.
- it is in the community's interest to maximise the collection of payment of monies owed to Council and to recover interest, costs, and expenses where these are necessarily incurred.
- debt recovery procedures need to consider individual cases of genuine financial hardship.

Council:

- is required to conform to sections of the **Local Government Act 1993 ("Act")** (Sections 560-610 & Section 712-726) which deal with debt recovery of outstanding rates and charges.,
- is required to conform with regulations 133 and 213 of the **Local Government (General) Regulation 2021**
- is required to conform to the Privacy and Personal Information Protection Act 1998.

Legal Action - Council will:

-
- engage with its customers who have overdue debts to obtain payment to satisfy their account and prevent avoidable escalation of the debt recovery processes and the use of legal action.
- not instigate legal action against any person who has evidenced genuine financial hardship and who is willing to enter into and comply with an affordable, approved payment arrangement.
- not instigate legal action against any person who is complying with an approved payment arrangement.
- not reduce the debt for the purposes of debt recovery
- recover legal costs and expenses incurred in the process of debt recovery where it is legally able to do so.

Hardship - Council will:

- recognise that in cases of genuine financial hardship, assistance may be required in respect to payment. Council has a Hardship Policy – 1.5.11 (<https://lismore.nsw.gov.au/files/1511-Rates-and-Charges-Hardship-Policy.pdf>). The policy establishes guidelines for assessment of hardship applications.
- ensure the hardship application process identifies those ratepayers who are experiencing genuine financial hardship and are eligible for assistance.
- conform to sections 564, 567, 575, 582, 601 of the Act, which deals with options available in respect to customers experiencing hardship, payment arrangements and the waiving of interest/fees due to hardship, payment agreements, revaluation of lands or being an eligible pensioner.

1. Rates & Annual Charges:

A. Levying of Rates and Annual Charges (excluding Water Charges)

Council must levy rates and charges by service of a rates notice in accordance with section 546 – 550 of the Act. A Rate or Charge under this Act is (including any interest and any cost awarded by a court in proceeding) is a charge on the land.

Council will endeavour to serve rates notices in the month of July of every year.

The rates and charges are adopted by Council each year and are outlined within the Revenue Policy of Council which forms part of the Operational Plan - <https://lismore.nsw.gov.au/strategic-plans-guiding-the-future-of-our-community>

B. Water

Council's water charges are billed quarterly, in arrears. Accounts are issued 21 days before the due dates.

C. Payment of Rates and Charges

Chapter 15, part 7 of the Local Government Act 1993 (the Act) sets out the requirements for payment of rates and charges.

Section 562 of the Act allows for annual rates and charges to be paid in a single instalment or by quarterly instalments. If a payment is made in a single instalment, the instalment is payable by 31 August. If payment is made by quarterly instalments, the instalments are payable by 31 August, 30 November, 28 February, and 31 May.

Instalment Reminder Notices

Under section 562(5) of the Act, Council must send instalment reminder notices to each person who is paying their rates and charges by instalment on or before 31 October, 31 January, and 30 April. Annual rates and charges notices and Quarterly instalment reminder notices are issued 30 days before the due date.

If Council serves the rates notice after 1 August, then the provisions of section 562(4) of the Act will apply.

D. Recovery Action - instalments become overdue

Interest

Under section 566 of the Act, interest will accrue on overdue rates and charges at the maximum allowable rate set by the Minister by notice published in the Gazette each year. This is set out in Council's Revenue Policy each year.

Payment Arrangements

Under section 564 of the Act Council is able to come to an arrangement for the payment of amounts owing by way of periodical payment.

Council is to negotiate such arrangements with the aim, where possible, that all arrears (Including costs incurred in legal proceedings) are to be paid within the current rating year – together with the current year's rates and charges. Where the calculated arrangement payment would cause the ratepayer to suffer hardship, the arrangement payments should be calculated over the 12-month period from the date of the arrangement, with the arrangement period not to exceed 24 months from the date of the arrangement.

Defaulted Arrangements

Should a ratepayer default on a payment arrangement then:

- (a) If the arrangement has been made directly with Lismore City Council ratepayer, recovery action will continue from the last stage it reached; and
- (b) If the ratepayer has been referred to the Debt Recovery Agent for action, that Debt Recovery Agent will send a letter demanding payment of the missed instalment and if it is not complied with, unless the ratepayer has taken some step that delays the process, recovery action will be continued from the last stage it reached.

E. Hardship

The Act provides a number of circumstances where a discretion is available to Council to release ratepayers from some (or all) of their obligations due to what has come to be termed hardship. The sections include:

- Section 567 – writing off accrued interest

- Section 577 – concessions for pensioners
- Section 582 – waiver or reduction of amounts owing by pensioners

Council staff are to advise the account holder that financial counselling is not provided by Council but is available from agencies such as Northern Rivers Community Gateway, Centrelink, Mission Australia, and the Salvation Army.

Any application by a ratepayer on the grounds of hardship, which must be written, are to be referred to the Rating Officer for determination in accordance with Council's adopted procedures.

RATES & CHARGES HARDSHIP Policy 1.5.11 - <https://lismore.nsw.gov.au/files/1511-Rates-and-Charges-Hardship-Policy.pdf>.

F. Sale of Land for Unpaid Rates (to be a last resort)

Where any rate or charge is overdue and remains unpaid for more than 1 year in respect to vacant land or 5 years in respect to any other land, from the date it became payable, Council may proceed to sell the land, as a last resort, in accordance with Chapter 17 Part 2 Division 5 of the Local Government Act, 1993.

Where vacant land is concerned, land may be sold after rates or charges have remained unpaid for only one year, as long as the council obtains a valuation of the land which shows that the total amount of unpaid rates and charges exceeds the land value. The council needs to sell the land within six months of the date of receipt of that valuation.

G. Water Restrictions (to be a last resort)

For unpaid water accounts, an "Intent to Restrict Water Supply Notice" will be issued by Council. The service of the Notice will be by hand delivery to the property. The time, date and place or manner of service of hand delivered notices will be recorded.

The Notice will include:

- the total overdue amount now payable, including interest,
- notice that if the amount is not paid, or an arrangement for payment made within 7 days, the water will be restricted without further notice,
- the cost of the water restrictor fee,
- advice that nominal supply to the property will be reduced,

Tenanted properties cannot have their water supply restricted as the debt is the responsibility of the landowner. In these instances, legal action will be pursued against the landowner.

After expiration of 7 days for payment on an "Intent to Restrict Water Supply Notice", written instruction will be given to the Water and Sewer staff to restrict supply and the water restrictor fee will be added to the account.

Restriction will be made by fitting a restriction device so as to make available a nominal supply. At the time of restriction, a "Water Supply Restricted Notice" will be issued and served by hand delivery at the property.

That Notice will include the following advice:

- the total overdue amount now payable, including the water restrictor fee,
- that the water has now been restricted,
- the supply will not be restored until the total amount outstanding is paid, or evidence of continued ongoing payments as per any agreed arrangement is seen,
- if full payment is being made, payment must be made directly to Council and before 1.00pm if same day restoration of supply is required,
- caution needs to be exercised in the use of hot water systems,
- it is an offence to tamper with a meter or any device attached to a meter.

Council can only restrict water supply as a last resort where other reasonable attempts to recover an unpaid charge have failed and after appropriate notice has been given.

Council will not restrict water supply where it is known that the resident is a registered kidney dialysis patient or has another medical condition requiring continuous access to unrestricted water supply.

2. Other Debtors

Council issues debtor accounts for numerous services, including private works, in accordance with Council's Operational Plan and adopted Fees and Charges.

A Council approved application form must be completed, processed, and approved prior to an account being opened/made active for a debtor. Should the customer want to commence immediately, they may do so on a cash or credit card basis only.

Upon completion of an approved application, credit checks may be undertaken; should checks not be satisfactory a prepayment, bond or deposit may be requested. Council reserves the right to refuse credit for private work accounts where a property owner has other overdue amounts owing to Council or has a poor payment of debt history with Council.

Council will only issue sundry debtor invoices to confirmed and identified legal entities or individual users. Trading terms are 30 days from the date of the invoice (unless otherwise specified), available to credit approved applicants only Council may cease the provision of credit facilities to debtors when an account is overdue by more than 14 days.

Due Date for Payment

Invoices sent to other debtors are due for payment thirty days from the date of issue of the Invoice (unless otherwise specified).

3. Recovery Action

Recovery Action - Overdue and no Payment Arrangement

If rates and charges and other debtors become overdue, and no payment arrangement has been entered into with Council, a process is in place to ensure the recovery of all debts at the earliest possible date consistent with the ability of the customer to pay.

Council Debt Recovery Practices are outlined in Council Corporate Procedures

- 1.3.25 Debt Recovery Debt Recovery Rates
- 1.3.26 Debt Recovery Debt Recovery Water
- 1.3.27 Debt Recovery Debt Recovery Sundry Debtors

Legal action.

If contact is unable to be made or satisfactory payment arrangements are not agreed, Council will commence debt recovery proceedings. Costs incurred for legal action and fees for the installation of water restrictors are added to the debt, as well as interest.

Inbound Contact

To avoid confusion, double-handling and adverse legal issues, once a matter has been referred to Council's Debt Recovery Agent for collection all inbound contact from debtors is to be handled by them. Council staff are to advise such debtors to deal directly with Council's Debt Recovery Agent.

Payment Arrangements

Arrangements for payments may be accepted after legal action has commenced, subject to the continuation of legal action should the ratepayer or debtor not adhere to the approved arrangement.

Costs of Legal Action

Council is to ensure that the costs of any legal action taken are legally recoverable as a charge on the property pursuant to section 550 of the Act and to upload those costs to the property as

required.

4. Writing off Debts

A Rate or Charge under the Act (including any interest and any cost awarded by a court in proceeding) is a charge on the land and therefore remains with the Land and transfers with the title. Council will generally not write off debts legally owed to Council.

Other Debtors - Council will generally not write off debts legally owed to Council.

However, the Local Government (General) Regulation 2021 allows debts to be written off only:

- there is an error in the assessment
- if the debt is not lawfully recoverable, or
- as a result of a decision of court, or
- if Council or the General Manager (or delegate) believes on reasonable grounds that an attempt to recover the debt would not be cost effective

The fact that a debt is written off under this policy does not prevent Council from taking further action to recover the debt in the future.

The General Manager (or delegate) has delegated authority to write off sundry debts equal or less than five thousand dollars (\$5,000.00), if the debt meets any two of the following criteria:

- All reasonable collection action has been taken and was unsuccessful
- No possibility for collection exists at present
- The debtor cannot be readily located or served Court documentation
- Legal proceedings that are statute barred or the debt is legally unenforceable
- The debtor is an inoperative corporation and without assets, or the debtor is a natural person who is an undischarged bankrupt.
- The debtor is deceased

Council has the authority to write off sundry debt amounts greater than five thousand dollars (\$5,000) by resolution, if the debt meets any two of the following criteria:

- All reasonable collection action has been taken and was unsuccessful
- No possibility for collection exists at present
- The debtor cannot be readily located or served Court documentation
- Legal proceedings that are statute barred or the debt is legally unenforceable
- The debtor is an inoperative corporation and without assets, or the debtor is a natural person who is an undischarged bankrupt.
- The debtor is deceased

Debts shall be written off only when all reasonable attempts at recovery have been taken. Debts that are considered irrecoverable, or where the cost of recovery is uneconomic, shall be written off as a bad debt against the debtors account and the provision for doubtful debts according to the appropriate delegated authority.

When considering writing- off a report is to be prepared and must include:

- The name of the person/s whose debt is being written off
- Identify the account concerned
- What the debt is related to
- What date the debt was incurred, and
- Specify the amount of the debt

5. Policy Review

The policy will be reviewed at least once during the term of every council.

6. Complaints and Dispute Resolution

Complaints and or disputes to outcomes provided should be addressed in the first instance to the
 Lismore City Council
 Chief Financial Officer
 PO Box 23A
 Lismore NSW 2480
 OR council@lismore.nsw.gov.au ATTN - Chief Financial Officer

REFERENCES:

Hardship - Support services

Council will, in accordance with the Guideline, refer ratepayers and those facing financial hardship to the following:

- Moneysmart.gov.au: <https://moneysmart.gov.au/managing-debt>
- Legal Aid NSW: <https://www.legalaid.nsw.gov.au/get-legal-help/find-a-service>
- Community legal centres NSW: <https://www.clcnsw.org.au/find-legal-help>

References:

Lismore City Council Policies:

Policy 1.5.11 - <https://lismore.nsw.gov.au/files/1511-Rates-and-Charges-Hardship-Policy.pdf>

Policy 1.5.13 - https://lismore.nsw.gov.au/files/Sale_of_Land_for_Unpaid_Rates_and_Charges_Policy.pdf

Policy 1.5.14 - <https://lismore.nsw.gov.au/files/1514---Concealed-Water-Leaks.pdf>

Corporate Procedure 1.3.25 - Debt Recovery Debt Recovery Rates

Corporate Procedure 1.3.26 - Debt Recovery Debt Recovery Water

Corporate Procedure 1.3.27 - Debt Recovery Debt Recovery Sundry Debtors

Lismore Council - Application Forms:

Natural Disaster - Financial Hardship Application -

<https://forms.lismore.nsw.gov.au/forms/11080#:~:text=Natural%20Disaster%20%2D%20Financial%20Hardship%20Application>

Application for Council Pensioner Concession Rates Rebate

<https://forms.lismore.nsw.gov.au/forms/3208#:~:text=Application%20for%20Council%20Pensioner%20>

[CONCESSION /%20Rates /%20Rebate](#)

Application Direct Debit Request Form

<https://forms.lismore.nsw.gov.au/forms/9251#:~:text=Service%20Agreement-Direct%20Debit%20Request%20Form,-Application%20Details>

Legislation:

Local Government Act 1993 (NSW)

Local Government (General) Regulation 2021

Code of Conduct (found on the intranet)

Delegations of Authority Policy (found on the intranet)

Office of Local Government Debt Management and Hardship Guidelines, November 2018



Wastewater Usage Charging Strategy

Version 12. April 2005

With proposed amendments highlighted, as stated in report to Council of November 2010.

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Wastewater Usage Charging Strategy

This document should be read in conjunction with the Lismore Water's Wastewater Business Plan, Financial Plan and the Trade Waste Local Approvals Policy.

1. Objectives

The objectives of this charging strategy can be summarised as:

- (a) To recover the cost of providing the wastewater service.
- (b) To have an understandable charging policy that is comprehensible to users and administratively feasible.
- (c) To provide incentives to encourage water conservation and discourage system overload.
- (d) To collect adequate revenue to cover the costs of collection and treatment.

2. Domestic Wastewater Usage Charge

2.1 Methodology for determining usage charges

The wastewater usage charge is calculated after taking into consideration operational and maintenance cost as well as the long-term capital works programs. For further information refer to Lismore Water's Business Plan and Financial Plan, which are reviewed regularly.

2.2 Units of measurement

Wastewater flow and strength is measured in terms of Equivalent Tenements (ET). A single domestic wastewater connection is assessed at 1 ET.

A flat is assessed at 70% of a single domestic connection.

The fixed service charge on an unconnected property has been assessed at 60% of a single domestic connection.

The current Domestic Annual Wastewater Usage Charges for the Lismore and Nimbin catchments are set out in the Management Plan and are reviewed annually by Council.

3. Trade Waste (Non domestic) Wastewater Usage Charge

In accordance with Council's Trade Waste policy the following discharge categories are defined:

- (a) Category 1
- (b) Category 2 and
- (c) Category 3

3.1 Methodology for determining non-domestic user charges

Council engaged CMPS&F Pty Limited to assist with the development of a scale of charges that could be levied on those users of the wastewater system that discharge liquid trade waste to it. The structure of the charges is in line with Council's "user pays" strategy and complements the Water charging strategy. Further information can be obtained from the report "Sewerage Services Charges dated 12 March 1997 – CMPS&F and Appendix E of "Water Supply Sewerage and Trade Waste Pricing Guidelines", Department of Land and Water Conservation (2002).

3.2 Category 1 Charges

If the waste is expected to be approximately of domestic sewage strength or less, no pre-treatment is required.

The number of ETs discharged from the premise will be calculated by taking the metered water consumption of the previous year, reducing it by a discharge to wastewater factor and converting this figure into units of 250KI. The minimum charge shall be 1ET.

$$\text{No. of ETs} = \frac{(\text{water consumption-KI}) \times \text{Wastewater Usage Discharge Factor}}{250\text{KI}}$$

Annual Wastewater Usage Charge = Number of ETs x Non-domestic ET charge.

Non-domestic ET charge = Domestic ET Charge + Administrative Charge .

The current Non-domestic Annual Wastewater Usage Charges for the Lismore and Nimbin catchments are set out in the Management Plan and are reviewed annually by Council.

3.2.1 Exceptional Circumstances

In circumstances where the development of a given property does not match the categories of development listed within Appendix 1 to this strategy, Council may determine alternative means of determining non-residential wastewater charges applicable to this property. Any alternative means of calculating wastewater charges determined under this clause must be authorised by Council's General Manager.

3.3 Category 2 Charges

Category 2 discharges are those properties where pre- treatment would be required to reduce the strength of the waste to the equivalent of domestic sewage.

3.3.1 With Pre-Treatment Installed

If the property has a *properly maintained* pre-treatment device installed, the discharge strength will be assumed to be equivalent to domestic waste.

The annual charge will be calculated as per Category 1 (3.2 or 3.2.1 above).

Random sampling would be undertaken to ensure that the discharge complies with Category 2 strength. If the waste is non-compliant, the following additional charges shall be imposed;

- 1) Inspection/ sampling/ testing fees as required and penalty charges as per 3.3.2.

3.3.2 Penalty Charges

If pre-treatment devices are required but have not been installed or the pre – treatment device is inadequate or is not properly managed, non-compliance penalty charges shall be imposed in order to recover additional cost of treatment.

This charge will be in accordance with Appendix E of “Water Supply Sewerage and Trade Waste Pricing Guidelines”, Department of Land and Water Conservation (2002).

3.4 Trade Waste Category 3 Charges

Trade waste that does not fall into the either Category 1 or Category 2 is categorised as Category 3. Due to the high strength of the effluent, Pre-treatment is required.

3.4.1 Calculation of unit Costs for Category 3 strength

a) Mass Charges

After taking into consideration the operation cost and capital costs, unit costs have been determined for the following parameters:

Volume	(\$/kl)
Biochemical Oxygen Demand (BOD)	(\$/kg)
Suspended Solids (SS)	(\$/kg)
Oils and Grease (O&G)	(\$/kg)

Further information on the rationale behind these calculations are detailed in the CMPS&F report “Sewerage Services Charges” dated 12 March 1997.

b) Other Mass Charges

Also included are the following trade waste charges as shown in Appendix E of “Water Supply Sewerage and Trade Waste Pricing Guidelines”, Department of Land and Water Conservation (2002):

pH	(\$/kg)
Phosphorus	(\$/kg)
Nitrogen	(\$/kg)

The respective charges are reviewed annually in line with CPI increases and are given in Council’s Fees & Charges Schedule.

3.4.2 Units of measurement

Quantity and quality of treatment parameters are measured as required and the following charges are applicable:

3.4.3 Charges applicable to Category 3 customers

- 1) A charge based on the unit cost of treatment detailed in 3.4.1
- 2) Trade waste administrative charge, which includes the cost of sampling.

3.4.4 Category 3 Excess Mass Charges

When the discharge does not comply with the conditions specified in the Approval, the normal operating charges shall be increased by application of the following formulae:

- (i) Up to the approved parameter limit *Parameter Charges*
- (ii) Between approved parameter limit and two times that limit, $2 \times \text{Parameter Charges}$
- (iii) Between two and three times the approved parameter limit, $3 \times \text{Parameter Charges}$
- (iv) Between three and four times the approved parameter limit, $4 \times \text{Parameter Charges}$
- (v) *And so on...*
- (v) Plus additional inspection/sampling/testing fees if required.

3.4.5 Non-Industrial Component

The unmeasured non-industrial component of the property's discharge will be calculated by applying the appropriate discharge factor to the metered water consumption. The ETs so derived shall be charged as per the Domestic Usage Charge (Section 2).

4. Other Charges Applicable To Trade Waste Discharges

4.1 Trade Waste Application Fees

Category 1 Dischargers	Refer to Fees & Charges
Category 2 Dischargers	Refer to Fees & Charges
Category 3 Dischargers	Available on application

Capital (Headworks) Charges - May apply to new trade waste dischargers and shall be advised at Development Approvals stage.

4.2 Other Administrative charges - Detailed in the fees and charges

- Inspection/Sampling/Testing Fee
- Re-inspection Fee
- Trade waste Tracking Fee
- Non-compliance Penalties

APPENDIX 1**Trade Waste Wastewater Usage (Volume)****Discharge Factors****(Proportion of metered water consumption discharged to sewer)**

Industry	Wastewater Usage Discharge Factor (%)
Bakers.....	95
Butchers.....	95
Cake Shops	95
Car Yards.....	95
Car Detailing	95
Clubs	95
Cold Stores	7
Concrete Batching Plants	2
City Halls.....	90
Combined Residential/Business	70
Dental Surgeries	95
Doctors' Rooms	95
Dye Houses	75
Fish Outlets.....	95
Funeral Directors	95
Guest Houses	90
General Stores.....	90

<u>Wastewater Trade Waste Discharge Factors</u> (Cont'd)	
Industry	Wastewater Usage Discharge Factor (%)
Hairdressing Salons.....	95
Hotels.....	95
Hospitals.....	90
Industrial Laundries	95
Laundromats.....	92
Metal Processing	75
Nursing Homes	90
Nurseries (Garden)	15
Optical Services/Opticians	95
Printers	95
Panel Beating Shops	95
Photographers	95
Parks	15
Pools.....	15
Restaurants	95
Radiator Repairs.....	95
Retail Outlets	95
Service Stations.....	95
Sandwich Bars.....	95
Schools.....	90

Wastewater Trade Waste Discharge Factors (Cont'd)

Industry	Wastewater Usage Discharge Factor (%)
Take-Away Food Outlets	95
Truck Depots	95
Timber Yards	95
Vehicle Repairers	95
Veterinary Rooms	95
Vehicle Wash ('Robo' type).....	95
Vehicle Wash ('Gerni' type)	95
Wreckers.....	95

Note: 1. Discharge factors for other industries shall be determined based on best available information.

2. Where discharge is metered, actual volumes will be used to determine Wastewater ET load.

Source: (a) Sydney Water Board
(b) NSW Public Works
(c) Local Assessments